

Bluegrass Community and Technical College
Medical Information Technology – Associate in Applied Science Degree
(64 Credit Hours) – Fall 2018

Student Name: _____ Empl ID# _____

MIT credential-seeking students must receive a grade of “C” or better in each required course.

General Education Requirements (19 credits)

| Courses Required | Hrs | Grade | Semester |
|---|------------|--------------|-----------------|
| ENG 101 Writing I | 3 | | |
| MAT 105 Business Mathematics or MAT 110 Applied Mathematics or MAT 150 College Algebra or higher Quantitative Reasoning (Math) course | 3 | | |
| BIO 135 Basic Anatomy & Physiology with lab (<i>*Students can fulfill the Biology requirement with both BIO 137 with lab and BIO 139 with lab.</i>) | 4 | | |
| Social & Behavioral Sciences Course SOC 101 | 3 | | |
| Heritage or Humanities Course HUM 120 | 3 | | |
| Oral Communications Course | 3 | | |

Technical Core Requirements (30 credits)

| Courses Required | Hrs | Grade | Semester |
|---|------------|--------------|-----------------|
| OST 105 Introduction to Information Systems OR CIT 105 Introduction to Computers | 3 | | |
| OST 110 Document Formatting & Word Processing | 3 | | |
| MIT 103 Medical Office Terminology or AHS 115 Medical Terminology or CLA 131 Medical Term. from Greek & Latin | 3 | | |
| MIT 104 Medical Insurance | 3 | | |
| OST 240 Software Integration (<i>OST 105 is the prerequisite for OST 240</i>) or CIT 130 Productivity Software (<i>CIT 105 is the prerequisite for CIT 130</i>) | 3 | | |
| MIT 217 Medical Office Procedures | 3 | | |
| MIT 224 Medical Practice Management | 3 | | |
| MIT 228 Electronic Medical Records | 3 | | |
| MIT 230 Medical Information Management | 3 | | |
| MIT 295 Medical Information Technology Capstone (to be taken in student’s last semester) | 3 | | |

Medical Information Technology Tracks (15 credits)

| Medical Information Technology Tracks (Refer to next page for course requirements for each track.) | Hrs |
|---|------------|
| Medical Administrative Track | 15 |
| Medical Coding Track | 15 |
| Electronic Medical Records Track | 15 |
| Medical Transcription Track | 15 |
| Medical Office Management Track | 15 |

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Medical Administrative Track - 510716705 (15 credits)

| Courses Required | Hrs | Grade | Semester |
|--|------------|--------------|-----------------|
| ACT 101 Fundamentals of Accounting I or ACC 201 Financial Accounting I | 3 | | |
| OST 210 Advanced Word Processing Application | 3 | | |
| MIT 227 Medical Office Software | 3 | | |
| OST 235 Business Communication Technology | 3 | | |
| Elective Course Approved by Program Coordinator | 3 | | |

Medical Coding Track - 510716706 (15 credits)

| Courses Required | Hrs | Grade | Semester |
|--|------------|--------------|-----------------|
| ACT 101 Fundamentals of Accounting I or ACC 201 Financial Accounting I | 3 | | |
| MIT 204 Medical Coding | 3 | | |
| MIT 205 Advanced Medical Coding | 3 | | |
| OST 235 Business Communication Technology | 3 | | |
| Elective Course Approved by Program Coordinator | 3 | | |

Electronic Medical Records Track - 510716707 (15 credits)

| Courses Required | Hrs | Grade | Semester |
|--|------------|--------------|-----------------|
| ACT 101 Fundamentals of Accounting I or ACC 201 Financial Accounting I | 3 | | |
| OST 235 Business Communications | 3 | | |
| OST 210 Advanced Word Processing Application | 3 | | |
| MIT 227 Medical Office Software | 3 | | |
| Elective Course #2 Approved by Program Coordinator | 3 | | |

Medical Transcription Track - 510716708 (15 credits)

| Courses Required | Hrs | Grade | Semester |
|---|------------|--------------|-----------------|
| MIT 106 Introduction to Medical Transcription | 3 | | |
| MIT 206 Medical Transcription | 3 | | |
| OST 210 Advanced Word Processing Application | 3 | | |
| OST 235 Business Communications Technology | 3 | | |
| Elective Course Approved by Program Coordinator | 3 | | |

Medical Office Management Track – 510716709 (15 credits)

| Courses Required | Hrs | Grade | Semester |
|--|------------|--------------|-----------------|
| ACT 101 Fundamentals of Accounting I or ACC 201 Financial Accounting I | 3 | | |
| OST 235 Business Communications Technology | 3 | | |
| BAS 160 Introduction to Business | 3 | | |
| OST 275 Office Management or BAS 283 Business Management | 3 | | |
| Elective Course Approved by Program Coordinator | 3 | | |

Classes listed below are suggested for 1st or 2nd semester AAS degree-seeking students

OST 105 Introduction to Information Systems or CIT 105 Introduction to Computers
 OST 110 Document Formatting (*requires typing skills OR OST 101 AND reading placement score of RDG 020 or higher*)
 MIT 103 Medical Office Terminology
 MIT 104 – Medical Insurance
 MIT 217 – Medical Office Procedures or MIT 230 Medical Information Management
 ENG 101 Writing I
 BIO 135 Basic Anatomy & Physiology with Lab OR BIO 137 Human Anatomy & Physiology I with Lab (*Students registering for BIO 135 or BIO 137 must have completed all developmental coursework with courses numbered below 100*).
 OST 240 – Software Integration – if OST 105 taken or CIT 130 Productivity Software if CIT 105 taken