

Staff Executive Council Meeting

9/11/12

Attendees:

Donna Heath Johnson Bruce McDonald Marlene Campbell

Dianna Barkley Shannon Bentley Kelli Reno

Dikiea Elery Luv Robertson Arion Jett

Arlene Ross Alex Kinder Dawn Runyon

Barbara Hoskins Nathan Congleton Emily Keck Sheila Simpson

2:04pm Call of Order K.Reno

E.Keck volunteered to be recorder for the meeting.

Approval of Minutes presented. E.Keck motions to approve. D. Elery seconds. Approval passed.

Leestown editorial for minutes: Staff lounge is available for use but not fully completed due to budget cuts.

M.Campbell motions to accept editorial for minutes. B. McDonald seconds it. Approval passed.

B.McDonald suggests we add results of BOR election to the agenda under added items.

B.Hoskins: BOR Staff Representative: Next week is her last meeting at Hazard for the Board of Regents. She was disappointed with the elections but L.Robertson did a good job of running and was proud of her efforts.

B.McDonald: seeking voter turnout; asking for raw statistics. He congratulated L. Robertson on observing her campaign window. There is no process for revisiting election since the Chancellor made his decision.

D. Heath Johnson: Next BOD meeting is Wednesday at 6:00pm, M boardroom. L. Bell will be giving a budget update and P.Williams Rushin will be giving an enrollment report.

Appointment of Liaison: A.Jett. B.McDonald motions to approve. M.Campbell second. Motion passes. No updates on the Committees.

Area Updates:

Events: E.Keck

First meeting was held Sept. 6th. First event will be Sept 28th at Regency at 11:00am. October will be held at Leestown. Humanitarian plans are in the works.

Climate: A.Ross sent out email to ask for volunteers. She wants to have first meeting by the end of the month.

L.Robertson: Sunshine fund. Plan of action will be presented in October meeting. Spoke with Linda and she said that there was room for incorporating funds.

No reports for Cooper and Danville.

Leestown: M.Campbell has a copy of strategic plans from APT meeting. It was presented that there was a need for baby changing stations at the campus. R.Knight should be asked about what to do regarding this. General public needs to be able to use these for when they have children with them.

No Report for Regency.

Winchester: A.Ross. Winchester campus took over Adult Education in Clark County. It opened September 4th. They are gearing up for Fall II with compass testing and advising.

Academics: L.Robertson. Fall evaluations are running Sept 7-Oct 5th. Sent 1650 emails and received 132 responses.

ITS: B.McDonald. Helping with the adult education center in Boyle and Clark County. Working on creating infrastructure (i.e....phone, computer, etc.). IT split A129 and A131 into a computer lab. They are working on increasing technology access.

PI&M/PO/M&I: D.Runyon: Working on big tour for Newtown campus. MARS is now available online. Find instructions to pursue marketing assistance. Mosaic conference is coming up in November.

Regional Campus: S.Bentley Call center has 7 part time employees that will not be replaced because their current salary funding ends October. Full time employees are cutting one day off so it will last until December. Uncertain of what will happen after December 1st since there is no funding. 3 weeks prior the call center took 14,000 calls and answered 98% of them.

SDEM: E.Keck. Gearing up for Fall II. Working on Graduation Applications, Compass testing, Advising, and SAP appeals.

Workforce Solutions: No update.

Chair Update: K. Reno. LET taking communication feedback. Teaching and Learning spark- working on faculty evaluations. Sustainable college spark- working on facilities cleanliness. Dr. Julian said the survey didn't show anything unexpected. There will be T Talks look for emails coming so you can sign up. Instructions will be listed in the email.

Bylaw committee is working on updated staff lists as to who can vote. Will be having an electronic vote. They will be talking to HR next week. Want to get this rolling by October.

5th Friday staff meeting: There were 40 members present.

United Way Campaign: S. Simpson. United Way campaign will be held the whole month of October. The kick off will be at Leestown on October 4th with the chow down chili contest. Last year's goal was 5,000 and we reached 7,237.32. This year's goal is 8,000. Captains will be appointed at each campus except for Regency. October 16th Winchester will have an event there. It is in the process. Regency had the most pledges per person last year. Events want to tie in to the United Way Campaign with their staff appreciation day.

Parliamentarian: N.Congleton. Two things to reference: bylaws and Robert's Rules of Order. It promotes general organization and respectfulness. Go to the bylaws first then you reference RROO. The Bylaws sets the precedent. Things you need in order to make a motion: Bring the motion forward, second then have potential discussion and then take a vote. Have to have a quorum to make a decision. Subcommittees are temporarily used to gather and research information. The chair goes through the agenda.

B.McDonald made motion for second semester all staff meeting be held on Oct 26 at 11:30am. E.Keck seconds it. Vote approved.

D.Runyon made motion to dismiss. B.McDonald seconds it. Vote approved.