

**Bluegrass Community and Technical College
Academic Standards and Admissions Meeting**

Minutes

October 14, 2011

Oswald Building 210, 11:00 AM

Members present

Gary Powell
Ann Bishop
Barb Elzey
Tim Birch
Lee Ann York
Nancy Bronner
Brandon Knight
Mary Blaydes
Mary Jones

Guest

Vicki Partin

Old Business

- The meeting was called to order by convener Gary Powell at 11:15 AM.
- Quorum was declared with more than half of voting members present.
- February 11, 2011 meeting minutes – moved to approve by N. Bronner, seconded by B. Elzey – passed
- September 9, 2011 meeting minutes – moved to approve with minor revision to date on second page (change year for final exam schedule revisions to 2012-13; seconded by L. York – passed. (Change made in minutes.)
- Elections for ASC were opened for nomination and election.
- Nominees for Chair will be for this term only. After this school year, Chair will be nominated from senators on Faculty Council.
 - Chair – Gary Powell nominated Nancy Bronner and Barb Elzey nominated Brandon Knight – vote; Nancy Bronner was voted as Chair.
 - Vice-chair – Gary Powell nominated Tim Birch – he was voted as Vice-chair.
 - Gary Powell volunteered himself for Secretary – and ran unopposed!
- Gary Powell stated that the Ad Hoc Faculty Committee is continuing discussion about the purpose of the Academic Admissions and Standards Committee (ASA). (Ad hoc committee members include: Mike Binzer, Peggy Saunier, Gary Powell, Clovis Perry, and Richard King.)
- Nancy Bronner requested that the discussion of the final exam be moved to the next agenda item so that guest Vicki Partin could speak. Nancy Bronner distributed a list of Benchmark Institutions compiled by Sandy Carey. Final exam schedules at these institutions have not been evaluated, although N. Bronner did look at UK's and EKU's, which look much like BCTC's.

Vicki Partin outlined the issues about the conflicts in the final exam schedule with hybrid and one-day-a-week classes. The current final exam schedule was distributed as a reference, and as a possible alternative that was developed by Nancy Bronner. Vicki offered a third option, that combines two days from the old schedule and three days from the new schedule, was also discussed.

Several issues were identified, including students who might be taking two Wednesday-only classes. Also, since the new model reduces the time between exams to ½ hour instead of an hour, in order to accommodate more testing times, what about students who have to go from one campus to another?

The committee members decided to finalize a hybrid model and send it to faculty council for discussion, as Faculty Council members will be able to offer more input, as there are members from more disciplines. Nancy and Vicki will complete a draft to send to ASA members for any other comments before sending to Faculty Council for their Nov. 4th meeting. Faculty Council who must approve a model to use by the January meeting in order to implement it for the Fall 2012 Course Schedule which is due out in time for Spring priority registration.

New Business

- Associate Degree Nursing Program Rules changes:
 - Change in clause about Rolling Admissions – ASA members B. Elzey and B. Knight suggested that if other KCTCS schools still use this Rolling Admission criteria, this change might not be approved, as it KCTCS is trying to provide continuity in many areas of the system rules.
 - ASA members also stated that rationales for both rules changes seemed a little vague. Asked that the nursing division make the rationales for the changes clearer to the average reader, i.e. add a sentence that says that the current rules are part of the ADN admission rules. Then the last statement that says the rule is not longer relevant makes more sense. Committee moved to approve sending the proposed changes on to Faculty Council with those amendments. Nancy will take it to nursing.
 - Cosmetology - ASA committee pointed out two typographical errors and they also wanted to clarify the difference between a preadmission conference and an interview. It was also suggested that there was redundancy where it stated that the applicant must meet current admission guidelines to the college.

Next meeting

Friday, November 11, 2011, 11 AM – 12 PM

Nancy will be attending a PD workshop in Campsville on that day and will ask Tim to chair meeting. Nancy will schedule room.

Meeting adjourned at 12:30.

Respectfully submitted,

Nancy Bronner MSN, RN