

MINUTES OF THE FACULTY COUNCIL MEETING

Date: 2/01/2013

Time: 1:30 pm

Location: Cooper Campus, AT219

Present: Laura Williams, Kausha Miller, Becky McCane, Angie Davis, Robert Hinkle, Terry Buckner, Carol Stiles, Maureen Cropper, Richard King, Robin Davis, James Kolasa, Marcia Freyman, Charles Coulston, Lynn Madison, Cindy Tucker, Joshua Hoekstra, Danny Mayer, Mike Binzer, Kaye Black, Norm Strobel, Susan Hayes, Claude Gross, Robert Chirwa, Rick Smoot, Val Zeps

Ex-Officio: Augusta Julian, Dave Hellmich, Erin Tipton

Guests: Kelli Reno, Sandy Carey, Greg Feeney, Beth Healander, Sarah Galvin, Ruth Simms, Jennifer Pevley, Diana Martin, Kathi Crowe, Rebecca Simms, Michael McMillen, Remi Bellocq

Submitted by: Becky McCane, Secretary of the Faculty

Agenda/Issues	Discussion	Action
Approval of Agenda	Motion to approve the agenda, with one addition – Binzer; second Motion approved unanimously	The Agenda was approved, as amended. The Secretary of the Faculty will post the approved agenda on the Faculty Council webpage.
Approval of 1-10-13 Faculty Council Meeting Minutes	Motion to approve the minutes from the 1/10/2013 Faculty Council meeting – Binzer; second Motion approved unanimously	The Secretary of the Faculty will post the approved minutes on the Faculty Council webpage.
CEO/CAO Report	<p>Dr. Julian gave an update on the Electronic Communications Policy, which will soon be available for review. She reported that the Enouncements are working well and there has been positive feedback. She said the Enouncements will continue and encouraged everyone to use them for communication on a large scale. Other announcements that are intended for a smaller audience can be sent via the other email lists. The Policy is still being written and includes use of email, Enouncements, ITES, SNAP, Connect, the upcoming Blackboard Call Center for student support, and policy violations. Dr. Julian also mentioned the possibility of populating your calendars with events/dates from Enouncements in the near future.</p> <p>Dr. Julian also gave an update on the budget. She reported that enrollment is down 7.3% compared to this time last year. She said the</p>	

administration would be looking at the budget and whether any cuts will be needed. She reported that a Lync meeting will be held on March 1 at 10:30am from the Cooper auditorium. Everyone is invited to attend and discuss the budget and other topics with Dr. Julian.

Dr. Julian reported that the Newtown Campus schedule has moved due to a delay in the construction of the new hospital. She said we are working with the Cabinet for Health and Family Services to give us more flexibility. She will keep us informed of the progress. Our new building will be ready by Fall 2013, but parking will be an issue, as will the campus environment, until the hospital move is complete.

Dr. Hellmich reminded everyone of the upcoming 7th Annual Changing Classroom Cultures Conference on Friday, Feb. 22 and Saturday, Feb. 23 and encouraged everyone to attend.

Dr. Hellmich reported that our adoption of the Leestown Middle School has been launched. Every Monday and Wednesday, our faculty and staff will volunteer to tutor the middle school students or do enrichment activities with them. Once established, a volunteer group of faculty will take leadership of this program.

Dr. Hellmich gave an update on the First Year Experience (FYE) as a potential graduation requirement at the System level. He said there are two tracts on the development of this, a Curriculum tract and a Policy tract. There is now a FYE Curriculum Tract Committee and Becky Womack is our representative on that committee. That committee is working on the Student Learning Outcomes that would be required for any FYE course. On the Policy side, Dr. Box has sent back a recommendation, asking for more information. Dr. Hellmich announced that Kathi Crowe will be the Coordinator of the First Year Experience at BCTC and will be working on professional development sessions for faculty who will eventually be teaching the FYE course. Kathi said that the FYE course would be a new course focused on student directedness and determining a career path. She also said that we will also need faculty to teach this course. There was a brief discussion on the past

	<p>successes of similar FYE courses.</p> <p>Dr. Hellmich gave an update on the adjunct workload issue. An official policy has not yet been approved by the System, but one has been sent from PLT to Dr. McCall. According to the policy, adjuncts will be able to teach fewer than 25 credits annually (Summer I to Summer I). This includes tutoring services as well as teaching. KCTCS and KTRS have discussed the issue and this seems to be a good solution.</p> <p>Dr. Hellmich gave an update on the new course schedule creation process. For the creation of the Spring 2014 schedule, a new “schedule analysis team” will take place of the “schedule creation team” to look at historical data and information from coordinators to generate a recommended number of sections by location, mode, and time for the assistant deans and coordinators to work with. The ADs/coordinators can modify the schedule as needed. The Fall 2013 schedule was discussed, given the possibility of the unavailability of the Newtown campus. Dr. Hellmich said that if the Newtown campus is not ready by Fall 2013, the schedule would revert back to the Fall 2012 schedule and allow coordinators to make the necessary adjustments.</p>	
<p>Academic Standards & Admissions Committee Report [Robert Chirwa]</p>	<p>Robert presented a proposed Mandatory Placement Plan for 2013-2014.</p> <p>Robert made a motion to approve the proposed Mandatory Placement 2013-2014 Plan; second. Discussion</p> <p>Kaye Black made a motion to amend the plan and remove item I.K. (page 2); second Rationale was that it is a violation of current procedures. There was a lengthy discussion; motion carried</p> <p>Marcia Freyman made a motion to amend the plan and remove item IX.H (on page 8); second There was a discussion about item IX.H. contradicting item VI. (page 6).</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>

	<p>There was a very lengthy discussion on whether junior/senior high school students should be able to take our developmental courses (particularly developmental Reading) for credit via Opportunity College. Many faculty voiced opinions on the issue and different viewpoints were presented. Dr. Julian feels we should not put up barriers against high schools students and she does not want to affect the good relationship we have with our local high schools. She advised that we need a richer discussion of potential problems and solutions to those problems.</p> <p>There was a tie on the vote with 9 for and 9 against the motion. Laura broke the tie by voting to amend the plan by removing IX.H.; motion carried</p> <p>Kaye Black made a motion to revise the first sentence in item VI (page 6) to read “Individual high school students may enroll in BCTC courses that award college-level credit according to the same standards as college students.”; second There was a lengthy discussion. Robert Chirwa called the question; vote to close the discussion passed Motion carried with 13 for and 5 against the motion</p> <p>Kausha Miller made a motion to amend the plan by adding “and RDG 030” after every RDG 020 in item IX.F (page 7); second There was a brief discussion; motion carried unanimously</p> <p>Continued discussion of the plan included James Kolasa asking to look into cleaning up unneeded courses from Appendix Six.</p> <p>Vote on Robert’s original motion to approve the Mandatory Placement 2013-2014 plan, as amended. Motion carried unanimously</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
<p>Curriculum Review Committee Report [Rick Smoot & KathySwango]</p>	<p>Rick announced that the next CRC meeting will be February 8. He asked everyone to remind their Assistant Deans to send him proposed curricula for consideration two weeks in advance.</p>	

	<p>Carol Stiles made a motion to approve the new course FYE105; second One note about this course going to the System CRC by another college, replacing GEN102; motion carried</p> <p>Carol made a motion to adopt KCTCS course MAT170; second There was a brief discussion; motion carried</p> <p>Cindy Tucker made a motion to approve three new certificates: Equine Industry Workforce, Racehorse Care and Breaking, and Veterinary Assistant; second There was a brief discussion; motion carried unanimously</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p> <p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
KCTCS Cycle B	<p>Mike Binzer made a motion to approve the KCTCS Cycle B Curriculum; second No discussion; motion carried unanimously</p>	<p>The Secretary of the Faculty will distribute the decision to faculty, subject to the ten day objection period.</p>
Rules Committee Report [Val Zeps & Robert Hinkle]	<p>Val reported that the BCTC Rules Committee had met on Jan. 18. He announced that Spring Elections were coming up and encouraged faculty to run for open positions. He said that the committee is drafting a letter to Dr. Box regarding our rationale for an early Start date for Summer classes and will elicit support from other colleges on the letter. Val reported that the Rules Committee had disapproved a proposal to add System-wide “En/Fn” grades to the current grade system.</p> <p>Robert announced that the System Rules Committee will meet again on Thursday, February 7. He explained the rationale for the En/Fn grading system. He explained the En or Fn grades would be given to students who failed a class due to a lack of activity or attendance. Since “lack of activity or attendance” is subjective, the committee voted to not approve the grade additions.</p>	

KCTCS Senate Council Report [Angie Davis]	Angie reported that the recent issues with Blackboard will be brought up at the next Senate Council meeting with the hopes of getting answers on how to prevent similar problems with Blackboard in the future.	
FC Subcommittee on Faculty Governance Update	Marcia Freyman announced that the committee was still collecting data from the survey that was sent out to faculty. She encouraged everyone to fill out the survey if they have not done so already. She reported that the next meeting was February 22 at 2:15pm. She said that interested people are still welcome to join.	
Additions	Kelli Reno announced that there will be a BCTC Faculty & Staff Social at West 6 th Brewing Company on Thursday, March 14 beginning at 5:00pm. The Brewing Company has agreed to give a percentage of the day's total proceeds to the BCTC Scholarship Fund. She announced that there will be other Spring Break activities and encouraged everyone to attend.	
General Issues	Val Zeps announced that the Science Olympiad will be held on March 2 and encouraged everyone to support the event.	
Announcements	Items posted for objection following the January 10, 2013 meeting passed without objection.	Meeting adjourned at 4:10pm