

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 SC sends 1 st proof of spring schedule to ALT	2	3	4	5
6	7 2 nd round cancellation of fall classes	8 Late Registration	9 Late Registration	10 Late Registration Cancel remaining fall escrowed classes	11 Fall Class Cancellations	12
13	14 Start of Classes	15	16	17 ALT returns 1 st proof of spring schedule to SC	18	19
20	21	22	23	24	25	26
27	28	29 SC sends 2 nd proof of spring schedule to ALT	30	31		

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day Academic Holiday	5 ALT returns 2 nd proof of spring schedule to SC.	6	7 SC attends ALT Meeting	8 Fall 12 week cancellations	9
10	11 Fall 12 week start of classes; SC sends spring 2018 course fees, modules & variable credit	12	13 ALT returns spring 2018 list of classes with course fees, modules & variable credit	14	15	16
17	18 SC sends summer 2018 space alloc & schedule recom to ALT	19	20	21	22	23
24	25	26	27	28	29	30

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Priority Registration for spring	2	3	4	5	6 Fall 8 week cancellations	7
8	9 Columbus Day FALL BREAK	10 FALL BREAK	11 Fall 8 week start of classes; ALT submits summer schedule to SC	12 Summer schedule submitted to Registrars Office	13	14
15	16	17 SC sends fall 2018 space alloc & schedule recom to ALT	18	19	20	21
22	23	24	25	26	27	28
29	30	31 Halloween				

2017-2018 Academic Scheduling Coordinator Calendar

November 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Coordinator Regional fall 2018 Schedule Analysis	4
5	6	7	8	9 SC attends ALT meeting	10	11
12	13	14 SC cleans up Fall 2017 schedule for end-of- term processing	15	16	17	18
19	20	21 ALT submits fall 2018 schedule to SC	22 Thanksgiving Academic Holiday	23 Thanksgiving Academic Holiday	24 Thanksgiving Academic Holiday	25
26	27	28 Fall 2018 schedule submitted to Registrars Office	29	30 1 st round cancellations / spring schedule adjustments		

December 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Final Exam Week	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas	26	27	28	29	30
31						

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 New Year's Day	2 Late Registration 2 nd round cancellation of spring classes	3 Late Registration	4 Late Registration Cancel remaining spring escrowed classes	5 Spring Class Cancellations	6
7	8 Start of Classes	9 SC sends 1 st proof of summer schedule to ALT	10	11	12	13
14	15 M L King's Day	16 ALT returns 1st proof of summer schedule to SC	17	18	19	20
21	22	23 SC sends 1 st proof of fall schedule to ALT	24	25	26	27
28	29	30 SC sends 2 nd proof of summer schedule to ALT	31			

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 SC attends ALT meeting	2 Spring 12 week cancellations	3
4	5 Spring 12 week start of classes ALT returns 2 nd proof of summer schedule to SC	6 ALT returns 1 st proof of fall schedule to SC	7	8 SC sends summer 2018 course fees, modules & variable credit request	9	10
11	12 President's Day Academic Holiday	13 SC sends 2 nd proof of fall schedule to ALT; SC sends fall 2018 variable credit request	14 ALT returns summer 2018 list of classes with course fees, modules & variable credit	15 ALT returns fall 2018 list of classes with variable credit	16 ALT returns 2 nd proof of fall schedule to SC	17
18	19	20	21	22	23	24
25	26	27	28			

2017-2018 Academic Scheduling Coordinator Calendar

March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Priority Registration for summer/fall	2 Spring 8 week cancellations	3
4	5 Spring 8 week start of classes <i>Begin creating 2018-2019 SC calendar</i>	6	7	8	9	10
11	12 Spring Break	13 Spring Break	14 Spring Break	15 Spring Break	16 Spring Break	17 Spring Break
18 Spring Break	19	20 SC sends spring 2019 space alloc & schedule recom to ALT	21	22	23	24
25	26	27	28	29	30 Good Friday	31

April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Easter Sunday	2	3	4	5	6 Coordinator Regional spring 2019 Schedule Analysis	7
8	9 SC sends fall 2018 course fees, modules request	10 SC cleans up Spring 2018 schedule for end-of-term processing	11	12	13	14
15	16 ALT returns fall 2018 list of classes with course fees, modules	17	18	19	20	21
22	23	24	25 1 st round cancellations / fall schedule adjustments	26	27	28
29 End of Classes	30 Final Exam Week					

2017-2018 Academic Scheduling Coordinator Calendar

May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Final Exam Week	2	3	4 ALT submits spring 2018 schedule to SC	5
6	7 Spring 2019 schedule submitted to Registrars Office	8	9	10	11	12
13 Mother's Day	14 Summer I 2018 Start of Classes	15	16	17	18	19
20	21	22	23	24	25	26
27	28 Memorial's Day	29	30	31		