

Bluegrass Community and Technical College
Staff Council Meeting
December 19, 2006

Members Attending:

Melissa Gabel (Chair), Lauri Bodenbender, Donna Heath-Johnson, Peggy McGuire, Kristin Tiedeman, Debby Vantreese, Kim York, Becky Critchfield (ex-officio)

New Business

Staff Awards

Council members recommended setting up an awards committee to coordinate New Horizons and NISOD awards, as well as the Linda Faul/Eva Bellamy Staff Award. BCTC is striving to make these awards more visible and more prestigious in the college. Melissa will check to see if we could have a combination Faculty/Staff Awards Committee. At the January meeting, we will either select someone to represent staff on this combined committee, or we will create a separate Staff Awards Committee.

Staff Appreciation Week/Spring Break

We have \$500 available, which in the past has been used for food, professional development and fun activities. Lauri agreed to coordinate the door prizes; Kim agreed to coordinate activities. At the January meeting we will select someone to coordinate the food, as well as getting volunteers to help with each of these areas.

Staff Open Forums

Several recommendations were received from staff at the open forums. Kristin submitted a work order for some of the simple repairs that can be done by M&O. We'll look at the list in the January meeting to see how best to follow-up on suggestions that will require approval. Melissa will be meeting with Dr. Kerley on January 4th and we hope to have more direction on these issues after that time.

Vacant Position/Attendance -

Andrea Ooten will be leaving BCTC at the beginning of the year and we will need a replacement to serve as extended campuses representative. A recommendation was made to look at the voting tally and offer this position to the person with the next highest votes.

Melissa will send out an email to remind members of meeting dates and see if everyone is still interested in serving. It is important for all members to attend meetings and be actively involved in the Staff Council if they wish to continue being a representative.

Brochure/Website

The brochure has been updated to include names of this year's staff council members. It was decided not to include photos this year. Once bios have been updated, phone numbers added and the vacant position filled, Kristin will print the new brochures and these will be distributed across all campuses, and information updated on the website.

Survey

One of our focuses this year is to follow-up with last year's staff survey. The Cabinet was previously looking at some of the recommendations made, and Melissa will request an update from the LED committee (VP's).

Open Discussion:

Melissa has been asked to speak at the all Faculty/Staff meeting on January 26th, to let staff know about the council and about some of our focuses for this year. She will also be presenting at the orientation sessions for new staff members. Donna suggested having a council member at different departmental meetings to speak briefly about staff council and see if there are any major issues or concerns that we need to address.

Next Meeting:

Our next meeting is scheduled for Thursday, January 18, 2007, 2:30 p.m. It was decided to continue to meet on the third Thursday of each month at 2:30 p.m., and due to parking issues, to hold all meetings in Building B on Leestown campus.

