## **Tips for Tutors**

- 1. Use simple language. Remember, there is a difference between just understanding a topic and translating that into teaching.
- 2. Check to see if you have been understood and that the student understands you. Paraphrase what the student says in order to make sure you have understood what he/she is asking or stating. This is called active listening.
- 3. Provide information that the student needs, not other unrelated knowledge.
- 4. Ask one question at a time.
- 5. Use "wait time." Allow silence in order to give students time to collect their thoughts.
- 6. Avoid asking "yes" and "no" questions.
- 7. Ask a student to explain back to you the steps that were needed to solve a problem.
- 8. Admit when you don't know the answer.
- 9. Avoid being condescending.
- 10. Refrain from commenting on how easy a problem or concept is to understand. Maybe you understand. Maybe they do not!
- 11. Provide realistic feedback about how learning in high school differs from learning in college.
- 12. Remember that the student is there for help.
- 13. Keep a positive attitude about the person you are assisting.
- 14. Be conscious of your body language.
- 15. Show enthusiasm for learning.
- 16. Show enthusiasm for the students' successes.
- 17. Look for opportunities to encourage and affirm the student's work.
- 18. Actively teach study skills.

