

# Class Schedule Protocols

## Fall 2017

### Dates

Fall 16 weeks

August 14 – December 10

Fall 12 weeks

September 11 – December 10

Fall 8 weeks

August 14 – October 8; October 11 – December 10

### 1. Standard Section Numbering

#### Cooper

J001 - J049 Day classes (7:00 a.m. – 4:00 p.m.)  
 JOE1 - JOE9 Evening classes (4:00 p.m. or later)  
 JOX1 - JOX9 Weekend classes  
 J00T - J00Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Danville

1701-1749 Day classes (7:00 a.m. – 4:00 p.m.)  
 17E1 - 17E9 Evening classes (4:00 p.m. or later)  
 170T - 170Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Fire/Rescue VFD

J401-J409 Volunteer Fire Department

#### Georgetown

J381 – J389 Day classes (7:00 a.m. – 4:00 p.m.)  
 J3E1 – J3E9 Evening classes (4:00 p.m. or later)  
 J38T – J38Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Kentucky Horse Park TC

J581 - J589 Kentucky Horse Park

#### Lawrenceburg

1601 - 1649 Day classes (7:00 a.m. – 4:00 p.m.)  
 16E1 - 16E9 Evening classes (4:00 p.m. or later)  
 160T - 160Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Leestown

1501 - 1549 Day classes (7:00 a.m. – 4:00 p.m.)  
 15E1 - 15E9 Evening classes (4:00 p.m. or later)  
 5X1 – 5X9 Weekend classes  
 150T - 150Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Newtown

J101 - J149 Day classes (7:00 a.m. – 4:00 p.m.)  
 J1E1 - J1E9 Evening classes (4:00 p.m. or later)  
 J10T - J10Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Winchester

J281 - J289 Day classes (7:00 a.m. – 4:00 p.m.)  
 J28T - J28Z 12-week classes and 2<sup>nd</sup> half-term classes

#### Online Learning

19Z1-19Z9 All Campuses  
 19ZT-19ZZ 12-week classes and 2<sup>nd</sup> half-term classes

### 2. Specialty Section Numbering

Course	Section Number
Accelerated Remediation	__A__
Blended 12-week	__B__
Clinicals	__C__
Police Academy	__CJ
Discussion/Recitation	__D__
Dual Credit	18D__
Evening	__E__
Honors	__HN
International	__I__
Joined (paired)	__J__
Lab - M-F day/night	__L__
Lab - Weekend	__XL

Math Combo	__M__
Practicum	__P__
Spanish Speaking	__SP
Learn on Demand	__V__
Weekend	__X__
Workforce	__W__

### 3. Standard Class Times for On-campus Classes

#### Fall 16 week

MW	8:00-9:15	TR	8:00-9:15
MW	9:30-10:45	TR	9:30-10:45
MW	11:00-12:15	TR	11:00-12:15
MW	12:30-1:45	TR	12:30-1:45
MW	2:00-3:15	TR	2:00-3:15
MW	3:30-4:45	TR	3:30-4:45
MW	5:30-6:45pm	TR	5:30-6:45pm
MW	7:00-8:15pm	TR	7:00-8:15pm
M, W	8:00-10:45	T, R	8:00-10:45
M, W	11:00-1:45	T, R	11:00-1:45
M, W	2:00- 4:45	T, R	2:00- 4:45
M, W	5:30-8:15pm	T, R	5:30-8:15pm
Fridays F	8:00-10:45am		
	11:00am-1:45pm		
Saturdays S	9:00-11:45am		
	1:00-3:45pm		
Sunday N	1:00-3:45pm		

#### Fall 12 week

MW	9:00-10:45	TR	9:00-10:45
MW	11:00-12:45	TR	11:00-12:45
MW	1:00-2:45	TR	1:00-2:45
MW	5:30-7:15	TR	5:30-7:15
MW	7:30-9:15	TR	7:30-9:15

**Hybrid & Blended courses will follow the standard start times for MW, TR classes.**

Credit/ Contact		Standard class length
3 credit/ 3 contact	1 day meeting	2 hrs 45 minutes (15 min built in break)
1 credit/ 2 contact	1 day meeting	1 hr 50 minutes

Note: For the standard 3-credit / 30 contact-hour course, 1 hour = 50 minutes of class time.

### 4. Instruction Modes

<u>BI</u>	<u>Blackboard ITV Web Enhanced</u>
<u>BK</u>	<u>Blackboard KET Web Enhanced</u>
<u>BL</u>	<u>Blackboard Web Local</u>
<u>BP</u>	<u>Blackboard InPersonWebEnhanced</u>
<u>BT</u>	<u>Blackboard KET Web World</u>

<u>BU</u>	<u>Blackboard KET Web Local</u>
<u>BW</u>	<u>Blackboard Web World</u>
<u>HB</u>	<u>Blackboard In Person Hybrid</u>
<u>HI</u>	<u>Blackboard ITV Hybrid</u>
<u>HK</u>	<u>Blackboard KET Hybrid</u>