

KEYWORD SEARCHING

Or

HOW TO TELL THE COMPUTER WHAT YOU'RE REALLY LOOKING FOR

1. Think of a simple sentence or phrase which describes your topic. Write it below:
2. Next, pick out only the most important words (nouns) in your topic statement. List them below:
3. Since what you're really asking the computer to do is look for words/terms that relate to a book or article on your topic, you'll need to combine these important terms into a computer command or search statement. For example:
4. Remember, computers don't think in whole sentences or even concepts as do humans. They're very literal! Combine only important terms together with the word "and" to narrow your search and focus specifically on what you're looking for.
5. Be flexible! If you don't find good results by typing in certain words, try others. Think of synonyms or other ways of describing the same thing.