ACADEMICS LEADERSHIP TEAM				
Date : 11/16/10 Time		Facilitator: Paul Turner Recorder: Bonnie Nicholson		
	, Greg Feeney, Dave Hellmich, Debbie Holt, Charles James, Tammy Liles, Diana Martin, Karen M urner, Ben Worth, Vicki Wilson, Bonnie Nicholson, Rebecca Simms, Marty Baxter	layo, Mike McMillen, Vicki		
Agenda Item	Discussion	Action		
Essential Agenda Additions	Vicki Partin – Credential files; Tammy Liles - Endowment			
Oh, What A Morning!	Greg conveyed that BCTC was awarded the Golden Apple due to the leadership of Rebecca. This was one of six awards from Fayette County Public Schools. The award was for post secondary education. Kudos to Rebecca@			
Potluck Time	Greg again in charge of the potluck. The potluck will be held at Cooper on Tues. Nov. 30.	Bring food.		
PPE Range Finding	Sandy requested that good examples of PPE's – highs and lows be turned in for range finding on Thurs. Nov. 18.			
Spring Priority Registration Dates	Greg and Ben reported that spring priority registration will begin March 1 and would allow for three extra weeks (six weeks total) so that all students would be on the same playing field for getting into classes whether online or in person. Discussion ensued with various opinions pros and cons related to this change. Greg allows that this plan may alleviate problems that have occurred and may allow for faculty to have more time for office hours and advising. It was emphasized that online students are classified as online if taking at least one online class and a potential advantage is that it makes the advising period less stressful as the number of students to advise (40) does not change.			
Priority Advising Issues	Diana reported that she had received a memo for two drop dates for failure to pay tuition. She would prefer one drop date. Jenny offered explanation from her committee regarding drops. Lisa Bell may be invited to attend ALT and discuss.			
Open Textbook Initiatives	Ben passed around an electronic book that may be used for some courses in the future. AD were encouraged to share this information with faculty.			
Dec 9 Stop By – Get Started	The question was how are faculty acknowledged when they give their time for this initiative? It is to be counted as internal service.			
Workload	Vicki P presented the issue of too few full-time faculty on campuses other than Cooper and the repercussions with lack of full-time faculty throughout the campuses and full-time faculty teaching most courses online. Dave reminded ADs to remember Guidelines and Best Practices – schedule to meet the needs of the students. Campus Directors may need to be considered.			
Transformation Grant Application Info	Dave reviewed the Transformation Grant. Maximum amount for each grant is \$2000. \$10,000 has been allotted to this initiative.			

Tenure/Term	Dave reported that the college now has a policy endorsed by faculty council and will be	
Contracts Update	moved forward. The five criteria were the basis for discussion of the group. If a position is not	
	a tenure-track position, it may be reconsidered by "making a case." If faculty were hired in the	
	fall, then the FHR 9 policy comes into play if a person is in a tenure-eligible position.	
ALT	Vicki P's workgroup will send out courses taught by adjuncts and a recommendation/proposal	
workgroups/Initiatives	for adjuncts to be paid by contact hours effective for spring 2011. A chart is being completed	
	and will be shared by Thursday. Jenny's budget group - phone call reminders for financial aid	
	and audits will begin. Ben – terms and bi-terms discussion of students being underprepared.	
	Dave shared that he will draft an email for ALT feedback on how to disseminate the Adjunct	
	Faculty Survey and have a window for ALT to review the data. Sandy reported on the	
	Teaching Learning group and will bring results to this group.	
Additional items:	Dave reviewed data to discuss during the division meetings on Friday (was emailed on	
	11/17).	
	Vieli Deeleed where we was a little it is to ensure the west time for out to IID a group of the is	
	Vicki P asked whose responsibility it is to assure the part-time faculty HR personnel file is	
	complete again as she did at a previous meeting. There was no clear consensus. Bev Drake	
	keeps a record of the completion status of this file. Dave emphasized that the credential file is of paramount importance to Academics.	
	is of paramount importance to Academics.	
	Vicki P spoke with Ruth Simms related to PRN and Ruth requests a memo from this body	
	related to different policies with online withdrawals. Debbie H. recommended that Dave take	
	the issue to the Academic Council.	
	Tammy announced that Seetha Subramanian is starting an endowment fund to provide	
	scholarships for BCTC students. She will start in Spring 2011 by providing five students with	
	book scholarships with the goal of providing major scholarships for math and science in the	
	future. She also reported on a biotech work group meeting with various representatives.	
Next ALT Meeting	Thursday, Nov. 18th Range Finding – Downtown Center	