

Assessment, Improvement, Measurement (AIM) Report: 09/30/2014**Plan Year:** 2013-2014**Unit:** Medical Information Technology**Coordinator(s):** Lynn Madison, Karman Wheeler, Jenny Jones**Reviewer:** Deborah Holt

Objective or Outcome	Measure(s)					
	Measure Text	Achievement Target	Results	Achievement Target Result	Use of Findings/Next Steps	Assess Month
For school year of 2013-2014, MIT students will develop a resume highlighting skills achieved in their training at BCTC.	Two classes (MIT 295) of approximately 26 students. Create a workable resume that highlighting skills achieved in their training at BCTC. A rubric will be used to evaluate format, accuracy and key words.	Ninety five percent of the students will produce a resume of an average of 4. or higher on a 1-5 scale rubric..	All students completing the course work for the MIT 295, students now have a resume. They met the keywords and formatting.	Met	To continue to stress the importance of a resume - the style - the correctness - the need for important information. Working on the resume from the beginning of the class in developing an emphasis on keywords and positioning skills. . Encourage students to continually improve as time goes on.	April
Graduates will demonstrate proficiency in the use of CT and ICD-CM coding systems in entering and/or processing medical insurance claims.	Students will take the national exam.	80% of students that complete the national coding exam will pass with a 70%.	The national exam was postponed for the Lexington area. The exam will not be given until sometime in June.	Not Met	We will still monitor the students that take the exam. Our students understand the importance of the exam and passing for greater job opportunities.	June
MIT students will be able to apply critical thinking and problem solving skills as they relate to a simulated work environment.	The students will take the NOCTI exam with a component on the exam relating to problem solving and critical thinking..	95% of the student will score at the national level or above on this portion of the exam.	24 of the 26 have taken the exam and met the national goals of the exam of the component for the problem solving and critical thinking.	Met	This is a required exam for the MIT graduates. While the students were successful in problem solving and critical thinking, we did notice a trend of low scores in written communication. We will focus more written communication in the MIT courses. Continue	April

					to plan early dates for the exam to be taken during the semester. Would like to see if the test could be taken in other campuses	
Students will be able to prepare medical records and forms, incorporating proofreading techniques.	Continue stressing the components of transcription in MIT 106 (Medical Transcription). We will evaluate the pathology reports at end of the semester.	95% of the students will receive an 80% or higher on the final pathology document.	81% of the students received at least an 80% on the pathology document.	Partially Met	Continue to stress proofreading documents. Add grammar and punctuation drills in the class. Stress the importance of medical terminology.	December