## How to Register

## **TRANSFER & READMITTED STUDENTS**

## **REGISTRATION** • January 8 - 10

1. All transfer and readmitted degree-seeking students must meet with an academic advisor before registering for classes. Please report to the lobby of your campus' administration building at the following times for check-in location

Registration assistance will be available at the following times:

January 8	K - Z 9 a.m 1 p.m.	A - J	1 p.m 5 p.m.
January 9	A - J 9 a.m 1 p.m.	K - Z	1 p.m 5 p.m.
January 10	K - Z 9 a.m 1 p.m.	A - J	1 p.m 6 p.m.

- **2.** January 8 16
  - Register for your classes online at https://students.kctcs.edu
- **3.** Pay your fees\* by the deadlines established in the Academic Calendar, on page 1 or at www.bluegrass.kctcs.edu/sa/registration/calendar/. Fee payment information on pages 6-7 or at www.bluegrass.kctcs.edu/fa/studentbilling/method\_of\_payment/.

Online students (students who are enrolled only in online classes), may request late registration advising assistance through the **Late Registration Advising** form linked below:

https://legacy.bluegrass.kctcs.edu/forms/late\_registration/

Regional Campus Students, please contact the campus for additional registration opportunities.

Danville: (859) 239-7030, ext. 56860 Georgetown: (502) 570-6357 Lancaster: (859) 792-1513

Lawrenceburg: (502) 839-8488, ext. 56804

Winchester: (859) 737-3098

<sup>\*</sup>Note: Failure to pay your fees may result in cancellation of your registration.