

Staff Council Meeting 12/10/2013

Call to Order (Kelli Reno)

Call for additional agenda items

Approval of minutes (November)

Staff Representative for Board of Directors  
Update

Meeting called to order at 2:06pm

K. Reno- Domestic Partnership benefits poll results.

M. Campbell motioned to approve minutes; seconded by S. Gillispie. Motion carried. November minutes approved. Editorial amendment (addition of K. Frazier's name.)

L. Robertson was not able to make the meeting, but she sent an email with updates from the BOD meeting. Here's what she sent:

**Dr. Julian's report:**

For 2013-2014 we will continue to focus on BCTC's basic principles for planning and development. The priority criteria are Academic Programs; Operational funds; student access and services; revenue generating; safety and security; and economic workforce development.

**Newtown:**

Brick campaign kick-off – Dr. Julian and Board highly recommends each of you to invest in college and purchase your brick. Information is available for ordering on the BCTC website:

<http://bluegrass.kctcs.edu/giving>

Paving on permanent lot has begun. As of October 3, (4) buildings are down. Bids for the remaining (3) buildings have come in for Newtown North.

**Lisa Bell's report:**

We are currently facing a revenue short fall (down 7.5%) and need 41% increase in enrollment for Spring to make Budget. We still do not know what the impact of Newtown will be but have been taking a very conservative approach to avoid hiring freezes, lay-offs, program closings and budget cuts.

Madam Chair, Anissa Franklin recommended the budget committee meet more to discuss recommendations for budget.

**Additional information:**

Mary Forbes was a guest speaker, she reviewed the 2010-2016 Strategic Plan Progress Report and highlighted significant progress made under the (5) BCTC strategic initiatives for 2012-2013 period. Significant progress has been made to expand access to integrated learning resources and academic support at all sites; enhance recruitment and enrollment processes; and to improve student customer service.

Committee Updates

Events Committee

Community Involvement Week

New Employee Orientation Process:

Charlene Walker introduced Dr. Samuel Betances to the Board. He was the keynote speaker for this year's MOSAIC conference. He spoke about the future of community colleges, the importance of facing diversity, and providing resources to help facilitate the success of our students.

Dr. Julian concluded the meeting by reminding everyone that we must stretch resources to promote the effectiveness of the college, help recruitment, drive enrollment, and promote marketing of BCTC.

E. Keck was unable to attend the meeting, so she sent an update to K. Reno. Staff appreciation event as Leestown was completed. Great turnout. Next event is a lunch potluck Thursday, 12/12/13, for the winners of the pumpkin decorating contest (One Stop was the winner.)

Community Involvement Week update by S. Simpson: Possibly working with the International Book Project. A non-profit organization that promotes literacy and sends over 200,000 books annually to schools, churches, libraries and other community organizations across the US and all over the world. They need help sorting, packing, and preparing books to ship. They also have a thrift shop where books will need to be sorted, priced, and shelved. The funds they make will go toward their mission of shipping books to the organizations mentioned above.

Another possibility is the BCTC Dress for Success Clothing Closet. It is currently in with Daniel Sulfridge and Career Counseling, but S. Simpson spoke with him about reorganizing and finding a space for it. S. Simpson spoke with Rob Knight about finding a place for it, and he said after all the moves and change, there should be a space available. SGA volunteered to help do some clothing drives

Another possibility for Community Involvement week is Seed Leaf. In March they start cleaning up and planting and could use help with this. Dr. Julian wants there to be a tie in between the 75<sup>th</sup> Anniversary events and Community Outreach. M. Campbell offered to help with the spreadsheet of volunteers for Community Involvement Week.

K. Frazier was unable to make the meeting, but gave K. Reno an update: He is still working on forming a committee to research New Employee Orientation to see if there are any gaps in the process. K. Reno will follow up.

Campus and SO Updates

Cooper

M. Hudson gave an HR/Payroll update reminding everyone to pay attention to time sheet due dates, since they are in a crunch to get payroll caught up before the Institutional Closing.

There is a new BA50 (form for refreshments or meals purchased with the Procard.) Form is available on ThePoint.

Miranda Hines is looking for 2 volunteers to help out at God's Pantry on December 17 from 5p-8p. Also, PD funds are still available, if needed, contact her for additional information.

Lawrenceburg

No Update

Leestown

M. Campbell said that Mary Forbes and IPRE had suggested that people might want to take a look at Factbook. A department can win a pizza if they answer the questions that she has emailed correctly.

Larry Iaquina had discussed with Mary Forbes, the possibility of adding a question regarding promotion and advancement opportunities for staff within BCTC on the Employee Climate Survey. They both felt it was appropriate, so it will be included under the Professional an Organizational Development section.

Student Support Services is moving to Cooper.

Winchester

No Update

Academics

Update from M. Pendleton: Final exams are going on this week (12/9/2013-12/14/2013). Grades are due on 12/16/2013.

Personnel update Dr. Julian has hired a new assistant, Tammy O'Neal, she starts on January 6.

Finance and Operations

C. Dundon was unable to make the meeting. So there are no updates.

ITS

W. Specker said IT was currently really busy with office and classroom moves. Reminded everyone to shut down their computers during the break.

Multiculturalism and Inclusion

K. Frazier had another commitment so he was unable to make the meeting. M & I just finished the Mosaic Conference (12/5 & 12/6). Great turnout. Gearing up for February and Super Sunday (changing format; will now be called Super Someday and will run through the week. Super Someday will target difference campuses. More information will be available later.)

<p>Regional Campuses &amp; Outreach</p> <p>SDEM</p> <p>WID</p>	<p>No Update</p> <p>E. Keck sent an update to K. Reno. Finals week. SDEM is working on wrapping things up before the break. SDEM Holiday Celebration will be December 18<sup>th</sup> from 2p-4p</p> <p>Thanks to donations, WID had the opportunity to sponsor 20 Santa's kids. Open house was on December 3<sup>rd</sup>, approximately 60 people came. Spring catalog will be coming out soon. It will include Continuing Education classes, as well as PD/Personal Enrichment classes. There will be new classes: Foundation of Investing, Focus on Bonds, Take Stock in the Market, Smart Start to Mutual Funds, Try Yoga, Introduction to Welded Sculpture, etc. WID was named the Organization of the Year for 2013 for the Bluegrass chapter of APICS. Also, BCTC's Ted Nicholson was named Member of the Year. K. Reno forwarded the Workforce Solutions overview to Staff Council members.</p> <p>Fairness statement for Domestic Partnership benefits.</p> <p>Statement:</p> <p>"The Staff Council of Bluegrass Community &amp; Technical College calls upon the Administration to explore how to provide inclusive benefits to the domestic partners of its employees"</p> <p>Faculty and Staff were polled; it was open for a week. Results: 39% agreed; 26% disagreed 64 regular fulltime faculty/staff responded. Just over a 26% turnout.</p> <p>K Reno motioned that the Executive Committee of Staff Council approve the statement of support for the exploration of offering benefits to domestic partners of BCTC employees. Seconded by S. Simpson.</p> <p>Faculty Council has supported the statement.</p> <p>Staff Council voted to support the statement for Domestic Partnership benefits. All in favor.</p>
<p>Proposal Issue</p>	

Chair Update

APT

Faculty Council

Other notes

Adjourn

Instead of the regular APT meeting, members attended the MOSAIIC Conference. There was no formal meeting.

No Faculty Council update.

Proposals are open for the Changing Classroom Cultures Conference. They are due December 16.

Miranda Hines is looking for proposals for the New Horizons Conference. Deadline 12/11/2013.

M. Pendleton motioned to adjourn; Seconded by M. Hudson. All in favor.