

Summer 2018 FEDERAL WORK-STUDY JOB DESCRIPTION

Department: IT Support

Campus: Danville

Position Title: Student Assistant

Supervisor Information:

Name: Erin Tipton

Campus: Danville

Building: _____

Room: 107-Open Lab

Phone: 859-246-6862

Brief Job Description: Provide IT support to students in the Open Computer Lab

Preferred qualifications: Excellent customer service skills. IT experience and general knowledge
of web, software (Microsoft Office), Blackboard, and People Soft Student Self-Service

Number of positions: 1



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