

# HOW TO REGISTER

## Current Students

**(Students Enrolled Spring OR Summer2017 at BCTC)**

### **Current Credential Seeking Students**

Advising is mandatory for credential seeking students. Advising and registration opens on March 1. All current students will be assigned an Academic Advisor based on their declared program.

To find out who your advisor is go to

[https://bluegrass.kctcs.edu/Current\\_Students/Who\\_is\\_My\\_Advisor.aspx](https://bluegrass.kctcs.edu/Current_Students/Who_is_My_Advisor.aspx)

Students who were unable to make an appointment can follow the **OPEN REGISTRATION** schedule listed below.

#### **Lexington Campus Students-Newtown Campus Only**

#### **Regional Campus Students-Danville, Georgetown, Lawrenceburg and Winchester**

August 9

1pm – 6pm

August 10

9am – 4pm

Regional Campus students may contact the campus for additional registration opportunities.

Danville (859) 239-7030 Ext. 56860

Georgetown (502) 570-6357

Lawrenceburg (502) 839-8488 Ext. 56804

Winchester (859) 737-3098

### **Current Non-Credential Seeking and Visiting Students**

Registration opens March 1. Login to your self-service account to register for classes. If you encounter any issues, email [bluegrass.records@kctcs.edu](mailto:bluegrass.records@kctcs.edu)

**Please Note:** If you are registering for a course with a prerequisite, you must provide proof of meeting the prerequisite from your transfer or home institution (Example: transcripts, grades or test scores). This information can be emailed to [bluegrass.records@kctcs.edu](mailto:bluegrass.records@kctcs.edu). If you are attempting to register for English or Math you must meet the placement requirements. Course prerequisite and mandatory