

BCTC Rules Meeting

November 8, 2013

Present: Officers: Leon Lane, (Chair/CHLSS) Ex-Officio Members: Valdis Zeps (Chair of the Faculty/ Nat. Sci.), Vicki Partin (Parliamentarian of the Faculty/M&S), Robert Hinkle (Senator & KCTCS Rules Committee Rep./CHLSS), Becky Harp Stephens (Registrar) Division Representatives: Marilyn Akins (Nat. Sci.), Mike Binzer (MIT), Dana Brown (CSIS), Jamie Clark (Bus.), Maureen Cropper (AS), Mary Jones (AH), Danny Mayer (Hum.) Absent: Mary Bailey (Trade & Tech), Mary Carlton (Nursing), Angela Huddleston, (Secretary/ M&S Rep.), Steve White (CHLSS)		
Item	Discussion	Action
Approval of Agenda		Mike moved to accept the agenda as submitted. The motion was seconded and the agenda was approved with no objections or abstentions.
Approval of October 11, 2013 Minutes		Mike moved to accept the minutes as submitted. The motion was seconded and the minutes were approved with no objections or abstentions.
Report of the KCTCS Rules Committee	Robert: Last year, a certificate came before the KCTCS Council from a General Education Area at Big Sandy Community College for Religious/Christian Studies. Dr. Box raised the concern that KCTCS might run afoul of federal financial aid regulations, which requires certificate	

programs to document employment of graduates in the subject area of the certificate. (Federal financial aid requires that a certificate demonstrate employable skills for a job in-demand in the local economy.) On his recommendation, Council passed, by voice vote, a formal request that the KCTCS Rules Committee draft a definition of a Certificate that complied with federal financial aid regulations.

The KCTCS Rules Committee drafted the following definition:

Certificate programs should:

- i. Have a primary purpose of providing marketable skills that are readily identifiable by a unique label.
- ii. Qualify students to take external licensure, vendor-based, or skills standards examinations in the field. If standardized external exams are not available in the field, proposals must include compelling evidence that the program prepares students to the skill level of a job in-demand in the local economy.
- iii. Proposals for programs less than 12 hours or greater than 30 credit must include a compelling rationale for either a shorter or longer program.
- iv. Be applicable to the requirements of a diploma or associate of applied science degree in the same or a related field of study.
- v. These guidelines only apply to new certificate programs or programs undergoing modification after Fall 2014.

The KCTCS Rules Committee understood that this new definition would affect negatively at least one existing General Education Certificate for Appalachian Studies. Further research indicted the existence of three additional General Education Area Certificates: African American Studies, Women's Studies, and Global Studies. The Rules Committee voted to

	<p>remand the Council's request (charge) for clarification as to whether the Council truly wanted Rules to draft a definition that would effectively dismantle existing General Education Certificates and preclude proposals for additional ones.</p> <p>Rules also had a Financial Aid representative at the system level clarify federal financial aid policy in regard to General Education Certificates. Based on her responses to our questions, it appears that federal financial aid will fund General Education Certificates provided that they are attached to Associate, Bachelor's, and graduate degrees (i.e. the student must be classified as degree-seeking and not admitted/classified as seeking only a certificate in a general education area).</p> <p>In short, the charge is going back to Council for further review.</p>	
Discussion and Approval of Calendar	<p>Extensive discussion of proposed changes to the 2014-15 academic calendar took place. Division feedback was considered in the discussion. A newly revised 2014-15 academic calendar proposal was developed by the committee and put forward for a Rules Committee vote. The Rules Committee approved the revisions.</p> <p>The Rules calendar subcommittee may be checking the document over for any minor editorial changes needed, if any.</p>	<p>Mike moved that the Rules Committee should approve its revisions to the proposed 2014-15 Academic Calendar. The motion was seconded and all approved with no objections or abstentions</p>
Additions		
Adjournment		<p>Mike moved to adjourn the meeting. The motion was seconded and all approved with no objections or abstentions.</p>