

## BCTC Rules Meeting

January 17, 2014

<b>Present:</b> Officers: Leon Lane, (Chair/CHLSS) Ex-Officio Members: Valdis Zeps (Chair of the Faculty/ Nat. Sci.), Vicki Partin (Parliamentarian of the Faculty/M&S), Robert Hinkle (Senator & KCTCS Rules Committee Rep./CHLSS), Becky Harp Stephens (Registrar) Division Representatives: Marilyn Akins (Nat. Sci.), Mary Bailey (Trade & Tech), Mike Binzer (MIT), Dana Brown (CSIS), Mary Carlton (Nursing), Maureen Cropper (AS), Mary Jones (AH), Danny Mayer (Hum.), Steve White (CHLSS) <b>Absent:</b> Jamie Clark (Bus.), Angela Huddleston, (Secretary/ M&S Rep.)		
Item	Discussion	Action
Approval of Agenda		Mike moved to accept the agenda as submitted. The motion was seconded and the agenda was approved with no objections or abstentions.
Approval of Nov 8, 2013 Minutes		Mike moved to accept the minutes as submitted. The motion was seconded and the minutes were approved with no objections or abstentions.
Discussion of Rules Regarding Alternates to System Wide Committees	There is a potential need to change the rules to provide alternates to KCTCS committees. Major questions are: how are alternates determined, and do they have voting rights?  Robert Hinkle has been assigned to investigate if there are any KCTCS	

	<p>Rules, Policies, and/or Procedures already in place dictating or impacting Alternates to System Wide Committees. He is to report back at our next meeting what he learns.</p> <p>The following is the section in the KCTCS Rules Policy being discussed:</p> <p>Section I</p> <p>4.1 Standing Committees</p> <p>Members of the standing committees shall be elected locally from those elected members of the KCTCS Senate not serving on the KCTCS Council. There shall be at least one senator from each college on each standing committee. In the event of a vacancy in the membership of a standing committee, the college needing representation shall conduct an election to fill the vacancy. Each standing committee shall annually elect its chair, who shall become an ex officio member of the KCTCS Council.</p> <p>Standing committees shall meet at regular intervals during the year. The schedule of standing committee meetings shall be announced in September by the Chair of the KCTCS Senate. If a standing committee member is unable to attend a committee meeting, the president of the respective KCTCS college shall appoint (in writing) an alternate from the duly elected KCTCS Senators of the college needing representation. The written appointment shall be provided to the Secretary of the KCTCS Senate prior to the committee meeting.</p>	
<p>Discussion and Approval of Calendar</p>	<p>A 2015-16 academic calendar proposal was developed by the committee based on the 2014-2015 calendar that was approved by Faculty Council. The Rules Committee discussion ensued regarding Spring Break, Sunday</p>	<p>Mike moved that the Rules Committee support the template of the 2014-2015</p>

	<p>final exams, and the 12-week sessions start dates. The calendar subcommittee will be distributing the 2015 – 2016 academic calendar proposal via email later today. Leon suggested that someone make a movement that the Rules Committee support the template of the 2014-2015 academic calendar for the 2015-2106 academic calendar to forward to Faculty Council for approval as long as no objections are raised during division meetings next Friday.</p>	<p>academic calendar for the 2015-2106 academic calendar and the committee will forward it to Faculty Council for approval as long as no objections are raised during division meetings next Friday. The motion was seconded and all approved with no objections or abstentions.</p>
Additions		
Adjournment		<p>Mike moved to adjourn the meeting. The motion was seconded and all approved with no objections or abstentions.</p>