

SPEECH PREPARATION FORM
(Attach to front of preparation outline)

NAME _____ COM 181 SECTION _____

SPEECH # _____ TYPE OF SPEECH _____

ORGANIZATIONAL PATTERN _____

SPECIFIC PURPOSE _____

CENTRAL IDEA _____

1. Why do you think this class audience would be interested in this topic/subject? (For example, results of questionnaire and/or assumption based on conversation with class members, class discussion, activity participation, etc.)
2. Why are you talking about this? (List pertinent experiences you've had with the topic, reasons for your own interest, etc.)
3. What do you plan to say or do at the beginning of your speech to get the audience's attention/interest so they will listen to you?
4. What information will you include in the introduction to establish your credibility?

