**Business Administration Systems – Business Management Track**

**Associate in Applied Science degree**

Program Coordinator: Lauren Campbell  
E-mail: lauren.campbell@kctcs.edu  
Phone: 859-246-6264

Program Website: [https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx](https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx)

Student Name:  
Student ID:

*Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.*

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Credit Hours</th>
<th>Term</th>
<th>Grade</th>
<th>Prerequisites</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>BAS 160 Introduction to Business</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td>Same as MGT 160</td>
</tr>
<tr>
<td>CIT 105 Introduction to Computers OR OST 105 Introduction to Information Systems</td>
<td>3</td>
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<tr>
<td>ENG 101 Writing I</td>
<td>3</td>
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<tr>
<td>COM 181 Basic Public Speaking OR COM 252 Introduction to Interpersonal Communication</td>
<td>3</td>
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<tr>
<td>Heritage or Humanities course</td>
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<tr>
<td>Natural Sciences course</td>
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<td><strong>Total Semester Credit Hours</strong></td>
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<th>Second Semester</th>
<th>Cr. Hrs.</th>
<th>Term</th>
<th>Grade</th>
<th>Prerequisites</th>
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<tbody>
<tr>
<td>BAS 267 Introduction to Business Law</td>
<td>3</td>
<td></td>
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<td>Same as MGT 267</td>
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<tr>
<td>MGT 283 Principles of Management</td>
<td>3</td>
<td></td>
<td>BAS 160</td>
<td></td>
<td>Same as BAS 283</td>
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<tr>
<td>MKT 282 Principles of Marketing</td>
<td>3</td>
<td></td>
<td>BAS 160</td>
<td></td>
<td>Same as BAS 282</td>
</tr>
<tr>
<td>MGT 210 Managing Quality</td>
<td>3</td>
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<td>ENG 102 Writing II</td>
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<th>Third Semester</th>
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<th>Term</th>
<th>Grade</th>
<th>Prerequisites</th>
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<tbody>
<tr>
<td>ACC 201 Financial Accounting</td>
<td>3</td>
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<td>Sophomore Standing</td>
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<tr>
<td>MGT 200 Small Business Management OR MGT 256 Operations Management</td>
<td>3</td>
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<td>BAS 160 MGT 282</td>
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<td>Spring only</td>
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<tr>
<td>MAT 150 College Algebra or higher level Quantitative Reasoning course</td>
<td>3</td>
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<tr>
<td>CIT 130 Productivity Software OR OST 240 Software Integration</td>
<td>3</td>
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<td>CIT 105 or OST 105</td>
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<tr>
<td>Business Management Track Course</td>
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<td><strong>Total Semester Credit Hours</strong></td>
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<th>Fourth Semester</th>
<th>Cr. Hrs.</th>
<th>Term</th>
<th>Grade</th>
<th>Prerequisites</th>
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<tbody>
<tr>
<td>ACC 202 Managerial Accounting</td>
<td>3</td>
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<td>ACC 201</td>
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<tr>
<td>BAS 250 Business Employability Seminar</td>
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<td>CIT 105 and sophomore standing</td>
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<tr>
<td>MGT 274 Human Resource Management OR MGT 287 Supervisory Management</td>
<td>3</td>
<td></td>
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<tr>
<td>MGT 292 Strategic Management</td>
<td>3</td>
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<tr>
<td>ECO 201 Principles of Microeconomics OR ECO 202 Principles of Macroeconomics</td>
<td>3</td>
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<tr>
<td>Business Management Track Course</td>
<td>3</td>
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<td><strong>Total Semester Credit Hours</strong></td>
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**Total Degree Credit Hours** **64**

**Graduation Requirements:**  
- 25% or more of Total Program Credit Hours must be earned at BCTC  
- Cumulative GPA must be 2.0 or higher

Advisor Name ________________________________  
Advisor Contact ________________________________

Reviewed by: Lauren Campbell  
1  
Review Date: 1/31/19
BAS Business Management Track is available completely online.

### Business Management Track Courses
(must be different from courses taken to fulfill other requirements)

<table>
<thead>
<tr>
<th>Course</th>
<th>Cr. Hrs.</th>
<th>Prerequisites</th>
<th>Notes</th>
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<tbody>
<tr>
<td>BAS 120 Personal Finance</td>
<td>3</td>
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<tr>
<td>COE 199 Cooperative Education</td>
<td>1-4</td>
<td>Completion of at least 12 credit hours in AAS, minimum 2.0 GPA</td>
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<tr>
<td>ECO 202 Principles of Macroeconomics</td>
<td>3</td>
<td></td>
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<tr>
<td>ENG 203 Business Writing</td>
<td>3</td>
<td>ENG 101 and ENG 102</td>
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<tr>
<td>IMD 275 Information Management and Communications</td>
<td>3</td>
<td></td>
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<tr>
<td>MAT 170 Brief Calculus with Applications</td>
<td>3</td>
<td>MAT 150 or Math ACT 27 or above</td>
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<tr>
<td>MGT 200 Small Business Management</td>
<td>3</td>
<td>BAS 160</td>
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<tr>
<td>MGT 240 Business Ethics and Self-Management</td>
<td>3</td>
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<tr>
<td>MGT 256 Operations Management</td>
<td>3</td>
<td>MGT 283</td>
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<tr>
<td>MGT 258 Project Management</td>
<td>3</td>
<td>MGT 283</td>
<td>Fall only</td>
</tr>
<tr>
<td>MGT 274 Human Resource Management</td>
<td>3</td>
<td>MGT 283</td>
<td>Fall only</td>
</tr>
<tr>
<td>MGT 287 Supervisory Management</td>
<td>3</td>
<td>MGT 283</td>
<td>Spring only</td>
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<tr>
<td>MKT 155 Personal Selling</td>
<td>3</td>
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<tr>
<td>MKT 290 Advertising and Promotion</td>
<td>3</td>
<td>MKT 282</td>
<td>Spring only</td>
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<tr>
<td>MKT 291 Retail Management</td>
<td>3</td>
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<td>Fall only</td>
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<tr>
<td>MKT 293 Buying and Merchandising</td>
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<td>MKT 291</td>
<td>Spring only</td>
</tr>
<tr>
<td>REA 100 Real Estate Principles I</td>
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<tr>
<td>REA 120 Real Estate Marketing</td>
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<tr>
<td>PSY 110 General Psychology OR</td>
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<tr>
<td>SOC 101 Introduction to Sociology</td>
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<tr>
<td>STA 296 Statistical Methods and Motivations</td>
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<td>MAT 170 or equivalent</td>
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