Course Form – Revision

For help filling out the form press F1 or look at the bottom of the screen. For additional instructions, see Course Form Instructions.	
Type of Action	**Revision – Major revision of an existing course.**

If no changes occur, put "No Change."

1. Catalog Prefix and Number:

   Present: IMD 100

   Proposed: No Change

2. Course Title:

   Present: Introduction to Information Systems

   Proposed: Digital Information & Communication Technologies

3. Justification for requested action (Provide a justification/rationale for **each** change or **group of similar changes**.): Course title change needed to reflect current terminology. Course description, competencies/outcomes and outline changed to reflect new technologies. Requesting course to be approved as digital literacy course which is required for graduation.

4. Submitting Entity: Curriculum Committee: Information Management & Design

   or College: **BCTC**

5. Person(s) Primarily Responsible for Proposal **(Complete item only if course is not part of a curriculum package. Verify that members are still current and active prior to submission.)**:

Name	Teaching Area	College
Pat Miller	**IMD**	**BCTC**
Drew Hunt	**IMD**	**BCTC**
Sherri Carr	**IMD**	**BCTC**
Martha Birchfield	**LIT**	**BCTC**
Tim Birch	**IMD**	**BCTC**
Daniel Livingston	**IMD**	**BCTC**

Involvement of Others (Identify Individuals):

6. System Office Staff: **Kathie Stamper**
7. Others: **Mary Kleber and Sydney Baseheart**

8. Is this course offered at other colleges? ☐ Yes ☒ No

   If yes, have they been involved in the development of this course? ☐ Yes ☐ No

9. Is this course duplicative or similar to other courses offered by KCTCS? ☐ Yes ☒ No

Course – Digital Literacy Status

For help filling out form press F1 or look at the bottom of the screen. For additional instruction see course Form Instructions.

Type of Action **Digital Literacy Status – Add or Delete Digital Literacy Status for Approved Courses** *(If adding course, complete questions 1- 10; if deleting course, complete questions 1-5 and 11.)*

Add: ☒ **Delete:** ☐ **Reaffirmation:** ☐

1. Catalog Prefix /Number: **IMD 100**

2. Title: **Digital Information & Communication Technologies**

3. Submitting Entity: Curriculum Committee: **IMD**
   College: **BCTC**

4. Person(s) Primarily Responsible for Proposal: **(Complete item only if not part of a curriculum package. Verify that members are sill current and active prior to submission.)**:

Name	Teaching Area	College
Pat Miller	**IMD**	**BCTC**
Drew Hunt	**IMD**	**BCTC**
Sherri Carr	**IMD**	**BCTC**
Martha Birchfield	**LIT**	**BCTC**
Tim Birch	**IMD**	**BCTC**
Daniel Livingston	**IMD**	**BCTC**

5. Involvement of Others (Designate Individuals):
   a. System Office Staff: **Kathie Stamper**
   b. Others: **Mary Kleber and Sydney Baseheart**

6. Credit / Contact Hours:
   6a. Semester Credit Hours: **3** Minimum Maximum
   6b. Semester Contact Hours: **45**