

MINUTES OF THE FACULTY COUNCIL MEETING

Date: 9/6/2013

Time: 1:30 pm

Location: Leestown Campus, M-122

Present: Val Zeps, James Kolasa, Becky McCane, Vicki Partin, Angie King, Robert Hinkle, Kathy Swango, Maureen Cropper, Richard King, Robin Davis, Melanie Williamson, Joshua Hoekstra, Norm Strobel, Irene Camargo, Lynn Madison, Charles Coulston, Nathan Hoskins, Cindy Tucker, Karen Gauthier, Beth Healander, Paul Callan, Kaye Black, Keith Allen, Susan Hayes, Sharon Breeding, Greg Rickert, Rick Smoot, Robert Chirwa, Leon Lane

Ex-Officio: Dave Hellmich, Palisa Rushin, Erin Tipton

Guests: Bonnie Nicholson

Submitted by: Becky McCane, Secretary of the Faculty

Agenda/Issues	Discussion	Action
Additions to the Agenda	James Kolasa added "Course Description Guidelines" Charles Coulston added "Professional Development Money" Charles Coulston added "SAP Appeal/Drop Date Timeline"	
Approval of Agenda	Motion to approve the agenda, with additions – Rickert; second Motion approved unanimously	The Agenda was approved, as amended. The Secretary of the Faculty will post the approved agenda on the Faculty Council webpage.
Approval of 8-16-13 Faculty Council Meeting Minutes	Motion to approve the minutes from the 8/06/2013 Faculty Council meeting – Callan; second Motion approved unanimously	The Secretary of the Faculty will post the approved minutes on the Faculty Council webpage.
CEO/CAO Report	Dr. Hellmich reported that he has received much positive feedback on the recent 5 th Friday event and he thanked everyone who helped or participated. Dr. Hellmich acknowledged our Phi Theta Kappa chapter for the excellent leadership and work on the upcoming CollegeFish workshops. Dr. Hellmich announced that the Summer 2014 schedule will be built very soon. They are looking at enrollment history now to determine class offerings, online and face-to-face. Most of our Summer 2014 face-to-face classes will be offered on the Newtown campus.	

Dr. Hellmich gave an update on Fall enrollments. Our online enrollment is down 13-14%. Online enrollment for our own students is only down slightly, but online enrollment for non-BCTC students taking our classes online is down because those students are now taking online classes through their own campus. He reported that other colleges are calling students who are enrolled in online classes at other colleges and are asking them to enroll in classes at their home campus. Dr. Hellmich said he supported encouraging students to take online classes at their home campus, unless the classes are not offered at the home campus, and he would like our advisors to advise our students to take online classes through BCTC.

Charles Coulston asked for clarification on the distribution of professional development (PD) money. Dr. Hellmich explained that due to the meager recurring budget, there were initially no nonrecurring budget dollars for PD. He and the Deans of Academics made a recommendation to ALT to prioritize the PD money. PD for faculty actively in a promotion cycle and faculty required to travel out of district were at the top of the priority list. LET then made some nonrecurring allocations to Academics and Dr. Hellmich will take recommendations to ALT that some of that money be used for faculty who are required to have ongoing PD to maintain licensure and certificates.

Charles Coulston asked for clarification on the timeline for SAP appeals and the deadline for nonpayment drops. Some students who were in the appeals process were dropped for nonpayment. Palisa explained that there are now automated, standardized, system-wide drop dates for nonpayment for all 16 colleges. She explained that there is a complex system for determining which students would not be dropped. Students who meet certain pre-set criteria would not be dropped. Palisa announced that multiple notices are sent to students with the deadlines and automated drop-dates listed. Val recommended that an ad hoc committee be formed to further discuss this matter. Palisa asked that Runan be included on the committee. Val asked everyone to forward the names of people interested in serving on this committee to him.

	<p>Motion to allow Val and faculty officers to form an ad hoc committee on SAP appeals – Lane; 2nd Motion carried unanimously</p>	
<p>Concerns regarding BCTC Autonomy</p>	<p>Joshua Hoekstra explained some information he gathered from reading House Bill 1. He mentioned that the term “autonomy” was not mentioned very often in the bill, but term “local” showed up several times. Also in the bill, when talking about hierarchy, the term “institution” always preceded “system”. He said that after reading the bill, he senses that the spirit of the bill is not being upheld at BCTC. Josh mentioned that the list of issues that complicate our ability to do business with the students keeps getting longer. Several issues keep arising, including the academic calendar, the drop for nonpayment issues, the loss of UK prefixes, and the centralized call center. He would like to see us have more local control of these issues to better serve our students. There was much discussion on the topic. It was brought to the attention of the group that we are part of the System and we should work together with our colleagues at other colleges to discuss the issues that affect us and our students. Val would like to have a BCTC group eventually write a resolution listing issues that should be under local control since we are accredited independently of the other KCTCS colleges.</p>	
<p>Approve list of Faculty for College Advisory Committee on Promotion</p>	<p>Motion to approve the list of faculty for the College Advisory Committee on Promotion to recommend to Dr. Julian – Callan; 2nd Motion carried unanimously</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Rules Committee Report [Leon Lane & Robert Hinkle]</p>	<p>Motion to approve the Faculty Eligible to Vote/Serve List – Lane; 2nd Motion carried unanimously</p> <p>Motion to allow the Rules Chair (Leon Lane) to make minor changes, such as user names, to the directory information on the list – King; 2nd Motion carried unanimously</p> <p>Leon reported that a Special Election will be held to fill James Kolasa’s Senator vacancy and elect an at-large representative and alternate to the College Appeals Board. Nominations will open on Wednesday,</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>

	<p>September 11.</p> <p>Robert announced that the KCTCS Rules Committee will meet on September 23.</p>	
<p>Curriculum Review Committee Report [Rick Smoot & Kathy Swango]</p>	<p>Rick reported that the BCTC CRC met on August 23 and had a very productive meeting. He announced that several proposals will be discussed at the September CRC meeting. He asked all Division Representatives to tell their Assistant Deans to send proposals to him two weeks before the monthly CRC meeting to ensure that they are put on the agenda.</p> <p>Kathy announced that the KCTCS CRC will meet on September 23.</p> <p>Motion to approve MAT 195 as a BCTC course – Strobel; 2nd Motion carried unanimously</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Academic Standards & Admissions Committee Report [Robert Chirwa]</p>	<p>Robert reported that the ASA committee had met on August 23. He reported there were no items for action. He said the charge of the committee was discussed in the meeting.</p>	
<p>KCTCS Senate Council Report [Angie Davis]</p>	<p>Angie reported that the Senate Council will meet on October 18. She reported that James's proposal on the Course Description Guidelines will be on the agenda.</p>	
<p>Additions</p>	<p>James Kolasa sent everyone the Request to Modify Guidelines for Course Descriptions. He asked everyone to look over the document and send input to him.</p>	
<p>Announcements</p>	<p>Items posted for objection following the August 16, 2013 meeting passed without objection.</p> <p>The next meeting will be Friday, October 4 at 1:30pm on the Cooper Campus, Room AT219.</p>	<p>Meeting adjourned at 3:05pm</p>