Class Schedule Protocols
Spring 2014

Dates

Spring (16 weeks)	**January 12 - May 10**
Spring (1st 8 weeks)*	**January 12 - March 7**
Spring (2nd 8 weeks)*	**March 8 - May 10**

Class Schedule Protocols--Sections Numbers, Class Times, and Instructional Modes

1. **All section numbers are four digits. Standard section numbers are:**

Cooper

J001 - J049	Day classes (7:00 a.m. – 4:00 p.m.)
J0E1 - J0E9	Evening classes (4:00 p.m. or later)
J0T1 - J0T9	Telecourses/ITV/Telebweb
J0W1 - J0W9	Weekend classes
J00M - J00S	Spring I
J00T - J00Z	Spring II

Danville

1701-1749	Day classes (7:00 a.m. – 4:00 p.m.)
17E1-17E9	Evening classes (4:00 p.m. or later)
17T1 -17T9	Telecourses/ITV/Telebweb
17W1-17W9	Weekend classes
170M -170S	Spring I
170T -170Z	Spring II

Downtown Location, Georgetown, Jessamine, Lancaster, KHP

J381-J389	Georgetown ATC
J481-J489	Georgetown-Elkhorn Crossing
J581-J589	Kentucky Horse Park
J681-J689	Lancaster
J781-J789	Jessamine County ATC
J851-J859	Downtown Education Center

Lawrenceburg

1601 -1649	Day classes (7:00 a.m. – 4:00 p.m.)
16E1 -16E9	Evening classes (4:00 p.m. or later)
16T1 -16T9	Telecourses/ITV/Telebweb
16W1 -16W9	Weekend classes
160M -160S	Spring I
160T-160Z	Spring II

Leestown

1501 - 1549	Day classes (7:00 a.m. – 4:00 p.m.)
15E1 - 15E9	Evening classes (4:00 p.m. or later)
15T1 - 15T9	Telecourses/ITV/Telebweb
15X1 - 15X9	Weekend classes
150M -150S	Spring I
150T - 150Z	Spring II

Newtown

J101 - J149	Day classes (7:00 a.m. – 4:00 p.m.)
J1E1 - J1E9	Evening classes (4:00 p.m. or later)
J1T1 - J1T9	Telecourses/ITV/Telebweb
J1W1 - J1W9	Weekend classes
J10M - J10S	Spring I
J10T - J10Z	Spring II

Winchester

J281 - J289	Day classes (7:00 a.m. – 4:00 p.m.)
J2E1 - J2E9	Evening classes (4:00 p.m. or later)
J2T1 - J2T9	Telecourses/ITV/Telebweb
J2W1 - J2W9	Weekend classes
J28M - J28S	Spring I
J28T - J28Z	Spring II

Online Learning

15Z1-15Z9	All Campuses but Cooper
19Z1-19Z9	Cooper Only
19ZM -19ZS	Spring I
19ZT -19ZZ	Spring II

*Spring I & Spring II section numbering is for "free standing" bi-term courses, enrollment open to any student meeting course pre-req's. This does not include "continuing" bi-term courses, courses that are part of a combo, or courses available to a select population of student.

2. Standard class times for on-campus classes are:

MW	8:00-9:15	TR	8:00-9:15
MW	9:30-10:45	TR	9:30-10:45
MW	11:00-12:15	TR	11:00-12:15
MW	12:30-1:45	TR	12:30-1:45
MW	2:00-3:15	TR	2:00-3:15
MW	3:30-4:45	TR	3:30-4:45
MW	5:00-6:15pm	TR	5:00-6:15pm
MW	6:30-7:45pm	TR	6:30-7:45pm
MW	8:00-9:15pm	TR	8:00-9:15pm
M, W	8:00-10:45	T, R	8:00-10:45
M, W	11:00-1:45	T, R	11:00-1:45
M, W	2:00- 4:45	T, R	2:00- 4:45
M, W	6:30-9:15pm	T, R	6:30-9:15pm
Fridays F	8:00-10:45am		
	11:00am-1:45pm		
Saturdays S	9:00-11:45am		
	1:00-3:45pm		
Sunday N	1:00-3:45pm		

Hybrid courses will follow the standard class times for MW, TR classes.

Credit/ Contact		Standard class length
3 credit/ 3 contact	1 day meeting	2 hrs 45 minutes (15 min built in break)
1 credit/ 2 contact	1 day meeting	1 hr 50 minutes

Note: For the standard 3-credit / 3-contact-hour course, 1 hour = 50 minutes of class time.

3. Instruction Modes

BI Blackboard ITV Web Enhanced
BK Blackboard KET Web Enhanced
BL Blackboard Web Local
BP Blackboard InPersonWebEnhanced
BT Blackboard KET Web World
BU Blackboard KET Web Local
BW Blackboard Web World

HB Blackboard In Person Hybrid
HI Blackboard ITV Hybrid
HK Blackboard KET Hybrid