

2016-2017 Academic Coordinator Scheduling Calendar

<b>August 2016</b>						
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 2 <sup>nd</sup> round cancellation of fall classes	<b>9</b> Late Registration V.P. sends 1 <sup>st</sup> proof of spring schedule to ALT	<b>10</b> Late Registration	<b>11</b> Late Registration Cancel remaining fall escrowed classes	<b>12</b> Fall Class Cancellations	<b>13</b>
<b>14</b>	<b>15</b> Start of Classes	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b> ALT returns 1 <sup>st</sup> proof of spring schedule to V.P.	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

September 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 V.P. sends 2 <sup>nd</sup> proof of spring schedule to ALT	3
4	5 Labor Day Academic Holiday	6	7	8	9 Fall 12 week cancellations; ALT returns 2 <sup>nd</sup> proof of spring schedule to V.P.	10
11	12 Fall 12 week start of classes; V.P. sends spring 2017 course fees request	13	14 ALT returns spring 2017 list of classes with course fees	15	16	17
18	19 V.P. sends summer space alloc & schedule recom to ALT	20	21	22	23	24
25	26	27	28	29	30	

2016-2017 Academic Coordinator Scheduling Calendar

October 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Priority Registration for spring
2	3	4	5	6	7 Fall 8 week cancellations	8
9	10 Columbus Day FALL BREAK	11 FALL BREAK	12 Fall 8 week start of classes; ALT submits summer schedule to V.P.	13 Summer schedule submitted to Registrars Office	14	15
16	17	18 V.P. sends fall 2017 space alloc & schedule recom to ALT	19	20	21	22
23	24	25	26	27	28	29
30	31 Halloween					

2016-2017 Academic Coordinator Scheduling Calendar

November 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> Presidential Election Academic Holiday	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b> ALT submits fall 2017 schedule to V.P.	<b>23</b> Thanksgiving Academic Holiday	<b>24</b> Thanksgiving Academic Holiday	<b>25</b> Thanksgiving Academic Holiday	<b>26</b>
<b>27</b>	<b>28</b> Fall 2017 schedule submitted to Registrars Office	<b>29</b>	<b>30</b> 1 <sup>st</sup> round cancellations / spring schedule adjustments			

<b>December 2016</b>						
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
				<b>1</b>	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b> Final Exam Week	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b> Christmas	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>

2016-2017 Academic Coordinator Scheduling Calendar

January 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	<b>2</b> 2 <sup>nd</sup> round cancellation of spring classes	<b>3</b> Late Registration	<b>4</b> Late Registration	<b>5</b> Late Registration  Cancel remaining spring escrowed classes	<b>6</b> Spring Class Cancellations	7
8	<b>9</b> Start of Classes	<b>10</b> V.P. sends 1 <sup>st</sup> proof of summer schedule to ALT	<b>11</b>	<b>12</b>	<b>13</b>	14
15	<b>16</b> M L King Day Academic Holiday	<b>17</b> ALT returns 1 <sup>st</sup> proof of summer schedule to V.P.	<b>18</b>	<b>19</b>	<b>20</b>	21
22	<b>23</b>	<b>24</b> V.P. sends 1 <sup>st</sup> proof of fall schedule to ALT	<b>25</b>	<b>26</b>	<b>27</b>	28
29	<b>30</b>	<b>31</b> V.P. sends 2 <sup>nd</sup> proof of summer schedule to ALT				

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February 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Spring 12 week cancellations; ALT returns 2 <sup>nd</sup> proof of summer schedule to V.P.	4
5	6 Spring 12 week start of classes	7 ALT returns 1 <sup>st</sup> proof of fall schedule to V.P.	8 V.P. sends summer 2017 course fees request	9	10	11
12	13 Presidents' Day Academic Holiday	14 V.P. sends 2 <sup>nd</sup> proof of fall schedule to ALT	15 ALT returns summer 2017 list of classes with course fees	16	17 ALT returns 2 <sup>nd</sup> proof of fall schedule to V.P.	18
19	20	21	22	23	24	25
26	27	28				

2016-2017 Academic Coordinator Scheduling Calendar

<b>March 2017</b>						
<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
			<b>1</b> Priority Registration for summer/fall	<b>2</b>	<b>3</b> Spring 8 week cancellations	<b>4</b>
<b>5</b>	<b>6</b> Spring 8 week start of classes	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b> Spring Break	<b>14</b> Spring Break	<b>15</b> Spring Break	<b>16</b> Spring Break	<b>17</b> Spring Break	<b>18</b> Spring Break
<b>19</b> Spring Break	<b>20</b>	<b>21</b> V.P. sends spring 2018 space alloc & schedule recom to ALT	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	



2016-2017 Academic Coordinator Scheduling Calendar

April 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 Good Friday Academic Holiday	15
16	17 V.P. sends fall 2017 course fees request	18	19	20	21	22
23	24 ALT returns fall 2017 list of classes with course fees	25	26 1 <sup>st</sup> round cancellations / fall schedule adjustments	27	28	29
30						

2016-2017 Academic Coordinator Scheduling Calendar

May 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Final Exam Week	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> ALT submits spring 2018 schedule to V.P.	<b>6</b>
<b>7</b>	<b>8</b> Spring 2018 schedule submitted to Registrars Office	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> Summer I 2017 Start of Classes	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> Memorial Day	<b>30</b>	<b>31</b>			