

Name of Degree	Associate in Applied Science Degree in Medical Information Technology - Medical Administrative Track 510716705		
Coordinator Contact Information	Name	Lynn Madison, Associate Professor	
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Assistant Dean Contact Information	Name	Debbie Holt, Professor	
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Recommended Sequencing		Courses (# of credit hours in parentheses)	
	Prior to Start	Students must be ready to enroll in college-level courses.	Date Completed
	First Year, Fall	<ul style="list-style-type: none"> • OST 105 – Intro to Information Systems (3) • ENG 101 Writing I (3) • MAT 105 Business Mathematics or MAT 110 Applied Mathematics or MAT 150 College Algebra or A Higher Level Quantitative Reasoning Course (3) • OST 110 Document Formatting and Word Processing (3) • MIT 103 or AHS 115 or CLA 131 Medical Terminology (3) 	
	First Year, Spring	<ul style="list-style-type: none"> • Science – BIO 135 (4) or BIO 137 and 139 (8) • MIT 104 Medical Insurance (3) • OST 210 Advanced Word Processing (3) • MIT 230 Medical Information Management (3) • ACT 101 Fundamentals of Accounting I or ACC 201 Financial Accounting I (3) 	
	First Year, Summer	<ul style="list-style-type: none"> • MIT 217 Medical Office Procedures (3) • Course Approved by Coordinator (3) • OST 235 – Business Communications Technology (3) 	
Second Year, Fall	<ul style="list-style-type: none"> • OST 240 Software Integration (3) • MIT 228 Electronic Medical Records (3) • Social/Behavior Sciences Course (3) • OST 225 Intro to Desktop Publishing (3) 		
Second Year, Spring	<ul style="list-style-type: none"> • Heritage OR Humanities Course (3) • Oral Communications Course (3) • MIT 227 Medical Office Software (3) • MIT 295 Medical Information Technology Capstone (3) <p>TOTAL CREDIT HOURS - 64 or 68</p>		