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# 2011-2012 Annual Program Summary - Office Systems Technology. . . CIP 520402

| Data | Standard | Measurement/ Data Source | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|---|---|---|---|---|---|---|---|---|
| **I. Effectiveness** | | | | | | | | |
| **A. Quality of Education** | | | | | | | | |
| Student Satisfaction | At least 85% of AAS graduates will indicate they are satisfied with the quality of their education. | Alumni Survey (previous year's alumni) | 75% | 13/14= 93% | 2/2= 100% | 10/10= 100% | 10/10= 100% | 14/14= 100% |
| Professional Licensure | Graduates will successfully pass professional licensure exams at or above available norms (national or state) on first attempt. | Board and/or Certification Exam Scores (previous year's graduates) | | | | | | n/a |
| Employer Satisfaction | At least 85% of employers will indicate graduates are academically prepared for employment. | Employer Survey (previous year's graduates) | 100% | 7/7= 100% | 75% (n=3) | 2/3= 66.7% | no data | 5/5= 100% |
| | At least 85% of employers will indicate graduates are competent in general education. | Employer Survey (previous year's graduates) | 100% | 7/7= 100% | 4/4= 100% | 2/3= 66.7% | no data | 7/7= 100% |
| **B. Vitality** | | | | | | | | |
| Job Placement | At least 90% of graduates will secure employment in their field of study within six months of graduation. | Alumni Surveys, KY Unemployment Insurance data (previous year's graduates) | 50% | 10/15= 67% | 6/6= 100% | 8/10= 80% | 1/6= 16.7% | 10/11= 91% |
| Annual Unduplicated Headcount of Program Majors | At least 12 students enrolled in program in most recent fall term. | Official CPE Data- Fall of the currently identified academic year | 118 | 106 | 87 | 135 | 107 | 82 |
| Graduates/ Credentials | At least 12 graduates per year (CPE). | Official CPE Data (from previous year's graduates) | AD= 16; D= 17; C= 61 | no data | AD= 12; D= 5; C= 19 | AD= 12; D= 49; C= 8 | AD= 20; D= 46; C= 255 | AD = 16; D= 27; C= 261 |
| Student Retention | Adequate to ensure program efficiency. Total enrolled in previous fall divided/total enrolled in current fall plus graduates.) | Fall (previous year) to fall (current year) retention data including graduates | | 64% | | 45.2% | 40.1% | *check with faculty* |

Shaded Area - Data is from the previous year