

# HOW TO REGISTER

## **New Transfer and Readmitted Students**

All transfer and readmitted degree seeking students must meet with an academic advisor before registering for classes. **Advising appointments are available by following the link provided in the acceptance letter.** Students who were unable to make an appointment can follow the **OPEN REGISTRATION** schedule listed below.

### **Lexington Campus Students - Newtown Campus Only**

### **Regional Campus Students - Danville, Georgetown, Lawrenceburg and Winchester**

August 9	1pm – 6pm
August 10	9am – 4pm

Regional Campus students may contact the campus for additional registration opportunities.

Danville	(859) 239-7030 Ext. 56860
Georgetown	(502) 570-6357
Lawrenceburg	(502) 839-8488 Ext. 56804
Winchester	(859) 737-3098

## **New Non-Credential Seeking and Visiting Students**

### **REGISTER HERE: (Opens April 1)**

[http://bluegrass.kctcs.edu/Academics/Course\\_Enrollment\\_Request.aspx](http://bluegrass.kctcs.edu/Academics/Course_Enrollment_Request.aspx)

**Please Note:** If you are registering for a course with a **prerequisite**, you must provide proof of meeting the prerequisite from your transfer or home institution (Example: transcripts, grades or test scores). This information can be emailed to [bluegrass.records@kctcs.edu](mailto:bluegrass.records@kctcs.edu)

If you are attempting to register for **English** or **Math** you must meet the placement requirements. Course prerequisite and mandatory placement information is located in the BCTC Catalog located online at [http://bluegrass.kctcs.edu/en/Academics/BCTC\\_Catalog.aspx](http://bluegrass.kctcs.edu/en/Academics/BCTC_Catalog.aspx)

For registration and other important deadlines, check the Academic Calendar located at [http://www.bluegrass.kctcs.edu/Registrar/Academic\\_Calendar.aspx](http://www.bluegrass.kctcs.edu/Registrar/Academic_Calendar.aspx)