

COM 181 EVALUATION FORM – ONE POINT SPEECH

Rate the speaker on each point

Speaker _____

3 2 1
excellent good poor

Topic _____

MESSAGE

_____ Introduction: used attention-getting element/
clear statement of purpose

_____ Speech easy to follow/
stayed with one main point

_____ Clear citation of sources

_____ Support was relevant/
used a variety of supports/
adapted to audience

_____ Conclusion: signaled the ending/
reinforced the main idea

_____ Completed in time limit

DELIVERY

_____ Eye contact

_____ Appropriate body movement/
posture

_____ Voice projected & clear

_____ Extemporaneous/conversational
Delivery

_____ TOTAL

Evaluated by: _____