

Staff Council Meeting: 2/11/2014

Call to order (Kelli Reno)

Call for additional agenda items

Approval of January Meeting Minutes

Board of Directors Meeting Updates

Events Committee

Community Involvement Week

New Employee Orientation

Campus & SO Updates

Call to order at 2:09 pm

No additional agenda items

Motion to approve Jan. minutes made. M. Pendleton approved; S. Gillispie seconds. All in favor of approving Jan. minutes.

Next BOD meeting scheduled for March 5.

No updates from E. Keck on Events Committee. Opening March 17<sup>th</sup> breakfast and full staff meeting. Closing March 21<sup>st</sup> with luncheon and 75<sup>th</sup> anniversary decade costume party (Leestown Conference Center). Campus appreciation events will take place Feb. 14<sup>th</sup> at Winchester and Feb. 21<sup>st</sup> at Lawrenceburg.

S. Simpson confirmed SeedLeaf for 3/19 and 3/20, both are afternoon times. The focus of the month of March for the 75<sup>th</sup> Anniversary is community service. Community involvement week could be a type of "soft" kickoff for events of the 75<sup>th</sup> Anniversary celebration. Will be meeting with Marketing to talk about how to promote our activities.

Kirk not able to make it. Committee had their first meeting last month. Members – Tammie O’Neill, Sarah Dudik, Arion Jett

Cooper – Megan S: HR asks folks who signed up for Living Well plans to complete Humana Vitality Assessment to assure eligibility for next year.

Lawrenceburg – No report (NR)

Leestown – NR

Academics – Mary Margaret P: looking at budget – lots of talk with ALT to trim about \$600K. DOM workgroup working with Chad Mueller on reassigning responsibilities – more efficient/effective use of current staff – lots of focus on student recruitment

Finance & Operations – Craig D: Doing recharges for

Campus & SO Updates, cont.

Chair's Update (K. Reno)

Full Mtg of Staff Council Planning

Printing – from July 1 – just going back in now because system is finally up and running

ITS – Will S: David Williams is the FT Specialist for Newton – with budget issues no new computers for anyone who isn't Perkins funded – for best service, make sure to submit a ticket (ITES) or call x4600 (Help Desk)

M&I – NR  
Regional Campuses & Outreach – NR  
SDEM – NR

WID – Scarlett G: Work Climate Survey going to be launched soon – PIM gathering research/stories to help promote 75 years of the College; Marketing Steering Committee working on this – variety of Continuing Education classes being offered; Fund. Of Investing, Knitting is Cheaper than Therapy; Electrician Exam prep – 164 NLN exams administered since Jan. 1 – Miranda Hines: PD offerings for faculty/staff both on campus & online

Fac. Council/APT/BOAT mtgs: Budget updates – problem with having enough in recurring funds – fund balance/non-recurring not an issue, yet – tuition revenue is a huge driver of budget – Dr. Julian committed to doing everything else before considering layoffs, but can't take it off the table 100%; stressed that layoffs would be a last resort – salary savings by attrition are preferable and we are already running a "very lean" org – not much room for more reductions in staff w/o seriously impacting operation/stu services

K. Reno: Campus reps (w/ help from SO reps) need to coordinate viewing via Lync on each campus – group setup; designate a person to log-on to meeting, take attendance, communicate questions/comments – Agenda will include Dr. Julian, possibly BOD update – possible other agenda items: stress mgmt., customer service refresher, 1<sup>st</sup> impressions/taking advantage of maximizing personal interactions to help boost enrollment & retention – S. Simpson & K. Reno will work in this direction.

