Use of KCTCS Facilities by Outside Agencies

Responsible Unit: Finance and Operations, Operation Manager-Security & Safety, Supervisors Reference: 2.4.4 Use of KCTCS Facilities by Outside Agencies

Outside agencies may apply to use college facilities and present a copy of their liability insurance prior to the function naming KCTCS as an additional insured. A rental fee is charged. If approved, a memorandum of agreement will be executed between the outside agency and the college. Contact Rob Knight at 246-6858 or James Poole at 246-6635.