

**Assessment, Improvement, Measurement (AIM) Report: 09/30/2014****Plan Year:** 2014-2015**Unit:** Medical Information Technology**Coordinator(s):** Lynn Madison, Karman Wheeler, Jenny Jones**Reviewer:** Deborah Holt

Objective or Outcome	Measure(s)		
	Measure Text	Achievement Target	Assess Month
For school year of 2013-2014, MIT students will develop a resume highlighting skills achieved in their training at BCTC.	Two classes (MIT 295) of approximately 26 students. Create a workable resume that highlighting skills achieved in their training at BCTC. A rubric will be used to evaluate format, accuracy and key words.	Ninety five percent of the students will produce a resume of an average of 4. or higher on a 1-5 scale rubric..	April
MIT students will be able to apply critical thinking and problem solving skills as they relate to a simulated work environment.	The students will take the NOCTI exam with a component on the exam relating to problem solving and critical thinking..	95% of the student will score at the national level or above on this portion of the exam.	April
Students will be able to prepare medical records and forms, incorporating proofreading techniques.	Continue stressing the components of transcription in MIT 106 (Medical Transcription). We will evaluate the pathology reports at end of the semester.	95% of the students will receive an 80% or higher on the final pathology document.	April