

Staff Council / Executive Committee Meeting

Date: December 14, 2010	Recorder: Lou Ann Sunley Campus: Leestown	
Present: Bruce McDonald, Neomia Hagans-Flores, James Hogan, Judy Craft, Donna Heath-Johnson, Judy Southerland, Arlene Ross, Joanel Robinson, Sylvia Williams, Kevin Griffis, Melinda LeMaster, Marlene Campbell, Lou Ann Sunley, Lisa Ladanyi, Karen Marcum, Bobbie Jackson, Connie Rine	Recorder: Lou Ann Sunley	
Agenda/Issues	Discussion	Action
Welcome/Additions to Agenda		

Approval of Minutes	11/10 ECSC Mins.; Motion – J. Craft; 2 nd – M. Campbell 12/10 Staff Council Mins.; motion- N. Hagans-Flores; 2 nd – A. Ross	Approved Approved
Briefing Committee Liaison – Barbara Hoskins	N/A	
Briefing – Staff Rep. to BOD; Donna Heath-Johnson	Please see briefing from Donna attached. Next BOD meeting will be March 2, 2011. Karen asked if we will need a pass to enter the Newtown Pike Campus. Melinda LeMaster reported that those entering the Campus will need to complete a “conf. form.”	
Briefing – Karman Wheeler	Karman reported that student satisfaction surveys are sent out from the IR office. They alternate staff & faculty surveys. This survey will be conducted online; they’ll be looking into online vs. classroom options. She brought copies of this year’s student survey results. LET has encouraged offering a prize to those who complete the survey. They are trying to get a “pilot” survey on the website. She does have the Climate Survey which will be launched in March, not online yet.	
Briefing - Vice Chair Sub-Committee Briefing, Neomia Hagans-Flores	Neomia reported that the Events Committee will meet in January and send out an email regarding Humanitarian Week (Spring Break). Climate Committee – Is planning to send out their own survey regarding concerns & issues and asking about interest in possibly having financial classes (learning to be debt free) held for staff & faculty. Please email Kim York with any suggestions or concerns you might like addressed by this Committee. SAFE PACE – Met on 12/10/10. No updates at this time - in the planning stages. Please email Nancy Dreher with any PD suggestions you might have. This meeting will be Neomia’s last Staff Council	

<p>Briefing by Chair:</p>	<p>Meeting at BCTC. Bruce thanked her and recognized her for her service to our college and staff council.</p> <p>Bruce announced that Connie Rine has been elected as vice chair of staff council.</p> <p>Re. By-Laws: Per previous minutes, we voted to make some changes to our By-Laws. They can be found on our website: Staff/Faculty, Staff Council section. Dr. Julian has not confirmed the changes suggested being made to the By-Laws, Article IX. Bruce stated that at our ECSC meeting in January a new version of the previous motion needs to be made. That's why the By-Laws have not been changed yet.</p> <p>Bruce also mentioned that not all staff areas are represented here within the ECSC. Each campus, having a minimum of 3 full-time staff members, should have a staff rep. The staff organizations are laid out in the organization charges of the college. Bruce explained that multiculturalism is not represented on staff council. It was reported that no one accepted the nomination during the summer for this area.</p>	
<p>Open Floor Discussion</p>	<p>There was a lot of discussion re. Dr. Julian's email about closing of campus yesterday b/c of weather.</p> <p>Karen Marcum explained that weather-related decisions are always made by 5 a.m. BCTC will either be closed completely or delayed until 9:30. At 5:30 a.m., Vern Kennedy calls Karen. Karen contacts the media. Tri Roberts takes c/o the phone messages, Loren and/or James update the website. SNAP is activated. All notices should be reported by the media no later than 6 a.m.</p> <p>Discussion was also conducted regarding our Staff/Faculty parties. It was suggested that in the future it would be nice to have lunch provided for our campus parties, giving everyone a treat at times (and not leftover food). It was explained that this year's Holiday Party was held at 2:30 p.m., not during lunchtime, so only cake & punch was planned. However, the previous day's APT meeting had quite a bit of food left over, so it was just set out for our Holiday Party to be shared with all and not be thrown away. There was never any intent to offend anyone with this decision.</p> <p>Motion was made to adjourn at 4:10 p.m. by Joanel; 2nd-Karen.</p> <p style="text-align: center;">Next month's meeting: January 11, 2011</p>	

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