Approved March 8, 2007 BLUEGRASS BOARD OF DIRECTORS – Minutes – December 13, 2006				
Date: 12/13/06 Time: 6:00 p.m. – 8:10 p.m.  Recorder: Sylvia Williams Location: Lafayette Club, downtown Lexington				
Present: Randy Powell, Chair; Bob McNulty, Florence Huffman, Bob Rowland, David Samford, Eunice Beatty, Reginald Thomas, Jim Kerley, Randy Gonzalez, Dave Hellmich, Mark Manuel, Vern Kennedy, Marilyn Childre Special Guests: Tim Davis (BCTC faculty), Randy Brookshire (Ross Tarrant Architects)		Absent: Stephanie Watkins, SGA rep., Jerry Howell, Becky Critchfield		
Agenda/Issues	Discussi	on	Action	
Welcome and Introductions  Construction Report	<ul> <li>Chairman Randy Powell welcomed all presenceting of the Board of Directors. At 6:1 session, Randy Brookshire of Ross Tarrant followed by a report from the Theatre/Film</li> <li>Randy presented a review of the college Modications of BCTC. Ross Tarrant Architection all existing facilities, including assessment order to determine what kind of programma available, and identifying additional space signage for all campus locations, so that signocations. He explained visioning meetings programs and future program growth. At the Phase I building is already under construction building is slated to begin at the Cooper cannot all ab space, three floors, approximately certified, sustainable "green" building, which of every aspect including water quality, air sustainable and/or recycled materials. This campus as a "marker" building for our area Brookshire for his excellent and very thoro.</li> <li>Marilyn Childre briefly discussed the Winder reported that utilities were being settled at a completed grading and storm drainage. Accompleted grading and storm drainage.</li> <li>With regard to the Georgetown project, Malaced being offered at Georgetown community.</li> </ul>	dent, to the special holiday dinner a pm, prior to the regular business. Architects brought a presentation, Arts program.  Itaster Plan, which included all campus ets has completed an early assessment ent of physical condition of all areas, in ing is needed, if adequate space is needs. This included an assessment of gnage could be uniform at all campus is were held, to accommodate all the Winchester-Clark County campus, and this will be largely classroom endity, and this will be largely classroom endity, and this will be a LEEDS on the comprises environmentally good use and light quality, as well as use of a building will re-define the Cooper and the construction project, and this time, and the contractor has trual construction should begin the weather.  The ported that Omni, Inc. of the orgetown building. Michael Jacobs is carley interjected that classes were there was tremendous excitement and		

	reported there was a great deal of momentum going on at BCTC at this time, and the community was excited about the construction of this new campus site and what it would offer to the Georgetown community.	
Update on Theatre/Film Arts Program	<ul> <li>Tim Davis gave an excellent update on the Theatre/Film Arts program progress, stating that this would begin in January 2007, with a two-pronged approach – theatre and film. The Filmmaking certificate program will begin in January 2007, the first full semester, bringing in instructors from a wide area. He reported that Arthur Rouse has been instrumental in designing this program. At the end of Priority Registration, BCTC had 17 students signed up (with a maximum of 20 required). Tim reported that an amazing amount of interest had been generated by this new program, and that all publicity thus far has been free. It is anticipated that a long waiting list for interested students would be in the making, with students all around the state expressing interest.</li> <li>With regard to the Theatre program, 50 students have already signed up. The</li> </ul>	
	group will produce its first theatrical production, as a collaborative effort with the Downtown Actors Guild, slated for April 5-7, 2007. The play "Holiday Memories" will be the first production, and BCTC will use some of the Downtown Actors Guild expertise to get this production underway and get our theatre program running. We have seen an enormous amount of interest, and the program will seek more partnerships, create internships for students, with a possible 2+2 program in the future, possibly with Asbury College. Tim reported that challenges include funding sources and space, but the need and desire is apparent, and we should be able to draw many students into this new program. Tim reported that Teresa Tope and Arthur Rouse have been the backbone of these early efforts to get this new program underway, and their work and efforts are greatly appreciated.	
	Dr. Kerley applauded these early efforts and successes, saying this new program would enhance future enrollment efforts as we meet the needs of community with this project. He praised Tim Davis as a very talented director and actor, saying BCTC is fortunate to have him in this area of expertise. He commended Tim Davis, Teresa Tope and Arthur Rouse for all their efforts.	
Business Session	<ul> <li>Chairman Randy Powell thanked our special guest presenters for excellent updates, and then called the business session to order at 6:55 p.m.</li> <li>Randy Powell offered a brief review of Dr. Michael McCall's orientation presentation given to the board October 4, 2006. Randy reiterated Dr. McCall's main points – the KCTCS vision to create a comprehensive community college system, and Dr. McCall began the statewide community college system on a \$630,000 million operating budget. Randy Powell reviewed the responsibilities of</li> </ul>	
	each board member. Key responsibilities given included: to evaluate the college president, and in the case of a vacancy of the president's office, to recommend a	

Approval of previous minutes	new college president to the KCTCS president. The board is to approve the college strategic plan, approve the college budget request, and adopt the annual operating budget. Board members are to attend all scheduled meetings, they are to be avid supporters of BCTC, to avoid using their board affiliation for personal gain, and to continually learn more about the college, its programs and future plans.  • Randy Powell asked for a motion from the floor to approve previous minutes (October 4, 2006). Bob McNulty proposed a motion to accept, Eunice Beatty seconded this motion, and the board approved the October minutes.	
Naming of Cooper campus building	• Randy Powell presented background on this agenda item, reminding the board of its resolution approved September 7, 2006. A letter was drafted to be sent to Dr. McCall, KCTCS president, but has not yet been sent. KCTCS encourages BCTC to delay naming the new facility, due to other naming opportunities that may arise over the next months. Considerable discussion followed. After a board vote which tabled the issue for an indefinite period of time, Randy indicated the motion would be revisited in future. The board action gives additional time before making a final decision on naming the new Cooper facility.	Motion to recommend naming of Cooper campus building tabled for unspecified length of time – will be reconsidered at a later date.
	• Reginald Thomas excused himself at 7:30 pm due to a prior commitment, and all voting items had been discussed and voted upon.	
Celebrations and Updates	• Dr. Kerley discussed a very large gift, given verbally today, stating donor's name cannot be divulged until all legalities had been worked out. This will be BCTC's largest gift ever, to this point.	
	• Dr. Kerley reported to the board that BCTC had been awarded a \$1.4 million Department of Labor grant to further expand the nursing program. This is definitely a great cause for celebration for our ever-expanding nursing program. He offered special thanks to Carolyn Lewis, Assistant Dean/Nursing, and to Mary Forbes, our Grants Director, since this could not have been accomplished without their expertise and special efforts. He also acknowledged special thanks to Laura Fraebel, who helped research and write. This grant will allow for development of a Nursing Student Referral Center to identify high risk students for tutoring, as well as \$235,000 per year in student scholarships.	
	• Dr. Kerley reported that the CEO Dialogues were held recently, and executive interviews were conducted with regard to the upcoming capital campaign.	
Enrollment Challenges	• Dr. Kerley reported that enrollment is our current challenge, with headcount enrollment still down 8.5% overall from last year's numbers. He reported that we are working on a comprehensive enrollment analysis report, which will be brought to the board in Spring 2007. BCTC is still dealing with institutional change and is	

	experiencing some drops in enrollment; however, we have met with UK and other university officials, our new Action Teams are working to address very specific issues, we are engaged in cooperative efforts with EKU, KSU, Morehead and others. This is our biggest challenge at this time. BCTC's biggest growth area has been in non-traditional students and in distance learning. Many factors have been a part of the enrollment drop – drop in Opportunity College enrollment, enforcing faculty credentials due to SACS requirements, and many factors have impacted enrollment, the overall budget and operating expenses. The declining FTE trend is also adversely affecting revenue. BCTC has placed a suspension of hiring effective December 22, 2006, with an additional 5% cut in budgets. We continue to be optimistic that spring 2007 enrollment will be back up. Fund balance reserves are available, but the college needs to be very conservative in the months ahead. Dr. Kerley stated we should be proud of what BCTC has accomplished, we are no longer tied to UK, all regulations and rules have changed, we have experienced a name change, and consolidated LCC with Central Kentucky Technical College. We are now moving forward, we have a new image – six campus locations, downtown and are beginning a Georgetown location. He reported the Clements Association out of Utah is assisting with our upcoming Capital Campaign. We have raised over \$2 million in Winchester, and we are confident the Georgetown community will assist us in that area. He stressed	
	supporting development since that will enable us to increase enrollment. There are many opportunities ahead for BCTC.	
	Dr. Kerley offered a compliment to Charlene Walker, whose student had been homeless some years ago, then went to a community college, and was recently awarded a BA degree. Well done, Charlene!	
Tuition Increases	<ul> <li>Dr. Kerley reported a tuition rise (\$115 per credit hour), which is up from \$109 per credit hour from last year – this is a KCTCS Board of Regents decision and applies to all community and technical colleges within KCTCS.</li> <li>Unfortunately we are experiencing a great deal of competition from private colleges around the area.</li> <li>BCTC has had a great impact on the surrounding community, but we have much more work to do. Dr. Kerley asked the Board to be vigilant and be "the eyes and ears for the college" as they continue to help and support BCTC. Each Board member is greatly appreciated and valued.</li> </ul>	

Adjournment	With no further business to come before the Board at this time, David Samford proposed a motion to adjourn, seconded by Bob Rowland, and unanimously accepted. Randy Powell adjourned the Board meeting at 8:10 p.m.	The next regular meeting of the BCTC Board of Directors will be Thursday, March 8, 2007.
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