



Updated in SEVIS Date:
Submitted/Received Date:

## SEVIS CHANGE OF INFORMATION FORM

In order to maintain legal status, it is the responsibility of the student to provide accurate and up-to-date information to the International Student Services Office. Please complete the information below and submit it to the ISS office on Cooper Campus in OB 202A.

**ONLY COMPLETE THE INFORMATION BELOW THAT NEEDS TO BE UPDATED.**

<b>Name</b> (First, Middle, Last):	<b>Student ID Number:</b>
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**Name Change** (If applicable, must provide documentation):

### UPDATED PERSONAL INFORMATION

**Mailing Address:**

Street/APT: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Physical Address (if different than mailing address):**

Street/APT: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Telephone Contact:**

Cell Phone Number: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

**Email Address:**

KCTCS Email: \_\_\_\_\_

Personal Email: \_\_\_\_\_

**Primary Campus (Campus which you intend to take the majority of classes):**

- |  |   |
|--|---|
| <input type="checkbox"/> Cooper Campus   | <input type="checkbox"/> Winchester Campus                    |
| <input type="checkbox"/> Danville Campus | <input type="checkbox"/> North American Racing Academy (NARA) |
| <input type="checkbox"/> Newtown Campus  | <input type="checkbox"/> Leestown Campus                      |

### CHANGE OF MAJOR

You may not be registered as an "Associate of Science" or "Associate of Arts" student. You must be seeking a specific degree to be registered in SEVIS. For a list of degrees at BCTC, visit [http://www.bluegrass.kctcs.edu/en/Academics/Programs\\_of\\_Study.aspx](http://www.bluegrass.kctcs.edu/en/Academics/Programs_of_Study.aspx) .

**Current Major:** \_\_\_\_\_

**New Major:** \_\_\_\_\_

*\*\*It is important to note that you must always complete a Program/Plan change form in the Records Office. Completing this form DOES NOT UPDATE your student account; it only notifies the ISS Office that we need to make an update to your SEVIS account only.*