GUIDELINES FOR SELECTIVE ADMISSION PROGRAMS

We are pleased that you are interested in the Health Technology or Computer Information Systems programs at Lexington Community College. We encourage you to read and follow these GUIDELINES FOR SELECTIVE ADMISSION PROGRAMS carefully, as it will be your responsibility to meet each of the program requirements listed.

Each year more people apply for admission to some technical programs than we have the capabilities to serve. Enrollments may be limited because of lack of available resources and facilities within the community and school. We follow a selective admission policy based upon the criteria outlined in these GUIDELINES FOR ADMISSION. The strength of the applicant pool varies year to year, with the best-qualified applicants receiving first consideration.

All applicants meeting the appropriate academic requirements shall be considered equally for admission regardless of economic or social status, race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability. Admitted applicants who need reasonable accommodations in order to meet and maintain technical standards must notify the respective Program Coordinator.

Please call the Lexington Community College Office of Admissions at (859) 257-4872 ext. 5111 or 1-866-774-4872 ext. 5111, if we can provide additional information or assistance with your application process.

HEALTH TECHNOLOGY PROGRAMS

Incomplete applications

In order for us to consider you for admission to a Summer 2002 or Fall 2002 health program, we must receive all of your admission documents by February 15, 2002. If your admission file is incomplete or if our special program requirements are not met, you will not be considered for admission into the program. As it is very difficult to assure that a document arriving by mail will ultimately be received in our office, we strongly encourage you to submit all documents in person or by certified or registered mail to the Office of Admissions. Any document that is not received will result in an incomplete admission file, which will preclude you from being considered by the Admission Committee.

Notification of Status

We realize that you may want to know if your documents have been received. Because there are laws protecting the rights of privacy of students, we will not be able to discuss your admission status over the telephone. If your admission file is completed by February 1, 2002, you will receive an "Admission Review Form" stating that all documents have been received. Those students whose folders are completed between February 1 and February 15, 2002, will be considered for admission, but we may not be able to provide you with an "Admission Review Form." You will be notified of your status by mail after the Admission Committees have met, made their recommendations to the President, and the President has made class selections.

Other Concerns

Finally, here are some potential areas of confusion:

1) A name change presents a major problem in getting admission documents properly matched with an application. It is the responsibility of the student to make sure that transcripts, etc. show the name used on the application for admission, as all documents do not include a social security number.
2) Lexington Community College will accept either an ACT or an SAT as the required entrance examination, and each* of our health programs requires the ACT/SAT regardless of previous college work (unless otherwise noted in the "Guidelines for Admission" to a particular program). *The nursing program will take either an ACT, an SAT **or** an NLN score to satisfy this requirement. (See NLN section below.)
3) You are required to request official transcripts from every college/university attended. Course work that shows on a subsequent college transcript is unacceptable.

Advanced Standing Health Students

If you are not applying for the first semester of a program or transferring pre-program credits, you may have different deadlines and requirements. Please see the appropriate Program Coordinator for information before applying for admission, and designate that you are applying for advanced standing into that program on your application. Please note: LPN's should follow regular procedures for applying to the nursing program and should see the Nursing Coordinator about possible options.

Residual ACT/NLN Information

The American College Test (ACT) is offered five times per year on national test dates in October, December, February, April, and June. In addition, LCC will offer a residual version of the ACT in order to accommodate students who are applying to a health technology program. For the purpose of applying to a health program at LCC only, scores from residual tests taken at LCC and on national test dates will be accepted provided the exam is taken prior to the February 15, 2002 deadline. Residual tests taken at other test sites will not be accepted. Please note that ACT residual tests cannot be repeated within 60 days or the scores will be automatically canceled when processed by ACT. For more information, please contact the LCC Office of Admissions in 200 Oswald Building.

Note about ACT Scores:

In September of 1989, the scoring of the American College Test (ACT) was changed. Since October of 1989, scores from this test are reported as "enhanced," while scores prior to this date were reported as "standard." For clarity, all scores referred to in the Admission Guidelines for Health Programs are listed in enhanced form. Enhanced ACT scores are used by the health admission committees. Where necessary, a conversion is done by the Office of Admissions from a standard score to an enhanced equivalent.

Note about the NLN Pre-Admission Test:

The National League for Nursing (NLN) Pre-Admission Test is also provided for applicants to the Nursing program. For more information, please contact the LCC Office of Admissions in 200 Oswald Building.

HEALTH CONFERENCE DATES

Dental Hygiene

Friday, November 2, 2001	3:00 p.m. - 4:00 p.m.	TBA
Wednesday, December 5, 2001	3:00 p.m. - 4:00 p.m.	TBA
Monday, February 4, 2002	7:00 p.m. - 8:00 p.m.	TBA

The location of the conference will be posted prominently in the lobby of the Oswald Building on the date of the conference. The Dental Hygiene conference is strongly suggested, but not mandatory.

Each program listed below requires attendance at one mandatory pre-admission conference. You can obtain more information about these conferences from the Office of Admissions.

Nursing

Friday, December 7, 2001	2:00 p.m. - 3:30 p.m.	230 Oswald Building
Friday, January 25, 2002	2:00 p.m. - 3:30 p.m.	230 Oswald Building
Friday, February 8, 2002	2:00 p.m. - 3:30 p.m.	230 Oswald Building

Radiography

Friday, November 16, 2001	2:00 p.m. - 3:30 p.m.	110B Academic Technical Building
Friday, January 18, 2002	2:00 p.m. - 3:30 p.m.	110B Academic Technical Building
Friday, February 8, 2002	2:00 p.m. - 3:30 p.m.	110B Academic Technical Building

The pre-admission conferences are only one of the admission requirements for the health technology programs. The Dental Hygiene Program recommends that you attend a pre-admission conference but it is not required. Please consult the following pages for the sections entitled, "Guidelines for Admission," to each of the individual health programs. You must apply and submit each of the listed requirements by February 15, 2002, to be considered for admission to a health program. Please visit or call the Office of Admissions, 200 Oswald Building, (859) 257-4872, extension 5111 or 1-866-774-4872, extension 5111 for more information.

GUIDELINES FOR ADMISSION TO THE COMPUTER INFORMATION SYSTEMS PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

In order to be considered for admission to the Computer Information Systems program, each applicant must be admitted to Lexington Community College and file a letter of intent with the Computer Information Systems Program Coordinator. For admission in the Summer or Fall semester classes the letter of intent must be filed by February 15 and for the Spring semester class by October 1. Exceptions to the February 15 and October 1 dates can only be granted by the President of Lexington Community College, after a consultation with the Computer Information Systems Program Coordinator.

ADMISSIONS REQUIREMENTS

In order to be considered for admission to the program, a student must:

1. Successfully complete CIS 105, CIS 110, CIS 120, and CIS 130. "Successful completion" is defined as:
   - earning a "C" grade or better in the course,
   - passing the exam for credit for a course, or
   - transferring credit from an accredited institution and earning at least a 2.0 on a 4.0 scale for the course.
2. Complete MA 108R with a "C" grade or better, or have a math ACTE score of at least 18 and have completed two years of high school algebra, or have completed the Math Placement Test with a resulting score indicating preparedness for MA 109; or successfully complete of MA 109 or higher-level MA course.
3. Complete the orientation program for Computer Information Systems.
4. Attend a pre-admission conference with a Computer Information Systems academic advisor.

PREFERENCE CATEGORIES

1. Preference may be given to applicants who have demonstrated superior ability in CIS 105, CIS 110, CIS 120, and CIS 130.
2. Preference will be given to Kentucky residents.

PROGRAM PROBATION AND SUSPENSION

1. A student admitted to the program with a 2.0 or above GPA for all CIS and CS courses is in good standing with the program.
2. A student in good standing with the program whose GPA for all CIS and CS courses drops below 2.0 is placed on program probation.
3. A student on program probation whose GPA for all CIS and CS courses rises to 2.0 or above returns to good standing with the program.
4. A student on program probation whose GPA for all CIS and CS courses drops an additional 0.5 points while on program probation is placed on program suspension and may not continue studies in the Computer Information Systems program. Likewise, a student on program probation whose GPA for all CIS and CS courses drops below 1.0 is placed on program suspension and may not continue studies in the Computer Information Systems program.
5. In order to resume studies in the Computer Information Systems program, a student on program suspension must apply and be accepted for program suspension readmission.

PROGRAM SUSPENSION READMISSION

1. In order to be considered for program suspension readmission by the Computer Information Systems Admissions Committee, the applicant:
   a) Must submit a written request to the Computer Information Systems Program Coordinator.
   b) Must meet current guidelines for admission.
   c) Must submit a letter of recommendation from a Computer Information Systems faculty member.
2. Requests for program suspension readmission will be placed in the same pool as new requests for admission to the program and receive no preferential treatment.
3. A student readmitted after program suspension returns with program probation status.
4. A student may be readmitted after program suspension to the Associate Degree Computer Information Systems Program one time. The Computer Information Systems Admissions Committee may recommend readmission a second time, if a student furnishes sufficient evidence of remedial study, additional preparation, or resolution of factors contributing to unsuccessful course completion.

OTHER READMISSION

1. If a student admitted to the Computer Information Systems Program does not attend Lexington Community College during a regular fall or spring semester, the student must submit a written request for readmission to the CIS program to the Computer Information Systems Coordinator. The student must also be readmitted to the college.
2. If a student does not attend LCC for two or more consecutive regular semesters, the student must reapply for admission to the CIS program.

GRADUATION REQUIREMENTS

1. Non-general education course credits more than 10 years old cannot be used to meet graduation requirements.
2. Only CIS and CS courses in which a student earned a “C” or higher (or “Pass” for Pass/Fail courses) may be used to meet graduation requirements.

GUIDELINES FOR ADMISSION TO THE DENTAL HYGIENE PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Each applicant must submit the following credentials to the Lexington Community College Office of Admissions by February 15, 2002, in order to be considered for admission to the Summer 2002 program:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent,** available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building
2) An official high school transcript or official passing GED scores. **Transcripts must show a date of graduation.** This is also required of students with college work.
3) Official scores of the American College Test (ACT) or the Scholastic Assessment Test (SAT). This is also required of students with college work.
4) Official transcripts of all post-secondary education attempted. Transcripts must be submitted from EACH college or university attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.
5) Evidence of work and/or observation in a dental environment as documented on the Dental Hygiene Observation/Work Experience Form. The Observation/Work Experience form is on page 71.
6) Attendance at one pre-admission conference is strongly encouraged. You may attend the conference of your choice (see PRE-ADMISSION CONFERENCES). Free parking is available in the "K" (blue) lot by Commonwealth Football Stadium for the conferences. If you park in front of LCC in the "C6" (green) lot, you may be ticketed or towed.

PREFERENCE CATEGORIES

1) Preference will be given to candidates who have an enhanced ACT score of 21 or above
2) Preference will be given to candidates who have achieved a grade point average of 3.0 or better in post-secondary education (on 12 or more college credits). Students with college credit must have at least a 2.0 grade point average to be considered for admission.
3) Preference will be given to candidates who submit evidence of work and/or observation experience in a dental environment.
4) Preference will be given to candidates who have completed, in the approved curriculum, anatomy, physiology, microbiology, and/or chemistry coursework with a grade of "B" or better.
5) Preference will be given to Kentucky residents.

Candidates whose credentials fall below the minimum criteria may be informed of an early decision regarding their admission status.

PRE-ADMISSION CONFERENCES

Candidate questions will be addressed at pre-admission conferences. Therefore, while not mandatory, each candidate should attend one of the following pre-admission conferences:

1) Friday, November 2, 2001 from 3:00 - 4:00 p.m.
2) Wednesday, December 5, 2001, from 3:00- 4:00 p.m.
3) Monday, February 4, 2002, from 7:00 - 8:00 p.m.

The location of the conference will be posted prominently in the lobby of the Oswald Building on the date of the conference.

ROLLING ADMISSIONS

Applicants will be considered for rolling admission who have completed the admission process, have a composite ACT score of 21 or higher on the enhanced ACT, and have a cumulative grade point average of 3.0 or higher (on a 4.0 scale) on twelve or more college credit hours of course work applicable to the Dental Hygiene curriculum. In addition, at least one of the courses completed **must** be a Human Anatomy and Physiology, Microbiology and/or Chemistry course from the approved curriculum, with a grade of B or better. Students meeting these criteria may be informed of immediate admission.

TECHNICAL STANDARDS

The delivery of Dental Hygiene care can be characterized as the application of specific knowledge to skillful performance. Therefore, in order to be considered for admission or to be retained in the program after admission, all applicants should possess:

1) Sufficient visual acuity, such as is needed in the preparation and administration of therapeutic agents and for the observation necessary for patient assessment as in taking vital signs.
2) Sufficient auditory perception to interpret verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices, such as the stethoscope.
3) Sufficient gross and fine motor coordination to perform the delicate manual intraoral operations required of dental personnel, such as is needed in the scaling of teeth.
4) Sufficient verbal and non-verbal communication skills (speech, reading, and writing) such as are needed in classroom and clinical settings to interact with patients and professional personnel.
5) Sufficient intellectual and emotional functions to plan and implement care for individuals, such as are required in developing a dental hygiene treatment plan.

READMISSION GUIDELINES

1) A student who withdraws from or earns a grade lower than a "C" in one of the approved science courses and/or in a dental hygiene course will be dropped from the Dental Hygiene Program.
2) Applicants who wish to apply for readmission should do so prior to February 15 if planning to enroll for the Summer session or the Fall semester or October 1 if planning to enroll in the Spring semester.

3) Readmission to the Dental Hygiene Program will be dependent upon available resources.
4) In order to be considered for readmission by the Admissions Committee, the applicant must:
   a) Summit a written request to the Dental Hygiene Program Coordinator presenting evidence to justify readmission. This may include letters of recommendation from a previous faculty member or coordinator, additional course work, work experience, etc.
   b) Meet current guidelines for admission to the College and the Dental Hygiene Program.
5) Readmission may be contingent upon the candidate's agreeing to audit previously completed course work.
6) A student who applies for readmission to the Dental Hygiene Program must provide significant evidence which suggests the potential for future success in the program. This evidence may address such things as unusual circumstances, remedial study and/or additional preparation.

TRANSFER

1) Applicants who wish to transfer from one Dental Hygiene Program to the Lexington Community College Program must meet all admission requirements, must apply at least two months prior to the expected date of enrollment, and must notify the Coordinator in writing stating anticipated entry date and reason for transfer.
2) Acceptance of any transfer student will be dependent upon available resources.

ARTICULATION AGREEMENTS

Should a student elect to enroll for credit in any course for which he or she may qualify for credit earned through an articulation agreement, he or she forfeits the right to receive credits for that course via the articulation agreement. Students who elect to articulate must have graduated from a qualifying Dental Assisting Program within the last three years. If you feel you meet articulation requirements, please contact the Dental Hygiene Program Coordinator for more information.

SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Dental Hygiene Program after considering the recommendations of the Admissions Committee. The Admissions Committee includes the Dental Hygiene Program Coordinator, the Director of Admissions, the Natural Sciences and Health Technologies Division Chairperson, a Dental Hygiene faculty member, a counselor, and a faculty member-at-large.

OBSERVATION/WORK EXPERIENCE

Candidates must submit evidence of work experience or observation in an office with a dentist and dental hygienist. The Observation/Work Experience form is on page 71.

The statement of observation/work experience form must be returned to the following address by February 15, 2002: Lexington Community College, Office of Admissions, 200 Oswald Building, Cooper Drive, Lexington, KY 40506-0235.

REQUIRED IF YOU ARE ADMITTED TO THE PROGRAM

The University of Kentucky requires that students in Health program be protected from certain infectious disease. Prior to enrolling in the Dental Hygiene Program, you will be required to provide documentation (photocopies, not the original) of the following:

1) Valid current CPR certification
2) PPD Skin test results
3) Rubella Titer immunity status
4) Measles (Rubeola) immunization (verification of a prior case or immunization as certified by a physician)
5) Initiation of Hepatitis B vaccine (or declination form)

WORLD WIDE WEB
Program information may be located on the WWW at http://www.uky.edu/LCC/DHY

GUIDELINES FOR ADMISSION TO THE DENTAL LABORATORY TECHNOLOGY PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Qualified applicants may be considered and admitted prior to February 15, 2002, and at the President's discretion, qualified applicants may be considered and admitted after February 15, 2002. Each applicant must submit the following credentials/data to the Lexington Community College Office of Admissions and complete the special requirements by February 15, 2002:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent**, available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building.
2) An official high school transcript or official passing GED scores. **Transcripts must show date of graduation.** This is also required of students who have college work.
3) Official results of the Scholastic Assessment Test (SAT). This is also required of students who have college work.
4) Official transcripts of all post-secondary education attempted. Transcripts must be submitted from EACH college or university previously attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.

PREFERENCE CATEGORIES

1) Preference may be given to applicants with a composite enhanced score of 19 or above on the ACT.
2) Preference will be given to Kentucky residents.
3) Preference may be given to applicants who have a 2.4 or higher grade point average (on a 4.0 scale) on all college work.

TECHNICAL STANDARDS

Dental Laboratory Technicians fabricate custom-made prostheses designed to meet each patient's specific needs. In order to be considered for admission and to be retained in the program, applicants must possess:

1) Sufficient visual acuity, such as is needed in the fabrication of small, highly detailed dental prostheses.
2) Sufficient gross and fine motor coordination to safely manipulate equipment required in the fabrication of dental prostheses.
3) Sufficient intellectual and emotional functions to develop and fabricate dental prostheses as prescribed by the dentist.
4) Sufficient verbal and non-verbal communication skills (speech, reading, and writing), such as are needed to interact with professional personnel.

READMISSION

1) A student who withdraws from or earns lower than a grade of C in a Dental Laboratory Technology course will be dropped from the Associate Degree Dental Laboratory Technology Program.
2) Applicants who wish to apply for readmission must do so two months prior to anticipated enrollment for the subsequent fall or spring semester.
3) Readmission to the Dental Laboratory Technology Program is dependent upon available resources.
4) In order to be considered for readmission the applicant must:
   a) Submit a written request to the Dental Laboratory Technology Program Coordinator including information to justify readmission.
   b) Submit a written recommendation from a faculty member of the program addressed to the Dental Laboratory Technology Admissions Committee supporting the student's readmission to the program.
   c) Meet current guidelines for admission to the College and the Dental Laboratory program.

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SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Dental Laboratory Technology Program after considering recommendations of the Admissions Committee. The Admissions Committee may include the Natural Sciences and Health Technologies Division Chairperson, the Dental Laboratory Technology Program Coordinator, a Dental Laboratory Technology faculty member, a counselor, the Director of Admissions and a general education faculty member-at-large.

THE DENTAL DEXTERITY ASSESSMENT

You may obtain information about the Dental Dexterity Assessment by calling the Dental Laboratory Technology program coordinator at (859) 257-4872, ext. 4098.

ROLLING ADMISSION

Those applicants who have completed the application process, have a cumulative GPA of at least 2.5 (on a 4.0 scale) on 12 or more hours of college credit of 100 level courses or above, and score at least a 5 on the Dental Dexterity Assessment may be admitted prior to the February 15 deadline.

WORLD WIDE WEB
Program information may be located on the WWW at
http://www.uky.edu/LCC/DLT

GUIDELINES FOR ADMISSION TO THE NUCLEAR MEDICINE TECHNOLOGY PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice.

Enrollment is limited because of available facilities, faculty and financial resources. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

If not completed prior to admission to the Nuclear Medicine Technology Program, the student must complete the required mathematics and science courses that are prerequisite to the first NMT course with a grade of C or better.

At the discretion of the President, qualified applicants may be considered after February 15, 2002. Each applicant must submit the following data to the Lexington Community College Office of Admissions by February 15, 2002:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent,** available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building.
2) An official high school transcript or official passing GED scores. **Transcripts must show a date of graduation.** This is also required of students who have college work.
3) Official results of the American College Test (ACT) or the Scholastic Assessment Test (SAT) if less than 12 credits of college work have been completed.
4) Official transcripts of all post-secondary education attempted. Transcripts must be submitted from EACH college or university attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.
5) Attendance at an advising conference or an interview with the Nuclear Medicine Technology Program Coordinator.
5) Documentation of eight (8) clock hours of observation in a nuclear medicine department. Please contact the Nuclear Medicine Technology Program Coordinator at (859) 257-

4872, ext. 4099, for information regarding facilities where eight hours of observation in a nuclear medicine department could be accomplished. The observation form is on page 72.

PREFERENCE CATEGORIES

1) Preference may be given to applicants scoring 19 or above on the enhanced ACT, or having a 2.5 or above grade-point average (on a 4.0 scale) on all college work consisting of at least 12 semester credit hours of courses numbered 100 or above in the approved curriculum.
2) Preference will be given to Kentucky residents.
3) Preference may be given to qualified applicants of under-represented student populations in accordance with equity policies of the University of Kentucky and Lexington Community College.
4) Preference may be given to qualified applicants who have completed the required mathematics course and the required biological and physical science courses or equivalent courses with a grade of C or better.

ROLLING ADMISSION

Applicants whose credentials are above the minimum criteria may be informed of an early decision regarding their admission status.

Those applicants who have completed the admission process, have a composite enhanced ACT score of 21 or above, have a cumulative GPA of 3.0 or better (on a 4.0 scale) on 12 hours of college credit of 100 level or above applicable to the Nuclear Medicine Technology curriculum, have 8 hours of documented observation in a Nuclear Medicine department, and have documentation of completion of the required mathematics course and the biological science courses or equivalent courses with a 3.0 or better (4.0 scale) for each course may be admitted prior to the February 15, 2002 deadline.

TECHNICAL STANDARDS

Nuclear Medicine involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of nuclear medicine technology. Therefore, in order to be successful in the program, all applicants should possess:

1) Sufficient visual acuity such as is needed in the accurate preparation and administration of radiopharmaceuticals and for the observation necessary for patient assessment and care.
2) Sufficient auditory perception to receive verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, intravenous infusion pumps, fire alarms, etc.
3) Sufficient gross and fine motor coordination to respond promptly and to implement the skills related to the performance of nuclear medicine technology, such as manipulating equipment, as well as positioning, transporting, and imaging patients.
4) Sufficient communication skills (speech, reading, writing) to interact with individuals and to communicate their needs promptly and effectively, as may be necessary in the patient's/client's interest.
5) Sufficient intellectual and emotional function to plan and implement care of individuals.

READMISSION

1) A student who withdraws from or earns lower than a grade of C in a course with the prefix NMT will not be permitted to continue in the Nuclear Medicine Technology Program.
2) A student must earn a grade of C or better in each required science course and mathematics course in the curriculum in order to remain enrolled in the program.
3) The process regarding application for readmission to the program is as follows:
   a) Students who wish to apply for readmission to the program must do so prior to February 15 if planning to enroll in the subsequent year.
   b) Readmission to the Nuclear Medicine Technology Program will be dependent upon available resources.
   c) In order to be considered for readmission by the Nuclear Medicine Technology Admissions Committee, the student must:
      i) Update information in the admission file prior to February 15, 2002;
      ii) Meet current guidelines for admission to the College and the Nuclear Medicine program;
      iii) Submit a written request to the Nuclear Medicine Technology Program Coordinator including information to justify readmission; and
      iv) Submit a written recommendation from a faculty member of the program addressed to the Nuclear Medicine Technology Admissions Committee supporting the student's readmission to the program.
   d) If three (3) years or more have elapsed since the initial enrollment in the program, the student must repeat the technical courses of the curriculum or successfully complete special examinations for those courses for which examinations are available.
   e) A student may be readmitted to the Nuclear Medicine Technology Program two times. The Nuclear Medicine Technology Admissions Committee may recommend readmission a third time if a student can furnish evidence of unusual circumstances, remedial study or additional preparation.
   f) Application for readmission is not a guarantee of readmission to the program.

SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Nuclear Medicine Technology program after considering the recommendations of the Admissions Committee. The Admissions Committee includes the Natural Sciences and Health Technologies Division Chairperson, the Nuclear Medicine Technology Program Coordinator, a Nuclear Medicine Technology faculty member, the Director of Admissions, a counselor, and a general education faculty member-at-large.

WORLD WIDE WEB

Program information may be located on the WWW at http://www.uky.edu/LCC/NMT

GUIDELINES FOR ADMISSION TO THE NURSING PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Each applicant must submit the following credentials and complete the special requirements by February 15, 2002 in order to be considered for admission for the Summer 2002, Associate Degree Nursing program:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent,** available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building.
2) An official high school transcript indicating that the applicant has completed or will complete an approved four-year high school course of study or official passing GED scores. **Transcripts must show a date of graduation.** This is also required of students with college work.
3) Official transcripts of all post-secondary education or training attempted. Transcripts must be submitted for EACH college or university attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.
4) Results of the American College Test (ACT) or the Scholastic Assessment Test (SAT) or the National League for Nursing (NLN) Pre-Admission Test. This is also required of students with college work.
5) In order to be considered for admission to the Nursing Program each applicant **MUST ATTEND** one of the following **MANDATORY** pre-admission conferences. Conference dates are December 7, 2001 in Room 230 of the Oswald Building, January 25, 2002 in Room 230 of the Oswald Building or February 8, 2002 in Room 230 of the Oswald Building from 2:00 - 3:30 p.m. You may attend the conference of your choice, and you must remain for the entire session. Free parking is available in the "K" (blue) lot by Commonwealth Football Stadium for the conferences. If you park in front of LCC in the "C6" (green) lot, you may be ticketed or towed.

PREFERENCE CATEGORIES

1) Preference may be given to candidates who demonstrate above average standing in high school or on the General Education Development (GED) examination.
2) Preference may be given to applicants with a score of 22 or above on the enhanced ACT or 50th percentile or above on the NLN.
3) Preference may be given to applicants who have completed 12 or more credit hours in the approved curriculum with a cumulative grade point average of 2.5 or better from any regionally accredited college.
4) Preference will be given to Kentucky residents.

Applicants whose cumulative grade point average is below a 2.0 or whose other credentials fall below the minimum may be informed of an early decision regarding admission status.

ROLLING ADMISSION

Those applicants who have completed the admission process, have a composite enhanced score of 24 on the ACT or 70th percentile on the NLN and have a cumulative grade point average of 3.0 (on a 4.0 scale) on twelve or more college hours from an accredited college may be informed of immediate admission.

REQUIRED IF YOU ARE ADMITTED TO THE PROGRAM

In order to protect their patients, clinical facilities used by our students require data related to the health status of students. Therefore, prior to the first day of classes the student must provide documentation (photocopies, not the original forms) of:

1) Valid current CPR certification for health care providers
2) PPD skin test results for TB
3) 2 MMR immunizations or verification of having had a prior case of measles as certified by a physician if born after 1956
4) Hepatitis B vaccine series
5) If a student has not had a known case of chicken pox, they must have two doses of Varivax.

COMPLIANCE FORMS

Each student will be required to submit documentation of immunization compliance to University Health Services before participating in clinical courses.

TECHNICAL STANDARDS

Nursing at the technical level involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of nursing functions. Therefore, in order to be considered for admission or to be retained in the program after admission, all applicants should possess:

1) Sufficient visual acuity, such as is needed in the preparation and administration of medications, and for the observation necessary for patient assessment and nursing care.
2) Sufficient auditory perception to receive verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, IV infusion pumps, doptones, fire alarms, etc.
3) Sufficient gross and fine motor coordination to respond promptly and to implement the skills, including the manipulation of equipment, required in meeting health needs.
4) Sufficient communication skills (speech, reading, writing) to interact with individuals and to communicate their needs promptly and effectively, as may be necessary in the individual's interest.
5) Sufficient intellectual and emotional functions to plan and implement care for individuals.

READMISSION

Applicants who have previously attended LCC's Associate Degree Nursing Program must meet current guidelines for readmission:

1) A student who withdraws from or earns lower than a grade of C in a math, biological/physical science, or a nursing course will be dropped from the Associate Degree Nursing Program.
2) In order to be considered for readmission by the Nursing Admissions Committee, the applicant:
   a) must apply at least two months prior to the expected date of enrollment.
   b) must submit a written request to the Nursing Coordinator.
   c) must meet current guidelines for admission to the College and the Nursing program.
   d) must provide letters of reference from two faculty members in the semester in which the student withdrew or earned lower than a grade of "C" in Nursing.
3) A student may be readmitted to the Associate Degree Nursing Program one time. The Nursing Admissions Committee may recommend readmission a second time if a student furnishes sufficient evidence of remedial study, additional preparation or resolution of factors contributing to unsuccessful course completion.
4) If more than three years have elapsed since initial enrollment in any registered Nursing program, an applicant must repeat all nursing courses.
5) Readmission of any student will be dependent upon available resources.

TRANSFER

1) Applicants who wish to transfer from one Nursing Program to the Lexington Community College Nursing Program must:
   a) meet current guidelines for admission to the College and the Nursing program
   b) apply at least two months prior to the expected date of enrollment,
   c) notify the Coordinator of the Associate Degree Nursing Program in writing, stating anticipated entry date and reason for transfer, and
   d) have a nursing faculty member from the program previously attended submit a letter of recommendation to Lexington Community College Coordinator of Nursing. The request for this recommendation must be in writing from the student.
2) If more than three years have elapsed since initial enrollment in any registered Nursing program, an applicant must repeat all nursing courses.
   a) Acceptance of any transfer student will be dependent upon available resources and whether previous nursing courses are comparable.

ARTICULATION AGREEMENTS

Students interested in articulation should contact the Program Coordinator at (859) 257-4872.

SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Associate Degree Nursing Program after considering the recommendations of the Admissions Committee. The Admissions Committee includes the Director of Admissions, the Nursing Program Coordinator, two Nursing program faculty members, and three members-at-large (LCC counselors or faculty members).

GUIDELINES FOR ADMISSION TO THE RADIOGRAPHY PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Each applicant must submit the following credentials to the Office of Admissions by February 15, 2002 in order to be considered for admission for the Summer 2002 Radiography program:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent,** available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building.
2) An official high school transcript indicating that the applicant has completed an approved four-year high school curriculum or official passing GED scores. **Transcripts must show a date of graduation.** This is also required of students with college work.
3) Official transcripts of all post-secondary education or training attempted. Transcripts must be submitted from EACH college or university attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.
4) Results of the American College Test (ACT) or the Scholastic Assessment Test (SAT). This is also required of students with college work.
5) An additional requirement for consideration in the Radiography Program is four (4) hours of observation/work experience in a Radiology Department. Please contact the program coordinator at (859) 257-4872, ext. 4100, for information regarding the four-hour observation in a Radiology Department. The Observation/Work Experience form, on page 73 must be completed and returned to the LCC Office of Admissions by February 15, 2002.
6) Attendance at one mandatory pre-admission conference. You may attend the conference of your choice, but you must arrive on time and remain for the entire session. (See PRE-ADMISSION CONFERENCES).

PREFERENCE CATEGORIES

1) Preference may be given to applicants with an enhanced ACT composite score of 21 or above.
2) Preference may be given to applicants who have a cumulative GPA of 2.5 or better (4 point scale) in 12

hours of college credits applicable to the Radiography Program.

3) Preference may be given to applicants who have completed the required biological and physical sciences, and mathematics courses listed in the Radiography curriculum with a “C” or better in each course.
4) Preference will be given to Kentucky residents.

ROLLING ADMISSION

An applicant may be admitted to the Radiography Program prior to the February 15 deadline date if the following criteria are met:

1) The applicant has a GPA of 3.0 or better on 15 hours of college credit applicable to the Radiography curriculum.
2) The applicant has completed BSL 110 and MA 109 or equivalent with a "C" or better.
3) The application process is complete by January 15.

PRE-ADMISSION CONFERENCES

To obtain accurate information concerning the Radiography program, please attend one of the following pre-admission conferences: Friday, November 16, 2001, Friday, January 18, 2002, or Friday, February 8, 2002.

Conferences will be held in 110B Academic Technical Building from 2:00 - 3:30 p.m. Attendance at one conference is mandatory. Free parking is available in the “K” (blue) lot by Commonwealth Football Stadium for the conferences. If you park in front of LCC in the “C6” (green) lot, you may be ticketed or towed.

REQUIRED IF YOU ARE ADMITTED TO THE PROGRAM

Those students admitted to the Radiography Program are required to sign a statement regarding criminal conviction and to submit documentation of immunization compliance to University Health Services before participating in clinical courses.

TECHNICAL STANDARDS

Radiography involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of radiological technical functions. Therefore, all applicants should possess:

1) Sufficient visual acuity such as is needed in the accurate preparation and administration of contrast media and for the observation necessary for patient assessment and nursing care.
2) Sufficient auditory perception to receive verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, intravenous infusion pumps, fire alarms, etc.
3) Sufficient gross and fine motor coordination to respond promptly and to implement the skills, including the manipulation of equipment, positioning and lifting patients required in meeting health needs related to radiography.
4) Sufficient communication skills (verbal, nonverbal and written) to interact with individuals and to communicate their needs promptly and effectively.
5) Sufficient intellectual and emotional functions to plan and implement care for individuals.

READMISSION

1) A student who withdraws from or earns lower than a grade of C in any course with the prefix RAD will be dropped from the Radiography Program.
2) The process regarding application for readmission to the program is as follows:
   a) Students who wish to apply for readmission to the program must do so three (3) months prior to the expected date of enrollment.
   b) Readmission to the Radiography Program will be dependent upon available resources.
   c) In order to be considered for readmission by the Radiography Admissions Committee, the student must:
      i) Update information in the admission file three (3) months prior to the expected date of enrollment:
      ii) Meet the current guidelines for admission to the College and the Radiography program;
      iii) Submit a written recommendation from a faculty member of the program addressed to the Radiography Admissions Committee supporting the student’s readmission to the program.
      iv) Submit a written recommendation from a faculty member of the program addressed to the Radiography Admissions Committee supporting the student’s readmission to the program.
   d) If three (3) years or more have elapsed since the initial enrollment in the program, the student must repeat the technical courses of the curriculum.
   e) A student may be readmitted to the Radiography Program two times. The Radiography Admissions Committee may recommend readmission a third time if a student can furnish evidence of unusual circumstances, remedial study, or additional preparation.
   f) Application is not a guarantee of readmission to the program.

TRANSFER

1) Applicants who wish to transfer from a Kentucky Community and Technical College System (KCTCS) Radiography Program or other radiography programs must:
   a) meet current guidelines for admission to the college and the Radiography program.
   b) apply at least three (3) months prior to the expected date of enrollment.
   c) notify the Coordinator of the Radiography Program in writing, stating anticipated entry date and reason for transfer.
   d) have a faculty member from the program previously attended submit a letter of recommendation to the Radiography program coordinator.
   b) If more than three years have elapsed since initial enrollment in a radiography program, the entire sequence of radiography courses must be repeated.
   c) Acceptance of any transfer student will be dependent upon available resources.

SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Radiography Program after considering the recommendations of the Admissions Committee. The Admissions Committee includes the Radiography Program Coordinator, a Radiography faculty member, the Natural Sciences and Health Technologies Division Chairperson, the Director of Admissions, and a counselor.

OBSERVATION CRITERIA

1. Dress Code: wear comfortable shoes; do not wear shorts or jeans; and do not bring a number of personal objects (large purse, books, etc.) because there is no safe place to store them.
2. Check-In Areas: Veterans Administration Medical Center Radiology Department on the first floor at the desk in the waiting area.
3. Areas to be observed: front desk; film storage area; chest-routine area; fluoroscopy; and emergency room.
4. Times and dates available for observation: there is a sign-up sheet next to the office door of room 330K of the Oswald Building. Observations scheduled through LCC will be done at either the Veterans Administration or A. B. Chandler Medical Center.

Observations may be done at other hospitals but must be completed and the observation form submitted by February 15, 2002.

GUIDELINES FOR ADMISSION TO THE RESPIRATORY CARE PROGRAM

The following information has been taken from the Rules of the Senate of the University of Kentucky and is subject to change without notice. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to Lexington Community College or to any academic program thereof regardless of economic or social status, and without discrimination on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Respiratory Care courses begin in the Spring semester of each year. Once the *Guidelines for Admission* have been completed, a determination will be made on an applicant's admission status to the program. In order for an application to be considered compete, the following data must be submitted to the Office of Admissions:

1) Students who are **currently** enrolled in classes at LCC must fill out a **Letter of Intent**, available in 200 Oswald Building. Students who are **not** currently enrolled in classes at LCC must fill out an application for admission, also available in 200 Oswald Building.
2) An official high school transcript or official passing GED scores. **Transcripts must show a date of graduation.** This is also required of students with college work.
3) Official results of the American College Test (ACT) or the Scholastic Assessment Test (SAT) if less than 12 credits of college work have been completed. The college courses must be numbered 100 or higher excluding remedial courses.
4) Official transcripts of all post-secondary education attempted. Transcripts must be submitted from EACH college or university attended, including the University of Kentucky and the Kentucky Community and Technical College System, and must show all periods of enrollment.
5) Documentation of four (4) hours of observation in a Respiratory Care department is required for admission into the program. For more information regarding the observation requirement contact the Program Coordinator at (859) 257-4872, ext. 4106. The observation/work experience form is on page 74.
6) A mandatory program pre-admission conference can be scheduled by contacting the program coordinator at (859) 257-4872 ext. 4106.

PREFERENCE CATEGORIES

1) Preference may be given to applicants who have a cumulative grade point average of 2.5 (on a 4.0 scale) or better on 12 or more semester credit hours from any accredited college.
2) Preference may be given to applicants with a score of 21 or above on the enhanced ACT.
3) Preference will be given to Kentucky residents.
4) Preference may be given to applicants with health-related work experience.

Applicants whose credentials fall below the minimum criteria may be informed of an early decision regarding their admission status.

ROLLING ADMISSIONS

Those applicants who have a completed the admission process, have an enhanced composite ACT score of 24 and a cumulative grade point average of 3.0 or higher (on a 4.0 scale) on 24 or more college hours may be informed of immediate admission.

TECHNICAL STANDARDS

The respiratory therapist specializes in the application of scientific knowledge and theory to practical clinical problems of respiratory care as outlined in a description of the occupation found in the guidelines and essentials of the accredited educational program for the respiratory therapist. Therefore, in order to be successful in the program, all candidates should possess:

1) Sufficient tactile and visual acuity, such as is needed in the accurate monitoring of life support systems and for the observation necessary for patient assessment.
2) Sufficient auditory perception to receive verbal communication from patients and members of the health team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, fire alarms, ventilators, etc.
3) Sufficient gross and fine motor coordination to respond promptly and to implement respiratory care skills including the manipulation of equipment to meet health needs.
4) Sufficient communication skills (verbal, non-verbal, and written) to interact with individuals and to communicate their needs promptly and effectively.
5) Sufficient intellectual and emotional function to plan and implement respiratory care.

READMISSION

1) A student who withdraws from or earns lower than a grade of "C" in a Respiratory Care course will be dropped from the Respiratory Care Program.
2) Application for readmission should be made by the established college program deadline.
3) Readmission to the Respiratory Care Program will be dependent upon available resources.
4) In order to be considered for readmission by the Respiratory Care Admissions Committee, the applicant must provide significant evidence which suggests the potential for future success in the program by:
   a) submitting a written request to the program coordinator presenting evidence to justify readmission. This may include additional course work, work experience, an explanation of unusual circumstances, remedial study and/or additional preparation.
   b) Meeting current guidelines for admission to the College and the Respiratory Care Program.
5) Readmission may be contingent upon the candidate's agreeing to audit previously completed course work and/or taking special exams. The student may be required to demonstrate prerequisite competencies prior to re-entering clinical practice.

ARTICULATION AGREEMENTS

Graduates of accredited respiratory care technician programs in the state of Kentucky who:

a) Are admitted to LCC,
b) Have been certified at the entry level by the National Board for Respiratory Care (NBRC) within the past five years,
c) Have completed all of the general education courses in the approved curriculum (a "C" or better is required for all math and science prerequisite respiratory care courses),
d) Provide a current American Heart Association Basic Life Support for Health Care Providers card,

will be awarded thirty-four (34) credit hours. The curriculum options are those leading to the Associate in Applied Science or the Associate in Science degrees. Students pursuing the Associate in Applied Science degree must be admitted to the Respiratory Care Program and also complete an individualized orientation to assist in the transition from the technician to therapist level program.

Credits will be awarded as follows:

RCP 110	Cardiopulmonary Anatomy & Physiology	3
RCP 120	Fundamentals of Respiratory Care	4
RCP 121	Respiratory Care Practice I	1
RCP 130	Cardiopulmonary Pharmacology	2
RCP 131	Respiratory Care Practice II	2
RCP 140	Basic Cardiopulmonary Evaluation	2
RCP 141	Respiratory Care Practice III	2
RCP 150	Mechanical Ventilation	2
RCP 200	Patient Ventilator System Management	4
RCP 210	Cardiopulmonary Pathophysiology	3
RCP 212	Neonatal Respiratory Care	3
RCP 221	Respiratory Care Practice IV	4
RCP 230	Preventive & Long-term Respiratory Care	2
	Total	34

SELECTION OF STUDENTS

The President of Lexington Community College will select the students for the Respiratory Care Program after considering the recommendations of the Admissions Committee. The Admissions Committee includes the LCC Respiratory Care Program Coordinator, the LCC Director of Admissions, an LCC counselor, an LCC general studies faculty member, an LCC Respiratory Care faculty member, and a Central Kentucky Technical College Respiratory Care faculty member.

REQUIRED IF YOU ARE ADMITTED TO THE PROGRAM

In order to protect their patients, clinical facilities used by our students require data related to the health status of students. Therefore, documentation of the following must be provided prior to the first day clinicals:

1) Valid Healthcare Provider CPR card.
2) PPD skin test for TB.
3) Hepatitis B vaccination series. A signed Hepatitis B vaccination declination form must be completed if a student chooses not to receive this vaccination.
4) Two (2) MMR immunizations or verification of having had a prior case of measles, as certified by a physician, if born after 1956.

WORLD WIDE WEB

Program information may also be found on the WWW at http://www.uky.edu/LCC/RCP