

BCTC Rules Meeting

October 11, 2013

<p>Present: Officers: Leon Lane, (Chair/CHLSS), Angela Huddleston, (Secretary/ M&S Rep.) Ex-Officio Members: Valdis Zeps (Chair of the Faculty/ Nat. Sci.), Vicki Partin (Parliamentarian of the Faculty/M&S), Robert Hinkle (Senator & KCTCS Rules Committee Rep./CHLSS), Becky Harp Stephens (Registrar) Division Representatives: Marilyn Akins (Nat. Sci.), Mary Bailey (Trade & Tech), Mike Binzer (MIT), Dana Brown (CSIS), Mary Carlton (Nur.), Jamie Clark (Bus.), Maureen Cropper (AS), Mary Jones (AH), Danny Mayer (Hum.)</p> <p>Absent: Steve White (CHLSS)</p>		
Item	Discussion	Action
Approval of Agenda		Mike moved to accept the agenda as submitted. The motion was seconded and the agenda was approved with no objections or abstentions.
Approval of August 23, 2013 Minutes	Maureen requested to change the division rep label to AS instead of Library Science	Leon moved to accept the minutes as amended. The motion was seconded and the minutes were approved with no objections or abstentions.
Report of the KCTCS Rules Committee	<p>KCTCS Rules took action of the following proposals affecting BCTC:</p> <p>Section IV 3.10.1 Radiography – System: Students must earn a C or better in all math and science courses to be considered or to remain in the program. Endorsed</p> <p>Section VI Appendix C Articulation Agreements KDE, OCTE Business Education and KCTCS Business Studies Administrative Services or Information Processing Services. Postponed vote and remanded to OST and CIT Curriculum Committees for revisions and approval.</p>	

Section VI Appendix C Articulation Agreements KDE, OCTE Business Education and KCTCS Business Studies Programs Financial Services. **Postponed vote and remanded to OST and Accounting Curriculum Committees for revisions and approval.**

KCTCS Rules voted not to endorse future Articulation Agreements unless first approved by Curriculum Committees for Academic/Technical Areas affected.

KCTCS Council charged the KCTCS Rules Committee to draft a definition of a certificate to comply with KCTCS Board Policy. **Below is the existing definition with revisions proposed by the Rules sub-committee appointed to draft the definition. BCTC Representative to KCTCS Rules was a part of this committee.**

5b. Proposal To **Revise** a Rule of the Senate:

A. Edited version of existing Rule [strikethrough deletions, highlight (with yellow) additions]

3.3.0 Policies on Curriculum Development

- e. Certificate programs should: ~~generally range from 12 to 36 credit hours in length. Proposals for programs with fewer than 12 or more than 36 credit hours should include a compelling rationale for either a shorter or longer program.~~
 - i. Have a primary purpose of providing marketable skills that are readily identifiable by a unique label.
 - ii. Qualify students to take external licensure, vendor-based, or skills standards examinations in the field. If standardized external exams are not available in the field, proposals must include compelling evidence that the program prepares students to the skill level of a job in-demand in the local economy.

	<p>iii. Range from 12 to 30 credit hours in length. Exceptions for programs less than 12 hours or greater than 30 credit hours will only be granted when the proposal includes a compelling rationale for either a shorter or longer program.</p> <p>iv. Be applicable to the requirements of a diploma or associate of applied science degree in the same or a related field of study.</p> <p>v. These guidelines only apply to new certificate programs or programs undergoing modification after Fall 2014.</p> <p>The committee discussed the changes for certificate programs and requested clarification for 3.3.0 e. ii.</p>	
<p>Report of the Election Committee (Special Elections)</p>	<p>Jamie – “It’s done! The results from the special elections will be sent out Friday afternoon, October 11, 2013.”</p>	
<p>Report of the Calendar Committee</p>	<p>Discussion ensued about the new calendar changes.</p> <p>Fall 2014: Monday start instead of Wednesday and the addition of a 12-week semester. The hard part will be deciding and agreeing what to do with the two extra days.</p> <p>Spring 2015: Monday start instead of Sunday and the addition of a 12- week semester.</p> <p>The 2015 – 2016 calendar will reflect the changes made to the 2014 -2015 calendar.</p> <p>The 2014 – 2015 calendar will need to be taken to Faculty Council in December in order for the Registrar to setup the major dates in the system. Therefore, Leon, Mary, and Marilyn will meet October 14, 2013 to come up with options for Reps to bring to their respective divisions October 25, 2013. The feedback from the divisions will be used to edit the proposed 2014 -</p>	

	2015 calendar in November.	
Additions	Maureen agreed to take the minutes at the next meeting because Angela will be attending a conference.	
Adjournment		Leon moved to adjourn the meeting. The motion was seconded and all approved with no objections or abstentions.