

Date: February 18, 2014		Facilitator: Marty Baxter
Time: 2:00 – 3:00 p.m.		Recorder: Ben Worth
Present: Marty Baxter, Kevin Dunn, Greg Feeney, Susan Hayes, Dave Hellmich, Debbie Holt, Jenny Jones, Angie King, Tammy Liles, Bonnie Nicholson, Rebecca Simms, Ruth Simms, Vicki Wilson, Ben Worth, and Mike Franklin		
TOPIC	DISCUSSION	ACTION
Kudos	Ruth Simms offered kudos to Michal Littrell and the students of the Police Academy. Susan Hayes congratulates the Nursing program for its successful reaccreditation.	Dave will add “Kudos” to the agenda of future meetings.
ALT Minutes from 2/11/14	Minutes from February 11 were approved.	
Follow-up from ALT minutes	There were no reports. Follow-up items are as follows. . . Ongoing [Reports will be given when information has been determined]: Elevated Advisor Status (Yasemin); Summer Scheduling and Advising (Bonnie, Dave, Greg) Immediate: Focus Areas (Ben); Promoting Open-Access Textbooks (Ben); Update of 2014-15 college catalog/student handbook (Dave); ALT initiates 2014-15 reassignment update and application process (Dave)	
Essential Agenda Additions	Greg – 1	
Rooms with Moveable Walls: Ruth	Ruth expressed concerns that the noise barrier provided by moveable walls is insufficient to dampen the enthusiasm of some classes.	The Sociology of Rock and Roll will, henceforth, be taught in a classroom with adequate sound proofing.

Copiers at Newtown: Ruth	Adjuncts working in the evening do not have access to a Newtown copier. Proposed Solutions: adjuncts may use the division copier located in the CSIS suite; the door will be left unlocked. There is a possibility of moving a copier to the suite housing security (where Greg's and Tri Roberts's offices are located).	Dave will follow up on a potential move of the copier in the SDEM suite to the Academic/Security suite.
Part-time Faculty Loads: Dave	A new federal ruling permits adjuncts to teach 30 credit hours over an academic year. While this ruling has not been verified by KCTCS, BCTC coordinators may operate under the assumption that the ruling is official. This takes effect immediately and includes the Summer I semester.	
Leestown Middle School March 10-14 and March 28 Events: Dave	<p>Two events are planned for Leestown Middle School, and the college is seeking volunteers:</p> <p>(1) Operation Preparation. During 3/10-14, there will be one-hour slots daily from 9-4 for community volunteers to meet with students one-on-one to discuss career opportunities. Some (small) training will be required; hopefully, training will be available online. Deans are encouraged to solicit volunteers. Dave will send out more information.</p> <p>(2) A mini-career day on the Leetown Campus. On 3/28, students will visit the campus to learn more about BCTC programs. Deans are encouraged to volunteer programs. Possible candidates include Cosmetology, IMD/computer, auto, construction, nursing, allied health, business. Transfer programs are welcome, too. Note: division meetings are scheduled for 3/28.</p>	ADs should query faculty and/or contact Dave about the 3/28 event.
Ongoing Item(s) Update	<p>ALT Workgroups: No report</p> <p>ALT Calendar: Note 2/21 due date for posting syllabi</p>	

	<p>Changing Classroom Cultures is scheduled for Friday and Saturday. James Poole and his new band will be playing Friday afternoon/evening. Come and enjoy.</p> <p>Carnegie/Acorn Nominations. Nominations were brought forward for candidates for the Carnegie Professor of the Year and the CPE Acorn Award. Cindy Tucker (CSIS) was selected.</p>	
LET/Academic Council Updates	<p>From LET: Dr. Julian will likely order a budget freeze. Currently made commitment will be honored and specific details are pending. ALT discussed faculty eligibility for travel dollars to support professional development. It was noted that Perkins dollars are still eligible. ADs are encouraged to seek out Mike to explore PD solutions for Perkins eligible faculty who require PD. It is Dave's understanding that the budget freeze does <i>not</i> exclude proposed new faculty positions.</p> <p>Academic council ... no report.</p>	Dave will get clarification about what PD budget streams are still available to faculty.
Division Meeting Topics	<ul style="list-style-type: none"> • Budget • Leestown Middle School Volunteer Opportunities • Priority Registration • Graduation Applications • Textbook Orders • No-show reporting 	
Essential agenda items	<p>Greg kudo'd the math division Web site: http://www.bluegrass.kctcs.edu/en/Mathematics and Statistics.aspx <i>(and it's located only four Byzantine clicks from our home page....)</i></p>	

Adjournment	Meeting adjourned at 3:00 pm. Next meeting Thursday, Feb. 20, at 2:30 PM Newtown Campus for continued budget talks.	
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