

MINUTES OF THE FACULTY COUNCIL MEETING

Date: 11/1/2013

Time: 1:30 pm

Location: Leestown Campus, M-122

Present: Val Zeps, James Kolasa, Becky McCane, Vicki Partin, Angie King, Robert Hinkle, Richard King, Melanie Williamson, Joshua Hoekstra, Irene Camargo, Lynn Madison, Nathan Hoskins, Charles Coulston, Sharon Breeding, Tammy Disco-Boggs, Cindy Tucker, Karen Gauthier, Beth Healander, Paul Callan, Kaye Black, Bill Snyder, Susan Hayes, Claude Gross, Greg Rickert, Robert Chirwa, Rick Smoot, Leon Lane

Ex-Officio: Julian Augusta, Dave Hellmich, Palisa Rushin, Erin Tipton

Guests: Kelli Reno, Bonnie Nicholson, Ben Worth, Marshall Robertson, Debbie Holt

Submitted by: Becky McCane, Secretary of the Faculty

Agenda/Issues	Discussion	Action
Additions to the Agenda	No additions	
Approval of Agenda	Motion to approve the agenda, with additions – Rickert; second Motion carried unanimously	The Agenda was approved, as amended. The Secretary of the Faculty will post the approved agenda on the Faculty Council webpage.
Approval of 10-4-13 Faculty Council Meeting Minutes	Motion to approve the minutes from the 10/04/2013 Faculty Council meeting, with revisions – Smoot; second Motion carried unanimously	The Secretary of the Faculty will post the approved minutes on the Faculty Council webpage.
CEO/CAO Report	Dr. Julian announced the kickoff of the brick sales fundraiser, Monday 11:00am at the Newtown campus. The bricks will be used to line the walkways and Mayor Gray will be buying the first brick as a symbol of support for the System. Dr. McCall and Bob Quick will also be buying bricks as a celebratory commitment of support for the campus. Brick sales will continue as the brick pathways are developed. 4x8 bricks are \$150 and 8x8 bricks are \$350. Bricks can be engraved and personalized. More information will be available in the future.	

Dr. Julian gave an update on the planning phase of our 75th Anniversary celebration. Steven White is writing the history piece. Karen Gauthier will help with displays of historical artifacts. She mentioned several ideas that have been proposed for the celebration, including displaying a donated collection of t-shirts from over the years, and a media event. Dr. Julian encouraged everyone to get involved with the event.

Dr. Julian reported that a Retiree's Association is being started by Marilyn Childres. Several recent retirees will be involved in a kickoff of that Retiree's Association. She encouraged everyone to pass the word to other retirees so they may be included.

Dr. Julian gave a report on the recent QEP Implementation meeting and made mention of the great work that is being done with that. They are looking for reading liaisons from each program area to become involved. She encouraged everyone to mention this in the Division meetings.

Dr. Hellmich mentioned the Coordinator's Meeting that was held earlier in the day. He recognized Ruth Simms for her work with the coordinators and Vicki Partin for her work with 2014 class scheduling. He applauded the great work of all coordinators.

Dr. Hellmich recognized Kathi Crowe for her great work as the coordinator of the FYE 105 classes.

Dr. Hellmich gave an FYI on the academic restructuring changes that will take effect on July 1, 2014. He announced that he had talked with the President and the Academic Deans about the changes, then with ALT. ALT discussed the changes with the Divisions. He said the catalyst for the reorganization was to better align programs, especially those with overlapping curriculum. In the reorganization, the Trades and Technologies Division will

	<p>merge with the MIT Division. The CSIS Division will merge with the Business Division. The Business Education area will become part of the CHLSS Division. Cosmetology and Esthetics, and Fire/Rescue Training will become part of the Allied Health Division. As a result of the changes, workloads needed adjusting, so the Natural Sciences Division will be reporting to Bonnie Nicholson. Several members of the council voiced concerns from the Divisions about the reorganization. Some of the concerns included the loss of Leadership roles, too many areas within a single Division, Perkins money distribution, and a lack of feedback from Divisions. Dr. Hellmich announced that our programs will not be disadvantaged in terms of Perkins money and that faculty can assume Leadership roles in other areas. Dr. Julian reported that she has talked to the Promotion committee and Leadership opportunities should not be limited due to the restructuring.</p>	
<p>Resolution of Benefits Equality for All Domestic Partners (Ben Worth)</p>	<p>Ben Worth presented a resolution for benefits equality for all domestic partners. He also presented the background for the resolution.</p> <p>Motion to approve the resolution – A. King/2nd</p> <p>There was much discussion on the proposed resolution with input from various Divisions. Some Divisions did not support the resolution as written.</p> <p>Angie King withdrew her motion to approve the resolution.</p> <p>An abbreviated version of the resolution was presented. It called upon the college administration to explore how to provide benefits to the domestic partners of its employees.</p>	

	<p>Motion to approve the abbreviated version of the resolution on behalf of Faculty Council only – A. King/2nd</p> <p>There was much discussion. Dr. Julian applauded the faculty for considering this issue, but would like a committee to be formed and work with Human Resources and others to come to a workable solution.</p> <p>Motion to vote on the abbreviated version by secret ballot – Camargo/2nd; Motion carried unanimously</p> <p>Secret ballot results to approve the abbreviated version on behalf of Faculty Council – 21 Aye, 4 No; Motion carried</p> <p>Richard King asked Ben to bring the issue back to Faculty Council in the future.</p>	
<p>Rules Committee Report [Leon Lane & Robert Hinkle]</p>	<p>Leon presented a draft of the 2014 – 2015 academic calendar. There was some discussion on the proposed dates for Fall and Spring breaks. The Rules Committee will be receiving feedback from the Divisions and will make any needed revisions and bring the calendar back to Faculty Council in December.</p> <p>Robert Hinkle’s report from the KCTCS Rules Committee: Last year, a certificate came before the KCTCS Council from a General Education Area at Big Sandy Community College for Religious/Christian Studies. Dr. Box raised the concern that KCTCS might run afoul of federal financial aid regulations, which requires certificate programs to document employment of graduates in the subject area of the certificate. (Federal financial aid requires that a certificate demonstrate employable skills for a job in-demand in the local economy.) On his recommendation, Council passed, by voice vote, a formal request that the KCTCS</p>	

Rules Committee draft a definition of a Certificate that complied with federal financial aid regulations.

The KCTCS Rules Committee drafted the following definition: Certificate programs should:

- i.** Have a primary purpose of providing marketable skills that are readily identifiable by a unique label.
- ii.** Qualify students to take external licensure, vendor-based, or skills standards examinations in the field. If standardized external exams are not available in the field, proposals must include compelling evidence that the program prepares students to the skill level of a job in-demand in the local economy. H
- iii.** Proposals for programs less than 12 hours or greater than 30 credit must include a compelling rationale for either a shorter or longer program.
- iv.** Be applicable to the requirements of a diploma or associate of applied science degree in the same or a related field of study.
- v.** These guidelines only apply to new certificate programs or programs undergoing modification after Fall 2014

The KCTCS Rules Committee understood that this new definition would affect negatively at least one existing General Education Certificate for Appalachian Studies. Further research indicted the existence of three additional General Education Area Certificates: African American Studies, Women's Studies, and Global Studies. The Rules Committee voted to remand the Council's request (charge) for clarification as to whether the Council truly wanted Rules to draft a definition that would effectively dismantle existing General Education Certificates and preclude proposals for additional ones.

Rules also had a Financial Aid representative at the system level clarify federal financial aid policy in regard to General Education Certificates. Based on her responses to our questions, it

	<p>appears that federal financial aid will fund General Education Certificates provided that they are attached to Associate, Bachelor's, and graduate degrees (i.e. the student must be classified as degree-seeking and not admitted/classified as seeking only a certificate in a general education area).</p> <p>In short, the charge is going back to Council for further review.</p>	
<p>Curriculum Review Committee Report [Rick Smoot & Kathy Swango]</p>	<p>Rick announced that the meeting materials for the December CRC meeting are due by November 26 due to the Thanksgiving holiday break.</p> <p>Motion to approve the Native American Focus Area proposal - Williamson/2nd; Motion carried unanimously</p> <p>Kathy Swango was at the System CRC meeting; No report</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Academic Standards & Admissions Committee Report [Robert Chirwa]</p>	<p>Robert presented the revised Spring 2014 Final Exam Schedule. Revisions were made to the schedule to accommodate the new evening class times.</p> <p>Motion to approve the revised Spring 2014 Final Exam Schedule – Chirwa/2nd; Motion carried unanimously</p> <p>Robert presented the newly proposed Online Syllabus Checklist.</p> <p>Motion to approve the new Online Syllabus Checklist – Chirwa/2nd</p> <p>There was some discussion on the proposed checklist.</p> <p>Motion to add a link to information about the Ombuds to the required items on the checklist – Gauthier/2nd</p> <p>There was much discussion about the role of the Ombuds and the need for including that information on the syllabus.</p> <p>Karen Gauthier withdrew her motion to include a link to information about the Ombuds to the required items on the checklist.</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>

	<p>Motion to add a link to information about the Ombuds under the “Suggested Items” section on the checklist – Gauthier/2nd</p> <p>Again, there was much discussion on the need for including information on the Ombud to the syllabus.</p> <p>Charles Coulston made a motion to call the question and end the debate/2nd; Motion carried</p> <p>Motion to add a link to information about the Ombuds under the “Suggested Items” section on the checklist; Carried</p> <p>Motion to approve the Online Syllabus Checklist, as amended; Carried</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>KCTCS Senate Council Report [Angie King]</p>	<p>Angie reported that ART 108, HIS 220, HIS 221, and REL 150 were all approved by the Senate Council.</p> <p>Angie reported that the Proposed Change to the Course Description Guidelines was not approved and the BCTC CIT 144 proposal was also not approved. She announced that the CIT Curriculum Committee CIT 144 proposal is on today’s System CRC agenda.</p>	
<p>Additions</p>	<p>No Additions</p>	
<p>Announcements</p>	<p>Items posted for objection following the October 4, 2013 meeting passed without objection.</p> <p>The next meeting will be Friday, December 6 at 1:30pm on the Cooper Campus, Room AT219.</p>	<p>Meeting adjourned at 3:55pm</p>