

Bluegrass Community and Technical College
STAFF COUNCIL MEETING
November 17, 2005

Members Attending:

Becky Critchfield, Dianalee Crone, Cindy Downey, Melissa Gabel, Laura Lynch, Debby Vantreese, Josh Warren, Natalie Webb, Anthony Roberts (ex-officio)

Old Business:

Committee Updates –

Website: Loren Zink met with council to discuss what should be included in the staff webpage.

- Member names/contact information/photos
- Bulletin board/discussion/suggestion page
- Nomination link for New Horizons or other awards
- Link for evaluations/surveys
- Discussion page limited to Staff Council members.

Loren noted that Enterprise is accessible now for discussion and for voting. There's a link already in place where voting can be anonymous, but can track who has voted. At the December meeting, Loren will demonstrate Enterprise and the Staff Council module. The marketing design is going to the President's Cabinet for approval. The interim design can be used right away, then work out specific links. Discussion will continue at next meeting.

Brochure: The brochure will explain the purpose and function of the Staff Council. It will also include names and contact information for council members, as well as a group photo. Discussion will continue as to what else we want included.

Spring Break Activities – Hold discussion until January meeting.

Morale Survey: Larry Iaquinto and Rena Murphy, Institutional Research, will be at the December meeting to talk about the morale survey and to get ideas of what areas we want addressed.

New Business:

New Horizons Nominations – Nominations were reviewed and Becky will forward the top candidates to Dr. Kerley. The Staff Council has been charged to review all nominations and we will discuss this at a later meeting to establish specific criteria for next year's nominations.

PLT Meeting Report –

Becky reported on the different action teams.

- Distance Learning - Blackboard will be used for all schools (elementary through graduate). There will be no more Angel.
- Rebuilding Ties – BCTC is focusing on agreements with K-State, Morehead and UK.
- Enrollment is up slightly from last year, which is good after a merger.
- Plans are continuing for the new building on Cooper campus and the one in Winchester.
- Strategic Planning is on-going.

There will be a college-wide reception here on December 9th... time to be announced.

Open Discussion:

A clarification to the minutes from the October meeting was received from Judy Craft, Library Specialist, regarding the library in M building on Leestown Campus. The library is open from 8:30 a.m. till 5:00 p.m. Monday through Friday. In order to expand the hours, additional staff is needed. The library director, Charles James, and Steve Stone, the extended campus librarian, are aware of this problem. They are working with Dr. Kerley to remedy the situation. There are eleven public terminals in the library and all of them are in use most hours of every day. A “computer lab” for the Leestown campus is also under discussion.

Melissa reported that she had been asked about the issue of painting offices. There are restrictions and any painting would require approval from Marilyn Childre and Mike Ball. Becky will follow up on this.