Kentucky Community and Technical College System Request for Direct Deposit Waiver

EMPLOYEE INFORMATION	
ADDRESS:	COLLEGE:EMP ID:PHONE:
WAIVER STATEMENT	
I,	, hereby request waiver of the sy future paychecks for the following hardship reason: y Barrier Unable to Establish Account * Other inability to establish account required to be submitted
Please use this space to explain abo	ove indicated reason.
I understand that the Kentucky Community and Technical College System has a mandatory direct deposit policy for employees paid through KCTCS. I understand that if my request for waiver of the payroll direct deposit requirement is approved, I will receive my pay in the form of a paycard (effective 01/2006).	
I understand if my waiver is denied I must direct deposit my pay from KCTCS.	
Employee Signature	Date
Approved	Denied
SYSTEM OFFICE USE ONLY	

(Date)

KCTCS Director of Payroll