

# Fall 2016 12-week Academic Calendar

June 1 Last day for international students to  
Wednesday apply for admission

September 1 Last to apply for admission  
Thursday

September 5 Labor Day  
Monday *Academic Holiday*

**Sept. 6 - 8** Add/Drop and Registration continues  
**Tues.-Thurs.** for new and continuing students

September 9 Last day to file an application for  
Friday a December credential

Last day to pay tuition for students registered  
on or before September 9.

**September 12 Class work begins**  
**Monday**

Sept. 12-16 Registration and Add/Drop Continues.  
Mon. - Fri. for new and continuing students

September 13 Last day to enter an organized class  
Tuesday without instructor's permission

Last date to utilize Peoplesoft Self-service  
to add/drop and Register

September 16 Last day to add a class with instructor  
Friday permission

Last day to reduce course load or cancel  
registration for a full refund of fees

Last day to pay tuition for students who  
registered after September 9.

Last day to drop without a grade

Last day to change grading option (letter grade to  
pass/fail; pass/fail to letter grade; audit to credit)

September 21 Faculty confirm attendance and record no shows  
Wednesday

October 1 Advising and Registration opens for Spring  
Saturday semester for currently enrolled students

**October 3** Last day to reduce course load and receive  
**Monday** a 50% refund

Oct. 10-11 Fall Break  
Mon.-Tues. *Academic Holidays*

October 24 Last day for students, at their discretion,  
Monday to withdraw from a 12-week class and  
receive a grade of W

Last day to change grading option  
(credit to audit)

November 1 Advising and Registration opens for Spring  
Tuesday semester for new students.

November 8 Presidential Election  
Tuesday *Academic Holiday*

Nov. 23 - 27 Thanksgiving Holiday  
Wed. - Sun. *Academic Holidays*

**December 2** Last day for a student, at the instructor's  
**Friday** discretion, to officially withdraw from a  
class and receive a grade of W

December 4 End of class work  
Sunday

**Dec. 5-11** Final Examinations  
**Monday - Sunday**

December 11 End of semester  
Sunday

*Note: Dates listed in this calendar are subject to change.*

Official Bluegrass Community and Technical College curricula, policy, and procedure are contained in the 2016-2017 Bluegrass Community and Technical College Catalog or the 2016-2017 KCTCS Catalog, [www.bluegrass.kctcs.edu/aa/faculty/bctc\\_college\\_catalog/](http://www.bluegrass.kctcs.edu/aa/faculty/bctc_college_catalog/).

BCTC will follow all published deadlines and exceptions cannot be made.

The College reserves the right to change course offerings and to cancel any course not selected by a sufficient number of students at the time offered.