

MINUTES
Bluegrass Community and Technical College
Board of Directors
Leestown Campus, M Building, Room 128
June 5, 2019

Members Present: Pamela Brough; Dr. Joshua Hoekstra, Secretary; Dr. Brian Houillion; Florence Huffman; Robert McNulty; Marissa Smith; Seth Spears; Theodore Vittos; Ron Walker, Jr., Chair

Absent: S. Dudley Taylor

Others Present: Dr. Koffi Akakpo, Lisa Bell, David Lee Kennedy II; Mark Manuel, Dr. Laurel Martin, Dr. Palisa Williams Rushin, Dr. Rebecca Simms, Michelle Sjogren, Janella Spencer, Charlene Walker

I. Welcome / Introductions

Chair Ron Walker called the meeting to order at 6:00 p.m. He welcomed the members and thanked them for their attendance. Chair Walker introduced Seth Spears, the new student representative to the Bluegrass Community and Technical College (BCTC) Board of Directors. Mr. Spears stated that he is the newly elected Student Government Association President. He graduated from high school in 2018 and selected BCTC for financial reasons. He plans to transfer to a four-year institution to major in neuroscience, then transfer on to medical school. Members and others in attendance introduced themselves.

Chair Walker invited David Lee Kennedy II to accept an award for his valuable service to the BCTC Board of Directors from 2018 – 2019, noting that Mr. Kennedy gave a speech at graduation that was well received. He thanked Mr. Kennedy for his commitment and wished him luck in the future.

Chair Walker asked the members to approve the 2019 – 2020 meeting dates. He recommended that the September meeting be moved to September 11, 2019, to avoid a conflict with the Labor Day holiday. The meeting dates were proposed as follows.

- September 11, 2019
- December 4, 2019
- March 4, 2020
- June 3, 2020

Dr. Brian Houillion made a motion to accept the meeting dates as proposed. Pamela Brough seconded the motion, and the motion carried.

Chair Walker noted that officers will be elected at the September 2019 meeting. He recommended organizing a nominating committee to guide this process and requested volunteers to serve. Florence Huffman, Ms. Brough, and Marissa Smith volunteered for this duty. Ms. Huffman was selected as the committee chair.

II. Business Meeting

A. Approval of Minutes

Minutes from the March 6, 2019, Board of Directors meeting were presented for approval. A motion was made by Ms. Brough to approve the minutes. Robert McNulty seconded the motion. Dr. Houillion abstained from voting due to his absence at the previous meeting. The motion was approved.

B. Budget Committee Report

Chair Walker invited representatives from the budget committee to share a report. Mr. McNulty stated that members of the budget committee include Dudley Taylor, committee chair, Dr. Houillion, and himself. The committee met on May 30, 2019.

Mr. McNulty reported that Lisa Bell reviewed the budget preparation process, including a review of the principles and priorities that guide budget development to ensure that the college is serving all students in the best way possible. Ms. Bell briefly reviewed the performance funding model, noting that even though BCTC performed well, we did not do as well as some of the other colleges and we will give back \$511,900 to the other colleges in the Kentucky Community and Technical College System (KCTCS) in FYE 2020.

Mr. McNulty reviewed several budget highlights, including a \$5 per credit hour increase to tuition, a projected increase to dual credit enrollment, and planned increases to Workforce Solutions enrollment. He noted that fund balance will be used to help fund the Danville Campus Advanced Manufacturing Center project until the funding from our community partners in Danville is received, and \$7.7 million has been allocated for the Newtown Campus expansion. The committee reviewed the information and questions were asked of Dr. Koffi Akakpo and Ms. Bell.

Mr. McNulty stated that the committee is recommending that the budget be approved as prepared. Once approved, a letter will be sent to KCTCS so they have notification of the board's approval.

Chair Walker asked if there were any questions for the committee. Hearing none, he asked members to wait until the current year's report was concluded before approving the proposed 2019 – 2020 budget. Ms. Huffman made a motion to accept the committee's report. Dr. Joshua Hoekstra seconded the motion, and the motion carried.

C. Strategic Planning Committee Report

Chair Walker invited Ms. Brough, committee chair, to share a report. Ms. Brough stated that the committee members include Dr. Hoekstra, Ms. Smith, and Theodore Vittos. The committee met with Aaron Gay, director of Institutional Planning, Research, and Effectiveness (IPRE), and Jean Ellen Melton, data analyst in IPRE, on May 28, 2019. The group reviewed the process for the mid-plan review of the 2016 – 2022 Strategic Plan. This document was included in the packet of materials for tonight’s meeting.

The strategic planning committee reviewed information in November 2018 and several recommendation were made at that meeting. Faculty and staff from across the college reviewed the plan extensively in April 2019 and feedback was solicited. In late April, leadership reviewed the changes and made final recommendations to the plan. Ms. Melton took that feedback and incorporated it into the document provided today. Revisions are denoted with red font. The committee reviewed the document on May 28, 2019, and final recommendations were made to Dr. Akakpo, Dr. Greg Feeney, Mr. Gay, and Ms. Melton.

Ms. Brough stated that the committee is recommending that the final draft be approved for implementation. This information will be disseminated and publicized throughout July and August 2019.

Chair Walker asked if there were any questions for the committee. Mr. McNulty made a motion to approve the revisions to the 2016 – 2022 Strategic Plan. Ms. Brough seconded the motion, and the motion carried.

III. Information / Discussion

A. President’s Report

Dr. Akakpo noted that this is his ninetieth working day at BCTC. When he interviewed for the position he outlined a 90-day plan to the board, and tonight he is happy to report that he has executed 99 percent of the plan. The only missing portion is that he has not been able to meet with Manny Caulk, superintendent of the Fayette County Public Schools. He has met with the other superintendents in Lexington and in the service region and met with Madison County officials earlier today.

Dr. Akakpo met with Dr. Eli Capilouto and Provost Rudolph Buchheit at the University of Kentucky and they are very eager to work with BCTC to create more opportunities for students to move between the institutions and transfer with no questions. The goal is to develop a memorandum of agreement, similar to what is in place between The Ohio State University and Columbus State.

Dr. Akakpo met with Dr. M. Christopher Brown at Kentucky State University last week. Dr. Brown remarked that this is his fifth graduation ceremony and four out of the five outstanding students were former BCTC students, not only in terms of GPA, but also in time to completion.

Dr. Akakpo recently attended his first graduation. He thanked Chair Walker for doing an amazing job with the welcome. BCTC awarded 4,300 credentials to 2,215 students. Dr. Akakpo's goal is to continue to improve those numbers.

Dr. Akakpo is working with leadership to make several organizational adjustments that will be implemented on July 1, 2019. The regional campus directors will begin to report to Dr. Feeney, Vice President of Academics and Workforce Development. This change will improve information sharing so that academics knows what is happening throughout the service region. The realignment of the regional campuses will allow BCTC to rapidly respond to employers and create more opportunities for students. Dr. Akakpo is working with Dr. Palisa Williams Rushin to provide better staffing at the regional campuses beginning July 1, 2019. Students need help on a regular basis, and this model will improve those services.

Dr. Akakpo announced that Charlene Walker will be retiring effective June 30, 2019. He thanked Ms. Walker for her service to the college.

Dr. Akakpo will continue dialogue with university presidents and high school leaders as we look for opportunities to make a bigger impact. The four-year institutions are becoming more aggressive in competing for students, and there is increased competition for traditional students. The University of Kentucky is expanding dual credit options, so BCTC must be proactive and intentional in strengthening relationships with high schools so we have access to students. One of the biggest opportunities Dr. Akakpo has identified is in the technical areas, because universities have not created students opportunities in that area yet. Dr. Akakpo is working to create pathways where BCTC can make a bigger impact in the service region. He will continue to work on all of these initiatives in the next 90 days and will report additional activities at the next board meeting.

Mr. Vittos asked how other institutions are attracting students, and if they were enrolling them in the classroom or online. Dr. Akakpo responded that all higher education institutions are becoming more aggressive with dual credit. Scott County officials remarked that college and university presidents are dropping in to meet with their students. The Council on Postsecondary Education released data last week showing that the number of graduates from Kentucky high schools will decline by 3,000 in the next five years, which will fuel the competition. There are 66 higher education institutions in Kentucky, as well as online competitors. Our clear goal is to make sure that students understand that BCTC is the best choice.

Mr. Vittos remarked that increased competition also means that BCTC has to respond faster than ever before. Dr. Akakpo said that staff understand that we must put the student first, and processes that do not work must be removed. Mr. McNulty asked for an explanation of the decline. Dr. Akakpo responded that the pipeline is diminishing due to a decrease in the number of births during the last recession. Higher education will experiences those impacts over the next five years.

Dr. Akakpo announced that he solicited and received a \$103,000 donation that will be used for scholarships.

Ms. Huffman remarked that Mr. Spears presented an interesting example of choosing BCTC over other institutions, especially given his career plans. She wondered what, other than finances, attracted him to the college. She recommended conversations with students to find out why they choose BCTC and to share that information in discussions with high school superintendents and parents. She knows that the college does a lot to invite students to campus and provide information, but parents may not have access to the same information. Ms. Huffman suggested identifying ways to change the mindset of teachers, principals, and other educators so they understand the benefits and value of choosing BCTC. Not only this, but we must overcome the hurdle that holds people back from donating to the college. It boils down to changing how BCTC is perceived, or the dominant narrative surrounding community colleges.

Mr. Vittos recommended using testimonials in conjunction with the hero image on the home page of the website. Dr. Akakpo said that the Strategic Communications group understands that we have to tell our story, but community colleges often don't do a good job selling themselves. BCTC will do what it takes to tell our story.

Chair Walker asked how much BCTC would have to depend on KCTCS to tell the story. Dr. Akakpo noted that we cannot wait, which is why he has been on the road. Superintendents tell him that BCTC has not done a good job of selling our benefits to parents and communities, and we need to work better with the school's guidance counselors. At the same time, we must also work with the universities to make sure pathways for students are seamless so they are not surprised when they transfer.

Dr. Hoekstra asked if offering dual credit courses was a money-losing endeavor. Dr. Akakpo responded that he completed a cost benefit analysis while in Ohio and it is not. It is best if dual credit is offered at the high school and taught by their faculty because our cost is Dr. Simms's time to observe and the business office's time to collect the bill. The college does not pay faculty or other costs. In addition, dual credit helps in the performance funding equation because the college wins with completions, transfers, and in other categories.

Dr. Hoekstra asked if the other universities would increase efforts to compete for dual credit students. Dr. Akakpo responded that there will be competition. BCTC must enhance relationships with the high schools and engage guidance counselors so they invite students to explore BCTC and understand the benefits.

Chair Walker reiterated that students like Mr. Spears can attest to why they are choosing BCTC before transferring on to a four-year institution.

Chair Walker thanked Dr. Akakpo for his report.

B. Budget Update, 2018 – 2019

Ms. Bell referenced the budget information in the board packet and noted a few items of interest. Ms. Bell stated this was another conservative budget where we took the numbers down to actual then decreased those amounts by an additional two percent. The budget narrative mentions an opportunity to see increased revenue for the summer. Since this information was prepared, we have realized \$10,000 in tuition in the current fiscal year, so this is positive news.

Ms. Bell referenced the comparison report and noted that there were several nonrecurring allocations made totaling \$9,588,000. The September report will show a negative amount, but that is not a bad thing because we have exceeded the budget in revenue. Ms. Bell reminded the members that the allocation from nonrecurring funds was saved over many years as we anticipated costs associated with the expansion of the Newtown Campus. When we compare those allocation to revenue, salary savings, bad debt expense savings, and the BuildSmart donation, that is a positive \$4.1 million. In this instance, the net loss is not a negative report.

Chair Walker asked about the \$511,900 decrease to the performance funding allocation in FYE 2020. Ms. Bell stated that in FYE 2019 there was a \$6.9 million pool of performance funding appropriation. BCTC received \$1.6 million and an additional \$114,100 reallocation that was redistributed among all sixteen colleges. For FYE 2020, KCTCS ran an additional one percent through the model. Based on the metrics and our performance, BCTC will be returning \$511,900 in performance funding. The model is based on several metrics, including 35 percent on student success, 35 percent on course completions, and 35 percent on operational costs. While the data shows that BCTC is ranked first among the colleges in many performance factors, other colleges reported larger increases in their performance percentages, which is why BCTC is returning money. BCTC did not lose ground, but did not improve as much as our sister colleges. Dr. Akakpo responded that performance funding is a zero sum game, so we have to do better than others do. Chair Walker responded that while we have set the bar high, we have to keep the momentum going every year.

Mr. Vittos asked how we would compensate for the loss of funding. Ms. Bell responded that we set aside \$500,000 of recurring monies that we will spend in a nonrecurring fashion, so this loss will not result in a drastic budget situation.

Dr. Hoekstra recalled that he asked about the funding model at the previous meeting. He wondered how much all of the colleges pay back to KCTCS for services, and how BCTC's portion of those services is determined. Ms. Bell reminded the members that the way money is allocated to the college has changed. Previously, all of the money went to KCTCS and they redistributed the money to the colleges. Presently, all state appropriation is allocated to the colleges, and the colleges are recharged for system services and contracts. BCTC's state appropriation allocation is approximately \$18 million and KCTCS recharges us approximately \$8 million. Dr. Hoekstra asked how the amounts were determined, such as by headcount or another measure.

Ms. Bell responded that KCTCS drew a line in the sand two years ago as they prepared for performance funding and told the colleges that their current level of funding was the base. The beginning balance was based on all of the headcounts and the public fund calculations. KCTCS has slowly increased the amount of funding run through the performance pool, which is currently at nine percent. By 2022, 100 percent of funding will be in the pool and reallocated in that manner.

Dr. Hoekstra asked if BCTC's base amount would decrease as we moved toward 100 percent reallocation based on the model. Ms. Bell responded that the future is on our hands and we have to continue to perform better. A loss one year does not mean we cannot make a gain the following year. Eventually, performance funding will be at 100 percent so we need to prepare for that eventuality. KCTCS will continue to recharge the colleges on the total amount of system wide contracts and their full operating budget.

Chair Walker asked if the college had any input on the recharge amount. Ms. Bell responded that there are system wide contracts for services that the entire system uses, such as Peoplesoft and Blackboard. BCTC's portion of the cost is based on headcount, number of students, the number of phones, or another number that helps KCTCS determine costs. Then there is the KCTCS budget. They add those two numbers together and that is how the \$8 million recharge is calculated.

Dr. Hoekstra's impression is that BCTC has long been disadvantaged in terms of funding. He questioned how the base amount was determined and how funding would be different if everyone was playing by the same rules. Ms. Bell noted that BCTC is the lowest funded from state appropriation (percentage wise) of all colleges in the system. Dr. Hoekstra asked for additional information about the methodology applied to make the base amount determination. Ms. Bell said that KCTCS is not applying that methodology anymore. Previously, public funds were used as the base amount. If tuition revenue increased, state appropriation decreased as the total base stayed the same. This is partly why BCTC continues to be underfunded, but we have historically been underfunded and we had high tuition revenue gains. We are reducing the state appropriation because the base does not change in that methodology.

Dr. Hoekstra asked if there was a fixed model for recharges for all of the colleges. Ms. Bell responded that contracts could be recharged based on different metrics. She thought that the KCTCS system wide contracts and system services budgets were allocated based upon audited financial statements, but she would confirm. (*This has been confirmed.*)

Chair Walker asked if performance based funding would help to alleviate the funding discrepancy, and if our performance last year is why we received additional funding. Ms. Bell said that if you perform well, you receive money. Last year there was a pool of \$6.9 million of new state appropriated funds, which is why BCTC received an additional \$1.6 million. KCTCS used that pool to try to rectify underfunding by giving money to those colleges below the line of parity.

Dr. Hoekstra asked, as we move forward to 100 percent of performance based funding in 2022, if the new model will eliminate the historical disadvantage, if the rest of the models will put everyone on equal ground, or if there will be lingering disadvantages that BCTC will have to overcome. Ms. Bell responded that once 100 percent of the state appropriation is run through the model and allocated based on results, all of the colleges should get what they deserve based on their performance.

Dr. Hoekstra remarked that colleges must hire excellent faculty and staff members. When we have excellent faculty and staff, cool things happen and those changes help to make things better. Ms. Huffman noted that the metrics are very complicated and she understands that it is important for BCTC to get to the parity that is deserved.

Dr. Hoekstra wants to move to a point where BCTC is not being held back, and it appears that we are being held back because of the fixed inequity. Chair Walker said that the colleges do not control the statutory pieces, nor do they control payments made to KCTCS.

Chair Walker asked for a motion to approve the FY 2020 budget. Dr. Houillion made a motion to approve the FY 2020 budget as prepared. Dr. Hoekstra seconded the motion, and the motion carried.

C. Dental Hygiene Program Presentation

Chair Walker welcomed Janella Spencer, program coordinator and professor of the Dental Hygiene program. Ms. Spencer was recognized as the Carolyn Beam award winner, which is presented to an outstanding faculty member during the graduation ceremony each year. Chair Walker thanked Ms. Spencer for attending to share information about the dental hygiene program.

Ms. Spencer thanked the board members for welcoming her to the meeting. She noted that dental hygiene was one of the first programs that came to the Lexington Technical Institute. The dental hygiene program was located at the University of Kentucky and was relocated to the Oswald Building when the campus was under construction. The decision was made at that point to change the program from a four-year degree to an associate degree. Dental laboratory technician, dental hygiene, and nursing were the first programs in the building when it was opened in 1977. Ms. Spencer graduated from the University of Kentucky in 1978 with a degree in dental hygiene, so she has been through many changes since joining the college.

Ms. Spencer announced that the latest class all passed the clinical board on the first attempt, which is unusual. Typically, all students pass the national board, but a few need to retake the clinical board due to a variety of reasons, including the failure of a patient to show up. The process is subjective and it is common for a few to fail on their first attempt. This year's class all received their licenses and they are already working in the field. There are approximately 150,000 dental hygienists in the United States. Most hygienists work in private practice, but there are more opportunities occurring in public health, including two or three public health clinics located in

Lexington. A few work for large companies, such as Crest and Colgate, and others may pursue a consulting path.

BCTC houses one of four dental hygiene programs in Kentucky. Other programs are housed at Big Sandy Community and Technical College, Western Kentucky University, and the University of Louisville. Ms. Spencer cautioned that Kentucky needs to be prepared for a private, non-profit institution to set up in Kentucky. Ms. Spencer does accreditation visits and has visited three non-profit schools. Their tuition is typically around \$50,000 for the program. They bring in large classes and flood the marketplace before they move on.

Ms. Spencer outlined a number of competencies that students in the dental hygiene program are taught. Faculty pay particular attention to professional performance standards, or “behind the scenes” skills, such as dependability, responsibility, conduct, communication, class / clinic preparation, and appearance. Students lose points or their grade might drop if they are not meeting expectations in these areas because they are important aspects of being a healthcare professional. Not only do employers desire these skills, but they are also an important part of a successful career. Ms. Spencer reported that over half of the students in this year’s class had job offers prior to graduating, which is a testament to the program faculty.

Ms. Spencer reviewed a list of pros and cons that she covers with each prospective student. She noted that most hygienists start at \$29 - \$30 per hour, but there are fewer benefits than in a corporate-based career where medical and retirement benefits are not as robust. Many private-practice dentists hire hygienists part-time so they do not have to pay for benefits. There is a high risk of injury on the job, as well.

Admission preference is given to Kentucky residents. Students must score at least a 21 on the ACT and have a GPA of 3.5 or higher, or a 3.0 with a bachelor’s degree, although competition has driven the GPA up to 3.5 on all college work. She noted that there are usually five or six students in each cohort who have already earned a bachelor’s degree. Science classes must be completed with a grade of B or higher. About half of students transfer in from other universities. The application deadline is February 15 every year for an August start.

Students complete four semester of classes, or 39 – 41 credit hours of coursework. The clinic is located in the Oswald Building on the Cooper Campus. There are sixteen chairs and four radiology chairs. Class size is capped at 24 students, which has increased over time.

The dental clinic treats any patient who wants to be seen and supports the community in many ways. Over 1,000 patients were seen last year. BCTC works with many agencies in central Kentucky, including the University of Kentucky, Health First / Baby Health, the Refugee Clinic, the Hope Center for Men and Women, and more.

Ms. Spencer reported that the clinic was featured by a local television station. A social worker at the University of Kentucky saw the clip and called with a plea for the clinic to treat a ten-year-old boy who needed life-saving surgery, but who did not have dental insurance. Surgeons would not treat him until he had dental clearance and the hospital could not find anyone to help. BCTC provided that service so treatment could take place. The clinic also supports the community by offering the free Give Kids a Smile week in March, free Kindergarten screenings, providing information to the Explorium Children’s Museum, and by organizing the Hygienists for Health Komen team.

The clinic is supported by the Dental Hygiene Foundation and an advisory committee. The foundation is a great resource for purchasing equipment or completing repairs that are otherwise complicated. Patient fees pay for half of the clinic’s expenses. The clinic generates \$20,000 in fees each year, and the college provides an additional \$20,000 for operations. The clinic was revitalized in 2011.

Ms. Spencer thanked the board members for their time, noting that she always appreciates being able to talk about the dental hygiene program. This program is one of the stars at BCTC, and students drive long distances to get here because there are so few options throughout Kentucky.

Chair Walker thanked Ms. Spencer for her presentation.

D. Strategic Plan Progress Report

Mark Manuel referenced the progress report that showcases the college’s accomplishments based on the annual priorities that were a focus during the past year. The report includes overarching accomplishments on the first few pages, and the remaining pages are organized by strategic focus area. Leadership works hard to make sure that every employee can identify with the strategic plan and annual goals. While there is a lot of information, this report shows the good work that is happening at the college every day. Mr. Manuel remarked that Ms. Spencer truly deserved the recognition she received, as she is very dedicated and the program is outstanding. Ms. Huffman referenced Objective 1.4.1 in the Strategic Plan and asked if the college had any programs that address barriers to hunger. Dr. Rushin reported that the college received \$2,000 in seed money from KCTCS, which will be used to fund an integrated services program that includes a food pantry, adult care products, infant care products, and a career closet. This center will also provide assistance referrals to other agencies in the community. A location has been identified and furniture has been ordered to make it an inviting and welcoming space for students. Everything will be in place so we can begin to serve students in August. We are currently soliciting donations from churches and businesses, including Fifth Third Bank. Dr. Akakpo is making connections with business leaders. He also suggested working with clothing stores to receive donations of out of season stock. The center will operate at the Leestown Campus so there are no parking challenges.

Dr. Akakpo noted that nationwide statistics show that 60 percent of community college students have hunger and shelter challenges. Chair Walker asked how effective BCTC's plans are for reaching and meeting those needs in our student population. Dr. Akakpo responded that we will need to scale up as needed, but the first order of business is to get everything in place. We do not want students to miss opportunities if we can help resolve those needs. Mr. Manuel noted that the University of Kentucky has a large focus on these issues, but we know our need is greater. Chair Walker wants to ensure that we are thinking proportionately of our need and ways to ramp up to meet those needs for our students.

Ms. Walker noted that the regional campuses who offer housing probably have a larger number of students who are struggling. She knows that students with hunger and shelter challenges will often pursue education at the four-year institutions. She has known many students whose only home was their dorm, and she had to work with schools so students could stay on campus during the holidays. Ms. Walker works with the Catholic Action Center and they regularly pick up homeless people during the wintertime. She met a young woman who was attending the University of Kentucky with a 3.2 GPA but she was living in a homeless shelter. Ms. Walker noted the Ready to Work and Work to Learn programs help students who face these challenges. All of these are services that are very beneficial to students who need them.

E. SACS Reaccreditation Update

Mr. Manuel reported at the last meeting that the college had just mailed off the reaccreditation materials on March 1, 2019. An off-site team reviewed the materials and sent back a report, which was better than we anticipated. While there were some areas of noncompliance, BCTC was below the average of other community colleges. Most of the citations will be easy to correct and we will provide updated information to the onsite committee when they arrive. The steering team is working to prepare for the onsite visit, scheduled from September 23 – 26, 2019.

Mr. Manuel reported that teams have been organized to look at the principles, and they will work with employees across the college to help everyone understand the information that has been presented to the offsite review members. These teams will present information to faculty and staff at the Fall Kick-off in August, so that when the onsite group arrives we are all saying the same things. Dr. Akakpo has successfully implemented this strategy at another institution, so we will duplicate that effort here. Mr. Manuel noted that we feel good about our progress and we will be ready for the onsite review team when they arrive.

F. Functional Area Updates

Dr. Rebecca Simms provided information about dual credit. She noted that enrollment has increased from a little over 1,000 students a semester in 2017 – 2018 to a little over 1,100 each semester in 2018 – 2019. We will continue to increase dual credit enrollment with a goal of 3,000 students each semester. Matriculation of dual credit students to BCTC is around 15 percent and we hope to increase those enrollments to between 20 – 25 percent through a variety of initiatives.

Dr. Simms reported that BCTC has 24 dual credit agreements in place this year and she is working to add more high schools starting in the fall. Several schools will be expanding course options for dual credit next semester. We currently provide dual credit at the high school sites, at the college, and online. When the course is taught at the high school, the school covers the cost of the instructor, classroom, supplies, and materials, so there is a minimal cost to the college. Faculty who teach have the appropriate credentials. The course content belongs to the college; the only variable is the location.

Dr. Simms stated that scholarship are available, including the Kentucky dual credit scholarship and work ready scholarship, both of which may be used for technical courses taken by adults and high school students in ninth through twelfth grade. Scholarships may be applied to two courses per student for each year of high school. Scholarships cover one-third of the tuition; the college waives the other two-thirds of the tuition per policy. Students may work toward a certificate, degree, and/or diploma.

Dr. Simms noted that one of the challenges is that different KCTCS colleges had multiple policies covering requirements for students, including differing GPA and ACT requirements. KCTCS has standardized these requirements so all students must meet the same minimum requirements as any other college student. In addition, KCTCS develop pathway guides, which help students identify the most appropriate courses and the correct sequencing. This information has been particularly useful.

Dr. Simms remarked that a second Opportunity Middle College student graduated with an Associate in Science degree before receiving her high school diploma. We hope to have more students earn that distinction in the future.

Dr. Simms noted that the EdReady pilot is being offered to students. This is a free, customized, online, modular tutorial to help students improve reading, English, and math skills. Most students use this to improve their entering math scores. Many Opportunity Middle College students have experienced success by utilizing this software. Students work with the software on their own time. BCTC has also received a grant from the Council on Postsecondary Education to work with college success coaches who encourage students to continue through the software modules. These coaches have particularly helped with the underserved student populations where they have seen significant improvements in test scores. Dr. Simms is working to increase partnerships with new schools, in particular the Area Technology Centers, to increase dual credit options for next year.

Ms. Smith asked for additional data on the number of dual credit students who matriculate to BCTC. Dr. Simms remarked that the data we receive every year varies, but the numbers are typically around 15 percent. The overall data shows that students return to BCTC even in the years following. Data suggests that dual credit students who transition directly to a four-year institution are not as successful overall. Dr. Simms is working with Dr. Akakpo to make adjustments at the college and help students understand the benefit of BCTC to their overall plan. Dr. Akakpo announced

that BCTC is establishing a scholarship that will entice students to come to BCTC. He anticipates that the matriculation rate will increase to around 30 percent with this incentive. Ms. Smith asked how this would impact performance based funding. Dr. Simms responded that these students are BCTC students and they are counted in those metrics, so they do make an impact.

Ms. Walker asked how the average grade for dual credit compared to the grade earned in a regular high school class. Dr. Simms said those grades are very comparable and many times dual credit students perform better. The increased performance can be attributed to many different aspects, including the notion that a high school student taking college courses is a prestigious activity. Students also tend to work harder in those courses. Many who meet the eligibility requirements are accelerated to begin with, which also contributes.

Dr. Simms thanked the board for their time. She welcomed any additional questions or feedback regarding dual credit.

Ms. Bell announced that faculty and staff are welcome to nominate our peers for service awards each year. Awards are announced at the end of the year celebration held each May. Finance and Operations team members won three out of the five staff awards, as well as a team award.

- Rising Star: Jeremy Wilson, Security Supervisor at the Newtown Campus
- Faul – Bellamy Award: Laura Parrish, IT Project Coordinator
- Support Staff Award: Allison Maupin, IT Specialist
- Mike McMillan Team Award: Leestown Campus Maintenance staff including Chuck Cummins, John Brumley, and Randy Kirkbride

Ms. Bell is extremely proud of these individuals and their outstanding performance in service to the college.

Ms. Bell reported that work to close out the current fiscal year is underway. Staff are working diligently to close purchasing, reconcile accounts, and submit inventory information. There are 5,825 items classified as equipment, that are valued at about \$10 million, which need to be located each year. We have located all but 484 of those items, or about eight percent. Staff will work to locate all of those items. The Information Technology staff is developing a tool to help streamline the maintenance and asset management process so that we can modify the inventory while those moves are taking place. The college has 788 assets totaling \$121 million. All but one of those items has been located.

The Information Technology staff are currently working to move data from a local, physical server to a cloud-based solution. Most data is located on hard drives, and approximately 40 percent of that data has been migrated. The migration should be completed by August 2019.

Mr. Wilson has been working to develop online Safety Data Sheets, which are required by the Occupational Safety and Health Administration (OSHA) for every chemical that is stored in our buildings. He has worked with IT to make this information accessible. KCTCS representatives would like to adopt this system wide. Not only is this important for safety reasons, but there are significant financial consequences if we are found to be non-compliant.

Campus development continues across several campus locations. Deferred maintenance is being completed at the Leestown Campus and a fiber backbone will be installed. Work will be completed before the students return in August.

The multifunction printing device refreshment continues. BCTC will receive new, leased devices and change the software to Papercut. These changes will allow us to save about \$200,000. We plan to implement online print credit refreshment and bring your own device printing, which will help students.

Ms. Bell announced that the Danville Advanced Manufacturing Center is on track to complete in Fall 2020. The Laundry Building at the Newtown Campus is on track to complete in Summer or Fall 2021.

Chair Walked invited Ms. Walker to give her final report to the board members. He thanked Ms. Walker for her 34 years of service, commending her for all she has done, the gains she has made, the lives she has touched forever.

Ms. Walker announced that BCTC won the Access Heritage Award for the BLINKS program, offered in conjunction with Kentucky State University.

Ms. Walker noted that the Council for Postsecondary Education approved BCTC's diversity plan. Several schools did not pass. Ms. Walker noted that the goals in the diversity plan are real and she stressed the importance as they relate to performance based funding and the students that the college serves, especially students of color, low income, and underrepresented students. Resources are needed to help these students and the college must continue efforts to help students get what they need.

Ms. Walker thanked the Multiculturalism and Inclusion staff for the significant gains that have been made. She encouraged more emphasis on GED students. Dr. Akakpo affirmed that he will work with Dr. Simms on those efforts.

Ms. Walker remarked that as she works on Super Someday, she interacts primarily with students of color. At a recent visit to a Lexington-area high school, she noted that only five students of color were enrolled in dual credit courses. Several told her that they did not want to attempt dual credit because the content was harder and they did not want to risk losing their high GPA because they want to receive the William Parker or Porter scholarships available through the University of Kentucky and the University of Louisville, respectively. Ms. Walker noted her concerns with the University of Kentucky offering dual credit to those students and hopes that BCTC will identify ways to entice students to enroll at the college.

Ms. Walker said there is still a lot of work ahead and the Multiculturalism and Inclusion department is an integral part of BCTC. No other KCTCS college has a department by that name, and she hopes that BCTC will continue to lead in this area.

IV. Announcements

No announcements were shared.

V. Adjourn

At 7:54 p.m., with no further business to come before the board, Ms. Huffman made a motion to adjourn. Ms. Brough seconded the motion and the motion carried.

The next regularly scheduled meeting of the board will be held on Wednesday, September 11, 2019. The meeting will be held at the Leestown Campus.

09/11/2019
Date Approved by the
BCTC Board of Directors

SIGNED COPY ON FILE
Ron Walker, Jr., Chair
BCTC Board of Directors

SIGNED COPY ON FILE
Dr. Joshua Hoekstra, Secretary
BCTC Board of Directors