

*Approved June 7, 2007* BLUEGRASS BOARD OF DIRECTORS – Minutes – April 11, 2007

**Date:** 04-11-07 **Time:** 6:00 p.m. – 7:31 p.m.

**Recorder:** Sylvia Williams **Location:** Leestown campus/ Board Room

**Present:** Randy Powell, Chair; Bob McNulty, Florence Huffman, Bob Rowland, Reginald Thomas, David Samford, Eunice Beatty, Jerry Howell, Becky Critchfield; Jim Kerley, Randy Gonzalez, Dave Hellmich, Mark Manuel, Vern Kennedy, Charlene Walker, Palisa Williams Rushin, Ren Bates, Tri Roberts

**Absent:** Stephanie Watkins, SGA rep., Eunice Beatty, Ren Bates

Agenda/Issues	Discussion	Action
<p><b>Welcome and Introductions</b></p> <p><b>Remarks (Dr. Kerley)</b></p> <p><b>Comments from Board</b></p>	<ul style="list-style-type: none"> <li>• Chairman Randy Powell welcomed all present to this special called meeting of the Board of Directors. He then recognized outgoing president Dr Jim Kerley. Dr. Kerley expressed his thanks and appreciation to the board for their work and support over the years, since this will be Dr. Kerley’s last official meeting with this board. Dr. Kerley expressed gratitude and appreciation for the board’s support particularly through the consolidation of the two institutions and through the critical transition to the new Bluegrass Community and Technical College. At this time, the thought is that the new interim president will be on board after Commencement, on May 7, 2007. He invited all board members to attend Commencement, since the college will be honoring two honorary degree candidates, Dr. Liu Yun and Mr. Cecil Keeney. Dr. Kerley assured the board he would be available to help with the new interim president if needed, and would stand ready to give support and advice if so requested.</li> <li>• Dr. Kerley reminded the board this would be a tough budget year due to enrollment declines for the first time in the history of this college. However, he expressed that BCTC is overcoming this, and signs indicate a higher enrollment by next spring. BCTC hopes to be up by 1-2% in Fall 2007. He stressed the college needs to maintain a conservative approach, with the final budget to be approved by this board at its June 7, 2007 meeting. Again, Dr. Kerley expressed his appreciation for such a supportive board of directors, and gifted and dedicated faculty and staff.</li> <li>• Randy Powell remarked that he has served on this board since Dr. Kerley came to the college, and from his perspective, it has been nothing short of remarkable that Dr. Kerley has been able to lead this college through the SACS accreditation issues and the subsequent consolidation of Lexington Community College and Central Kentucky Technical College. He wished Dr. Kerley best of luck as he</li> </ul>	

transitioned to his new position as president at Gulf Coast Community College. David Samford, as one of the newest members of the board, then expressed his admiration and gratitude to Dr. Kerley. Bob McNulty expressed his appreciation to Dr. Kerley, from the perspective of a former CKTC board member and now a Bluegrass board member. Bob indicated this consolidation experience has enriched us all, that it had been a long learning process over the past several years, but one that has enriched us all. It has been a privilege to work with Dr. Kerley, and he commended Dr. Kerley for a job well done, stressing that Dr. Kerley always put students first. Jerry Howell agreed, telling Dr. Kerley “you were the right man for the job.” Florence Huffman commented on the “grace with which Dr. Kerley put this college through the transition” was nothing short of remarkable. She further expressed her appreciation for the current camaraderie of this very unified board, with a unified staff. Dr. Kerley is to be commended for this accomplishment. Eunice Beatty, on behalf of all college faculty, thanked Dr. Kerley for his unceasing passion for teaching and learning, and his leadership was greatly appreciated and respected. Becky Critchfield expressed similar sentiments on behalf of all college staff. Bob Rowland, another newer member of the board, commented that *leadership* is a slippery term, and it is measured by one’s track record. He remarked that “yours speaks for itself” and he commended Dr. Kerley for his excellent leadership. Dr. Kerley thanked the board for their kind remarks and told everyone they are always welcome in Panama City.

**Budget (Randy Gonzalez)**

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- Randy Gonzalez gave a brief update on the current budget situation. He remarked that the college was taking a very conservative approach to spending, and the hiring freeze will remain in effect until June 2007. He explained the college still was unsure how much revenue would be available in May and June, but still needs to fund a 3% salary increase for faculty and staff (based on performance). A 5.5% tuition increase was approved by KCTCS. He further explained that the funding formula is the process that spreads all KCTCS revenues across all the community colleges across the state, but we are as yet unsure how much will be allocated to BCTC. Randy further explained that Cabinet has met and finalized funding priorities, using a ranking system which ranked priorities from 1-10. The next step in this process is to ask this board for endorsement of priorities as ranked. At the June 7<sup>th</sup> Board of Directors meeting, the final budget will be brought to the Board for final approval.
- Considerable discussion ensued, regarding bad debts (1.2 million last year). BCTC will be setting up a better collection system by sending out paper bills this spring. By changing our collection processes and practices, the college has gotten a better return on debt collection.

## Approval of Previous Minutes

- The college has had budget and enrollment challenges. However, with our new and highly successful Film Production/Theatre program, BCTC has brought in many new students and has brought positive attention to the college. The first production was highly successful and well received by the entire community.
- Randy explained that the college has gone through the valuable process of collecting all our needs and priorities, provided we achieve sufficient enrollment increases to bring in extra revenue. However, if some priorities are not funded this cycle, they should remain on the list for the next funding cycle.
- Randy then explained that non-recurring requests were also collected and ranked (one time funding items), since the college has two different funding pools, one for recurring and one for non-recurring dollars. Regarding tuition dollars, the college collects these funds and can then use its own tuition dollars. Eunice Beatty asked how we could compete through better marketing practices. Dr. Kerley remarked that the college is “enrollment driven” thus a drop in enrollment drastically impacts the overall budget. Randy stressed that BCTC needs to remain conservative until we actually see new funding dollars. The new budget will be brought to the Board of Directors for final approval at the June 7<sup>th</sup> meeting.
- Jerry Howell proposed a motion to give board endorsement to budget priorities as presented by Randy Gonzalez. Reggie Thomas seconded this motion, and the motion carried unanimously.
- Randy Powell brought the previous minutes of the March 8, 2007 board meeting to the attention of the board, asking for approval. Florence Huffman proposed a motion to approve, and this was seconded by Jerry Howell. With one correction to be made on page 5 (under “Strategic Needs Analysis” section) the minutes were accepted and approved.

## Presidential Search Discussion

- As indicated in Dr. Michael McCall’s email to all faculty and staff today, a list of names of those interested in serving on the search committee will be forwarded to Lewis Prewitt, KCTCS Human Resources Director. The actual process will begin in June. When the new interim president is announced, a special meeting of the board will be held, with perhaps a luncheon to welcome the new interim president. Becky Critchfield inquired how Dr. McCall’s information is distributed to students and to the community. Randy Powell explained it in this way: there are 4 *gates* a candidate must go through. The first *gate* is the System search, and second is the

local search committee; the third is the Board of Directors; and the final *gate* is approval by Dr. McCall. Becky Critchfield then commented that the staff election for the board staff representative takes place in May or June, and she questioned if she would stay on the board through the presidential selection process, and further if it was considered a conflict of interest for a board member to serve on the local board. It was decided that board members serve in a unique way by being the third *gate* in the whole process, and they would play a role throughout the process. The board chair, however, would be a key player throughout the entire process, according to Dr. McCall.

**Discussion of  
June board  
meeting date**

- The question arose about whether or not the June board date had been changed to June 14<sup>th</sup>, and upon checking December 2006 minutes, it appears that the June 14 date had been discussed. However, after considerable discussion, the board decided to leave the date as June 7, 2007 since a majority of members would be able to attend on that date. A quorum will be needed since final budget approval is to be given by the board at that time.
- Randy Powell reminded the board of the May 6, 2007 BCTC Commencement Exercises, and urged all to attend if possible. Graduation will begin at 7:30 pm that evening, at Rupp Arena.
- With no further business to come before the board at this time, Randy Powell adjourned the meeting of the Bluegrass Board of Directors at 7:31 p.m.

**Announcements –  
May  
Commencement**

**Adjournment**

**Next meeting of the Board of  
Directors will be Thursday, June  
7, 2007 at the Leestown campus  
board room, beginning at 6:00  
p.m.**