

**2016 - 2017
FEDERAL WORK-STUDY
JOB DESCRIPTION**

Department: Library

Campus: Cooper

Position Title: student-assistant

Supervisor Information:

Name: Maria Yosifova

Campus: Cooper

Building: Oswald

Room: 221

Phone: 859-246-6388

Brief Job Description: assisting library patrons; checking library materials in and out;
using library equipment; shelving library materials; general customer service; other
projects assigned; 10-20 hours/week

Preferred qualifications: customer service skills; computer skills; attention to detail
dependability; team work; ability to follow instructions; excellent communication skills;

Number of positions: 2

