10/17/2008 Staff Council Meeting Notes

Chair- Sarah Rutledge Co- Chair Rena Murphy Secretary- Tammy Satterly

Attendance

Bruce McDonald Shannon Cruz David Lynn Kim York Arlene Ross Derek Ball Joanna Burnell

All approved meeting minutes from the 9/15/2008 meeting.

Rena Murphy announced she is resigning from her position at BCTC, therefore cannot serve as Co-Chair of staff council.

A motion was made by Sarah Rutledge to elect new Co-Chair during this meeting.

Rena Murphy read the responsibilities of the Co-Chair.

Motion was made by Kim York to discuss bi laws concerning terms of service of the Co-Chair at our next meeting.

Joanna Burnell, Bruce McDonald, and Arlene Ross were nominated and accepted the nomination. Election of new Co-Chair was completed by all who was present by a hand written note submitted to the Chair of Staff Council, who announced Joanna Burnell will be our new Co-Chair.

Faculty Council Updates

Rena Murphy attended October's faculty council meeting in Darnell Cunningham's absence.

Dr. Julian spoke about our budget, referring all to the ITES site for the most updated information.

Contract for an architect for the Newtown Pike project has gone out for bid.

Dr. Hellmich spoke about a course scheduling template, an attempt to *alleviate* dropping so many classes before the start of each semester.

He also spoke of a rolling schedule created so students will know two years in advance to what BCTC will offer.

Mike Binzer announced faculty council will vote on the fall 09 calendar at the Oct. 24th college wide meeting.

Kathy Swango, head of the Curriculum Revision Committee announced the CIT and Dental Assisting programs were approved locally for a curriculum change. The changes will go forward to the Systems Office for approval.

A committee is being developed to look at the children on campus policy.

Web Site Updates

Bruce requested all staff council members to send him your title, location, and number. Bruce suggested he would like to build the revised site off-line and then present to council members for approval."

"Motion from David Lynn to update site offline for approval, Sarah 2nd that motion then all voted to approve staff council site."

Dr Julian Updates

A decision will be made in the next few weeks (after fall II registration) if position requests will be approved.

KCTCS faces another possible budget cut from the state. The cut could be anywhere between 3-7%.

Staff lay off's will be last possible resort.

Enrollment is up, but not as much as prev. thought.

A Merit Bonus Review Committee is developed to review the staff merit bonus process.

Roundtable

A motion was made by Kim York for staff council not to be involved in sending out emails about dress code when no policy exists, Tammy Satterly second that motion then all staff council members present agreed.

Sarah Rutledge announced this dress code issue will be added to the next meeting agenda so staff council can decide on a appropriate response to HR or whomever request a statement from staff council concerning staff dress code.

Barbara Hoskins will take group pictures at our November meeting.