Academics Leadership Team Meeting Minutes			
Date: April 26, 2011 Time: 2:00 – 4:00 p.m. Location: Leestown Facilitator: Paul Turner Recorder: Tammy Liles			
Present: Marty Baxter, Greg Feeney, Debbie Holt, Charles James, Jenny Jones, Tammy Liles, Diana Martin, Karen Mayo, Mike McMillen,			
Vicki Partin, Paul Turner, Vicki Wilson, Ben Worth, Dave Hellmich, Bonnie Nicholson, Rebecca Simms Guest: Wendy Bolt			
Agenda/Issue	Discussion	Action	
<b>ALT Minutes (4-19-11)</b>		Approved as distributed	
College Advisory	ALT reviewed the list of division representatives to be sent forward to faculty		
Committee on	council.		
Promotion			
		Dave will bring forward to Faculty	
Division Meeting	j - J	Council.	
Times revisited	committee meetings be held on the second Friday of each month at a specific		
	time.		
Assigned Winchester Rooms revisited	Computer classrooms that have not been assigned to a division – 115, 116 and		
		after the meeting to have computer	
		classrooms 115, 116 and 213 assigned	
E 11 77 1 0 66 D1		to MIT, Humanities, and CSIS.	
		Meeting will be held Monday, May 2	
Revisited		8:30 a.m. in Dave's office.	
Dual Credit – Foreign Language Concerns	Vicki W. expressed concerns about dual credit foreign language classes. She		
	informed the group that foreign language will no longer be on the UK general		
	education list, but will become a UK graduation requirement with a		
	competency exam required. It was determined that the discipline determined if a course is offered as dual credit.		
		Dave will take forward to LET.	
Pocket Calendar	students with important dates.	Dave will take forward to LET.	
	Wendy Bolt reviewed Advisor Trac software that is currently being piloted.	Wendy will email the student list to	
	, ,	ALT. ADs are to send volunteer names	
Advising Update		to Wendy. ADs should begin promoting	
		the Advisor Trac program.	
	fall and needs additional faculty advisor volunteers.	the reavisor true program.	
Maloney 240	Diana requested that MB 240 be converted to a newsroom. The room currently	Diana will need to work with Chad	
		Hayes and facilities management in	
	* *	order to get cost estimates for	
		computers and room design changes.	
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	Distance Learning – Please review Ben's email about Program Plan Updates	
ALT Workgroups	<b>Bonnie</b> requested that technical programs identify rollover and implementation dates for new credentials.	
ALT Initiatives	Honors Program – Dan Schuman will not be on contract this summer and Honors Program questions should be sent to summer ADs. This lead to a discussion about the need for summer advisors and coordinators. A small group was determined to make recommendations about increasing summer advisors.	New workgroup (Ben, Karen, Paul, Jenny, Vicki P and Mike) will meet Thursday 1 p.m. Cooper AT 101.
Academic Council	Dave reviewed the KCTCS Transformation Initiatives (handout). There is a proposal for a common KCTCS calendar – BCTC and Gateway have opposed.	
LET	<ol> <li>Dave announced</li> <li>that soon the system will allow KCTCS email to forward to another account.</li> <li>the need for college committee staggered terms can be accomplished by the committee chair reviewing committee assignment.</li> <li>copier / printer rollout will begin after finals week at extended campuses. Cooper campus will be the last campus to get copiers. The copier rules committee is recommending minimal and consistent rules. At this point it looks like no personal printers will be in offices.</li> <li>CPE will most likely approve a 4% tuition increase for KCTCS</li> <li>Raises most likely will happen – up to BOR.</li> <li>Please bring data booklet from Elkhorn Crossing meeting to APT retreat on Tuesday.</li> </ol>	
Essential Agenda Additions	Pit Advising (Vicki Partin): What are the dates for August meetings/orientations so that faculty can appropriately choose advising times?  Summer Ads (Debbie Holt): Debbie distributed a planned list of sum. I ADs.	Dave will send Aug. meeting dates to the group.  Sandy will send out the official list to the college.
Adjournment	Meeting was adjourned at 4:10 p.m.	
Next meeting	Monday, May 9, Cooper OB 210 (ALT Potluck 11-2) Facilitator: Karen Mayo / Recorder: Marty Baxter	