

Assessment, Improvement, Measurement (AIM) Report: 12/08/2013**Plan Year:** 2013-2014**Unit:** Medical Information Technology**Coordinator(s):** Sharon Breeding, Karman Wheeler, Jenny Jones**Reviewer:** Jenny Jones

Objective or Outcome	Measure(s)		
	Measure Text	Achievement Target	Assess Month
For school year of 2013-2014, MIT students will develop a resume highlighting skills achieved in their training at BCTC.	Two classes (MIT 295) of approximately 26 students. Create a workable resume that highlighting skills achieved in their training at BCTC. A rubric will be used to evaluate format, accuracy and key words.	Ninety five percent of the students will produce a resume of an average of 4. or higher on a 1-5 scale rubric..	November
Coding students to complete the certified testing examine with a 70% passing score.	Students will take the national exam.	80% of students that complete the national coding exam will pass with a 70%.	May
MIT students will take the NOCTI exam upon the completion of the MIT 295 class.	The students will take the NOCTI exam relating to problem solving and critical thinking..	95% of the student will score at the national level or above.	December
Preparation of medical records and forms, incorporating proofreading techniques.	Continue stressing the components of transcription in MIT 106 (Medical Transcription). We will evaluate the pathology reports at end of the semester.	95% of the students will receive an 80% or higher on the final pathology document.	December