

# Fall Final Exam Schedule

## FALL Final Examination Schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00		Classes that start MW, MWF, M, M <sub>hb</sub> , or W <sub>hb</sub> at 8:00  <b>Exam:</b> <b>8:00 - 10:00</b>	Classes that start TR, T <sub>hb</sub> , or R <sub>hb</sub> at 9:30 or T at 8:00  <b>Exam:</b> <b>9:30 - 11:30</b>	Classes that start MW, M <sub>hb</sub> , or W <sub>hb</sub> at 9:30, or W at 8:00 or MWF at 10:00  <b>Exam:</b> <b>9:30 - 11:30</b>	Classes that start TR, R, T <sub>hb</sub> , or R <sub>hb</sub> at 8:00  <b>Exam:</b> <b>8:00 - 10:00</b>	Classes that start F or F <sub>hb</sub> at 8:00 or MWF at 9:00  <b>Exam:</b> <b>8:00 - 10:00</b>	Classes that start S at 9:00  <b>Exam:</b> <b>9:00 - 11:00</b>
9:00							
10:00		Classes that start MW, MWF, M, M <sub>hb</sub> , or W <sub>hb</sub> at 11:00  <b>Exam:</b> <b>11:00 - 1:00</b>	Classes that start TR, T <sub>hb</sub> , or R <sub>hb</sub> at 12:30 or T at 11:00  <b>Exam:</b> <b>12:30 - 2:30</b>	Classes that start MW, M <sub>hb</sub> , or W <sub>hb</sub> at 12:30, or W at 11:00 or MWF at 1:00  <b>Exam:</b> <b>12:30 - 2:30</b>	Classes that start TR, R, T <sub>hb</sub> , or R <sub>hb</sub> at 11:00  <b>Exam:</b> <b>11:00 - 1:00</b>	Classes that start F or F <sub>hb</sub> at 11:00 or MWF at 12:00  <b>Exam:</b> <b>11:00 - 1:00</b>	
11:00							
12:00		Classes that start MW, M, M <sub>hb</sub> , or W <sub>hb</sub> at 2:00  <b>Exam:</b> <b>2:00 - 4:00</b>	Classes that start TR, T <sub>hb</sub> , or R <sub>hb</sub> at 3:30 or T at 2:00  <b>Exam:</b> <b>3:30 - 5:30</b>	Classes that start MW, M <sub>hb</sub> , or W <sub>hb</sub> at 3:30 or W at 2:00  <b>Exam:</b> <b>3:30 - 5:30</b>	Classes that start TR, R, T <sub>hb</sub> , or R <sub>hb</sub> at 2:00  <b>Exam:</b> <b>2:00 - 4:00</b>		Classes that start S at 1:00  <b>Exam:</b> <b>1:00 - 3:00</b>
1:00	Classes that start N at 1:00  <b>Exam:</b> <b>1:00 - 3:00</b>						
2:00		Classes that start MW, M <sub>hb</sub> , or W <sub>hb</sub> at 5:00 or 5:30  <b>Exam:</b> <b>5:30 - 7:30</b>	Classes that start TR, T, T <sub>hb</sub> , or R <sub>hb</sub> at 6:30 or 7:00  <b>Exam:</b> <b>7:00 - 9:00</b>	Classes that start MW, W, M <sub>hb</sub> , or W <sub>hb</sub> at 6:30 or 7:00  <b>Exam:</b> <b>7:00 - 9:00</b>	Classes that start TR, T <sub>hb</sub> , or R <sub>hb</sub> at 5:00 or 5:30  <b>Exam:</b> <b>5:30 - 7:30</b>		
3:00							
4:00		Classes that start MW, M <sub>hb</sub> , or W <sub>hb</sub> at 8:00 pm or M at 6:30  <b>Exam:</b> <b>8:00 - 10:00</b>			Classes that start TR, T <sub>hb</sub> , or R <sub>hb</sub> at 8:00 pm or R at 6:30  <b>Exam:</b> <b>8:00 - 10:00</b>		
5:00							
6:00							
7:00							
8:00							
9:00							

# Fall Final Exam Schedule

**No final exam may be given before the period published in the Academic Calendar.**

**Courses that begin at times other than the times listed above will be considered as meeting at the closest preceding meeting time as listed above.**

If a final examination is to be given, it will be administered during the examination period as established by the official academic calendar for BCTC. In determining the date of the final examination, “classes that begin” refers to the initial class meeting of the normal instructional week (Monday through Friday). Final examinations may be given at times other than the regularly scheduled time in the following instances:

## **Faculty:**

In the case of conflicts or undue hardship for an individual instructor, a final examination may be rescheduled at another time during the final examination period upon the recommendation of the Assistant Dean of the division and with the concurrence of the Office of Academics and the Registrar.

The location of the final exam for Hybrid classes that meet T (T<sub>hb</sub>) or W (W<sub>hb</sub>) at 9:30, 12:30, 3:30, or 6:30, and M (M<sub>hb</sub>) or R (R<sub>hb</sub>) at 8:00, 11:00, 2:00, 5:00, or 8:00pm will be determined and announced by the instructor of the course.

## **Students:**

Students in Hybrid courses that meet T (T<sub>hb</sub>) or W (W<sub>hb</sub>) at 9:30, 12:30, 3:30, or 6:30, and M (M<sub>hb</sub>) or R (R<sub>hb</sub>) at 8:00, 11:00, 2:00, 5:00, or 8:00 pm will need to consult their instructor for the location of the final exam. In the case of a final examination conflict for an individual student, a final examination may be rescheduled by mutual agreement with the instructor during the final examination period.

Any student with more than two final examinations scheduled on any one date shall be entitled to have the examination for the class with the highest catalog number rescheduled at another time during the final examination period. In case this highest number is shared by more than one course, the one whose departmental prefix is first alphabetically will be rescheduled. The option to reschedule must be exercised in writing to the appropriate instructor no later than one week prior to the last class meeting.

If an examination schedule conflict is created by faculty rescheduling of an examination, the student shall be entitled to take the rescheduled examination at another time during the examination period by mutual agreement with the instructor. In the case of undue hardship for an individual student, a final examination may be rescheduled by the instructor.

# Compliance with Regulations

Bluegrass Community and Technical College (BCTC) is committed to a policy of providing educational opportunities to all qualified students regardless of economic or social status, and will not discriminate based on race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Compliance with Title IX of the Educational Amendments of 1972, which prohibits sex discrimination, and with Title VI of the Civil Rights Act of 1964 is coordinated by Jane Goatley, Bluegrass Community and Technical College, 208 B Oswald Bldg, Cooper Drive, Lexington, KY 40506, 859.246.6704.

Efforts to comply with the laws and regulations applicable to people with disabilities are also coordinated by Jane Goatley, Director of Human Resources, as required by Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

Questions concerning compliance with regulations may be directed to the Bluegrass Community and Technical College's Assist to the President or to the Director of the Office of Civil Rights, U.S. Department of Education, Philadelphia, PA.

BCTC is in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Questions may be directed to the BCTC's Student Affairs Office or the Director of Human Resources.

## ACCREDITATION

Bluegrass Community and Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Bluegrass Community and Technical College.

# Bluegrass Community and Technical College

## (BCTC)

### **Drug-Free Policy:**

KCTCS colleges are committed to providing a safe environment for students, faculty, and staff. The KCTCS colleges have adopted the following drug-free policy:

Being under the influence of alcohol or other drugs or the use, possession, distribution, manufacture, or sale of illegal or unauthorized drugs is prohibited and is punishable as a felony offense on campus or within 1000 yards of campus. Conduct that violates this definition, poses unacceptable risks, and disregards the health, safety and welfare of members of the KCTCS college community shall result in disciplinary action up to and including suspension or termination. The KCTCS Colleges are in compliance with the Drug-Free Workplace Act of 1988 and Drug-Free Schools and Communities Act amendment of 1989.

[http://www.kctcs.edu/catalog/index.cfm?action=display&cs\\_id=6](http://www.kctcs.edu/catalog/index.cfm?action=display&cs_id=6)

Additional information about the KCTCS Drug Free Policy is located at:

<http://www.kctcs.edu/employee/policies/volumeII/volII3-3-13.pdf>

### **Health Risks Associated with the Abuse of Alcohol or Use of Illicit Drugs:**

A description of the health risks associated with the abuse of alcohol or use of illicit drugs can be found at:

<http://www.drugabuse.gov/DrugPages/DrugsofAbuse.html> AND

<http://www.collegedrinkingprevention.gov/OtherAlcoholInformation/FAQsonAlcoholAbuseandAlcoholism.aspx>

### **Drug/Alcohol Resources and Programs Available to Students:**

BCTC Student Development and Counseling Office: (859) 246-6530

Alcoholics Anonymous: (859) 276-2917

Narcotics Anonymous: (859) 253-4673

National Drug Information Treatment and Referral Hotline: 1-800-662-HELP (4357)