

Admissions Requirements for Medical Assisting at Bluegrass Community and Technical College

ADMISSIONS REQUIREMENTS:

1. You must meet the admissions requirements of the college. This information is available in the Admissions Office.
2. Submit a completed application indicating Medical Assisting as your program choice.
3. The student must provide a copy to the college of the following requirements for admissions into the Diploma Program:
 - a. Copy of all college transcripts. It must be an official transcript if transferring credit from another institution.
4. Program admission will be based on successful completion of pre-requisite courses.
5. Complete all pre-requisite courses with a “C” or above by the fall semester of each academic year for the Leestown cohort and the spring semester of each academic year for the Winchester cohort. The fall semester is the beginning of the specific medical assisting course offerings at Leestown and the spring semester is the beginning of the specific medical assisting course offerings at Winchester. All pre-requisites must be completed before the fall semester for Leestown cohort and the spring semester for the Winchester cohort in order to continue in the Medical Assisting Program.
6. Students must attend one of the Pre-Medical Assisting Information Conferences:

Meetings will be held in the Medical Assisting classroom on the Leestown Campus Building M room 117. Please check the webpage for a list of the current dates and times for the Pre-Medical Assisting Information Conferences.
7. Once admitted to the program, the following health requirements must be provided to the Program Director prior to the students’ clinical externship. Failure to turn in the health requirements will result in a delay of the student starting their clinical externship and may cause them to fail the course.
 - a. Copy of MMR vaccine (measles, mumps, rubella) or a titer (laboratory test) for MMR. The titer is a blood test for the antibodies; a “positive” results is

necessary to have immunity. If the results are negative, a vaccination is required.

- b. Copy of proof of TB skin test (good for 1 year from date given). Results should be negative; must be read 2 days after administration; if results are positive or have been in the past, a chest x-ray will be necessary, as well as documentation from the doctor who treated you.
- c. Copy of proof of tetanus toxoid within the last 10 years.
- d. Hepatitis B vaccine or signed waiver. This is a vaccination against the blood borne disease that affects the liver; given in a series of 3 injections, after the initial injection is given, second is given 1 month after and the third is given 6 months later. May be obtained through some health departments, but most often obtained through your family physician.
- e. Current CPR Card (copy) Must be for the Health Care Provider through the American Heart Association.
- f. Drug Screen – 10 panel
- g. Background check
- h. Current season flu shot
- i. Varicella Immunization, titer, or documentation that you have had an active case of the Chickenpox.
- j. CastleBranch Account-information to be provided.

****Please note that not all clinical sites accept a signed waiver for Hepatitis B, Varicella, or tetanus.****