

**Fall 2018**  
**FEDERAL WORK-STUDY**  
**JOB DESCRIPTION**

**Department:** First Year Center

**Campus:** Cooper

**Position Title:** FYC Peer Mentor

**Supervisor Information:**

**Name:** Ann Denton

**Campus:** Newtown

**Building:** Science Education Center

**Room:** 101

**Phone:** 859.246.6348

**Brief Job Description:** Student will work as a peer mentor in the FYC. Peer mentors will assist students by: creating a welcoming environment for first year students, referring students to BCTC services, encouraging students to develop relationships at BCTC, providing tutoring, and assisting students with questions they may have. Peer mentors will also provide workshops to students on topics such as study skills, time management, test-taking, etc. The person in this position will spend most of their time working with and helping other students. Students interested in developing leadership and communication skills are highly encouraged to apply. Peer mentors will also assist with new student orientations.

**Preferred qualifications:** 3.0 GPA and knowledge of BCTC. Be involved on campus or willing to become involved. Completion of at least 12 credit hours at BCTC.

**Number of positions:** 2 - 4