

MINUTES OF THE FACULTY COUNCIL MEETING

Date: 12/6/2013

Time: 1:30 pm

Location: Cooper Campus, AT 219

Present: Val Zeps, James Kolasa, Becky McCane, Vicki Partin, Angie King, Robert Hinkle, Maureen Cropper, Richard King, Melanie Williamson, Joshua Hoekstra, Norm Strobel, Irene Camargo, Lynn Madison, Melissa Anderson, Charles Coulston, Nathan Hoskins, Sharon Breeding, Tammie Disco-Boggs, Karen Gauthier, Beth Healander, Kaye Black, Keith Allen, Susan Hayes, Greg Rickert, Rick Smoot, Robert Chirwa, Leon Lane

Ex-Officio: Augusta Julian, Dave Hellmich, Palisa Rushin, Bruce Manley

Guests: Greg Feeney, Kausha Miller

Submitted by: Becky McCane, Secretary of the Faculty

Agenda/Issues	Discussion	Action
Additions to the Agenda	Beth Healander added the topic of "Student Evaluation of Instruction" Beth Healander added the topic of "Priority Registration" Becky McCane added the topic of "Online Graduation Application" Richard King added the topic of "Informational Technology Committee"	
Approval of Agenda	Motion to approve the agenda, with additions – Williamson; second Motion approved unanimously	The Agenda was approved, as amended. The Secretary of the Faculty will post the approved agenda on the Faculty Council webpage.
Approval of 11-1-13 Faculty Council Meeting Minutes	Motion to approve the minutes from the 11/01/2013 Faculty Council meeting – Williamson; second Motion approved unanimously	The Secretary of the Faculty will post the approved minutes on the Faculty Council webpage.
CEO/CAO Report	Dr. Julian mentioned possible upcoming inclement weather and encouraged everyone to work with the students to ensure everyone stays safe in the event that an official closing message is not issued. Dr. Julian announced that she will call a Faculty/Staff meeting soon after the holiday break to discuss information and answer questions related to the processes of marketing and recruiting. She said she would like for different areas of the college to present what they are doing to give us ideas for marketing. She would also like to discuss budget issues.	

	<p>Dr. Hellmich expressed his appreciation for the good work that our faculty/staff are doing with community service and the image that we are projecting to our community.</p>	
<p>Support Statement Regarding Benefits Equality for All Domestic Partners</p>	<p>Motion to approve the statement on behalf of the faculty – Healander; 2nd There was some discussion. Some divisions reported that it had not been discussed further at their last division meeting. Motion approved</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Rules Committee Report [Leon Lane & Robert Hinkle]</p>	<p>Leon presented the list of December graduates.</p> <p>Motion to approve list of December graduates – Lane; 2nd Motion approved</p> <p>Leon presented the Modified 2014-2015 Academic Calendar and revisions were discussed. There was a discussion on the 12-week Start date, the Thanksgiving Holiday, End-of-Semester Processing, and the Good Friday Holiday.</p> <p>Motion to move the Start date of the 12-week Fall semester from September 8 to September 15 and move the Start date of the 12-week Spring semester from February 1 to February 8 – Lane; 2nd Motion approved</p> <p>Motion to change the name of the “Good Friday” holiday on the Saturday and Sunday following Good Friday to “Academic Holiday” – Lane; 2nd Motion approved; with 13 Aye votes, 9 No votes, and 1 abstention</p> <p>Motion to include November 30 as an “Academic Holiday” and extend the final exam week to December 14 – R. King; 2nd</p> <p>There was a discussion on this and how it affects end-of processing.</p> <p>Motion to table the motions on the floor until we hear back from the Registrar on how this affects end-of-processing – Williamson; 2nd Motion approved</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>

	<p>Robert Hinkle had no report</p> <p>Motion to put the Calendar vote back on the table after receiving word from the Registrar – Williamson; 2nd Motion approved</p> <p>Becky Harp Stephens stated that extending the final exam week by one day will not affect end-of-processing.</p> <p>Motion to include November 30 as an “Academic Holiday” and extend the final exam week to December 14 – R. King; 2nd Motion approved</p> <p>Motion to include March 15 as an “Academic Holiday” and extend the final exam week to May 10 – R. King; 2nd Motion approved</p> <p>Motion to approve the 2014 – 2-15 Academic Calendar as amended – Lane; 2nd Motion approved</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Curriculum Review Committee Report [Rick Smoot & Kathy Swango]</p>	<p>Rick announced that the CRC Committee will meet Friday, December 13.</p> <p>Background on the BIO 119 Forensics proposal was presented.</p> <p>Motion to approve the BIO 119 New Course Status form – Cropper; 2nd Motion approved</p> <p>Motion to approve the BIO 119 General Education Status form and the Rubric – Cropper; 2nd Motion approved</p> <p>Background on the MAT 010 Transitional Math proposal was presented.</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>

	<p>Motion to approve the Pilot Status of MAT 010 – Coulston; 2nd Kausha Miller explained the rationale behind the course proposal. Motion approved</p> <p>Rick presented the KCTCS Cycle A Curricula</p> <p>Motion to approve the KCTCS Cycle A Curricula – Smoot; 2nd Motion approved</p> <p>Kathy Swango was not present and had no report.</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
Academic Standards & Admissions Committee Report [Robert Chirwa]	Robert had no report.	
KCTCS Senate Council Report [Angie King]	Angie reported that BCTC will have Equine Studies and Dental Hygiene course proposals up for vote at Wednesday’s Senate Council meeting. Administrative Policy 4.11.1 will also be before the Senate Council on Wednesday. Angie will give a report next month. Val asked everyone to give Angie any input for Wednesday’s meeting.	
SAP Ad-Hoc Committee	Richard reported that he is planning to give a report on the committee’s work before the end of the year in May.	
Additions	<p>Student Evaluation of Instruction – Beth Healander brought up an issue of insecurity relating to the new evaluation process; only the student number is needed to submit an evaluation, no password is required.</p> <p>Priority Registration – Beth Healander brought up an issue with the lack of end dates for Priority Registration, which leaves students and faculty confused as far as when registration ends.</p> <p>Online Graduation Application – Becky McCane brought up an issue where advisor signatures are not needed before a student can apply for graduation using the online form. Students may unknowingly lack one or more courses before applying, thus delaying graduation.</p>	

	Faculty/Staff Informational Technology Committee – Richard King brought up an issue with the Informational Technology Committee being too large to be a viable committee. Richard would like to see this committee as an ad-hoc committee, then eventually as a Standing Committee.	
Announcements	Items posted for objection following the November 1, 2013 meeting passed without objection. The next meeting will be Thursday, January 9 at 1:30pm on the Leestown Campus, Room M-122.	Meeting adjourned at 3:30pm

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